

BeamLine Operations and Safety Awareness (BLOSA) Checklist

Beamline X24A

All users must be instructed in operating the beamline safely. Leave checkbox blank if not applicable. Training valid 2 years. Visitors use Visitor/Escort forms.

EMERGENCIES

- Exits R Locate routes to nearest exits
- Fire Extinguishers R Locate fire extinguisher
- Alarm Pulls R Locate fire alarm pull
- Eye Wash/Shower R Locate eye wash/shower [For labs without eye wash stations, prop open door if using corrosives]
- Spill Station R Locate spill control station
- Green/Yellow Boards R Locate/discuss Green Board (beamline emergency contacts, phones and info) and Yellow Board (safety info)

CONTACTS

- OPCO R Refer to instructions posted on the beamline phone for Operations Coordinator (OPCO) Assistance

BEAMLINE OPERATIONS

- Enabling Beamline R Review procedures to enable beamline
- Red & Yellow Tags R Provide information about any beamline equipment or systems that are yellow or red tagged
- Beamline Config R Configuration changes to beamline are to be completed by Beamline Staff only
- Power Failure A Identify circuit breaker location; contact Beamline Staff or OPCO to reset circuit breakers
- Storage Ring Vacuum A Review procedures for vacuum work and bleed ups to upstream/front end machine vacuum; contact OPCO before proceeding
- Pink Cards R Beamline may be unattended up to 24 hours unless SAF states "no unattended operations" (review procedure)

END STATION / EQUIPMENT

- Computer Ops R Reminder to review computer operations, control software, data acquisition software
- End Station Config A Configuration changes to end station equipment are to be completed by Beamline Staff only
- XPS Analyzer B XPS Analyzer voltage should be off when leaving beamline (during close out and if you leave for the day)

DOCUMENTATION

- Beamline Manuals R Review location of manuals and beamline documentation (must be readily available)
- Reminders R Identify location of Experimental Reminders list posted at the beamline

LAB & TECH AREAS

- Procedures A Review procedures for use of lab (including request form and PPE) and/or tech space (non-lab) area

EXPERIMENTAL HAZARDS

- Radiation Hazards R Identify radiation locations; inform user to move away from area and call control room if chipmunks sound off
- Nano Materials A Verify nano training and, if applicable, review procedures for nano hood and glove box
- Burns B Avoid contact with experimental chamber if user is present during bake out (can cause burns)
- Hazard Analysis R Identify location of beamline hazard analysis form

ENVIRONMENTAL WASTES

- Trash Removal B Take experimental wastes (gloves, wipes, disposables, and other wastes) back to home institution

CLOSE OUT

- Disabling Beam A Secure the beamline but DO NOT disable shutter (this is a beamline staff preference)
- Housekeeping A Ensure beamline area is neat, clean, free of hazards
- Shipping A Review shipping procedures: <http://www.nsls.bnl.gov/users/services/shipping.asp>

I understand the instructions given to me on beamline operations and safety awareness.

Designated BLOSA trainers for this beamline:

PRINT User Name	Guest #	User Signature	Date	Trainer's Signature	√ UAdm

- Dan Fischer
- Barry Karlin
- Joe Woicik
- Conan Weiland