BeamLine Operations and Safety Awareness (BLOSA) Checklist

All users must be instructed in operating the beamline safely. Leave checkbox blank if not applicable. Training valid 2 years. Visitors use Visitor/Escort forms.		
EMERGENCIES		
Exits	R	Locate routes to nearest exits
Fire Extinguishers	R	Locate fire extinguisher
Alarm Pulls	R	Locate fire alarm pull
Eye Wash/Shower	R	Locate eye wash/shower [For labs without eye wash stations, prop open door if using corrosives]
Spill Station		Locate spill control station
Green/Yellow Boards		Locate/discuss Green Board (beamline emergency contacts, phones and info) and Yellow Board (safety info)
Emergency Stop		Locate emergency stop buttons, review purpose and operation
CONTACTS		
	R	Refer to instructions posted on the beamline phone for Operations Coordinator (OPCO) Assistance
BEAMLINE OPERATIONS		
Hutch Interlocks	А	Review hutch interlock operations; emphasize that purpose of interlocks is to prevent injury when beam is on
Hutch Interlocks	В	Be sure to check inside the hutch for other people when interlocking
Beam Pass Through	В	Check Safety Approval Form to see if beam is in "beam pass through" position (review procedures)
Enabling Beamline	R	Review procedures to enable beamline
Red & Yellow Tags	R	Provide information about any beamline equipment or systems that are yellow or red tagged
Beamline Config		Configuration changes to beamline are to be completed by Beamline Staff only
Power Failure		Identify circuit breaker location; contact OPCOs to reset circuit breakers
Air Valves	В	
Gas Valves		User may adjust gas shut-off valves (review location and procedure)
Pink Cards		Beamline may be unattended up to 24 hours unless SAF states "no unattended operations" (review procedure)
END STATION / EQUIPMEN		
Computer Ops		Reminder to review computer operations, control software, data acquisition software
End Station Config		Configuration changes to end station equipment are to be completed by Beamline Staff only
□ Optics		Review optical system set up and procedures
		Check that High Voltage Cable on Detector is correctly connected
Heater Cables/Supp		Check Heater Power Supply and High Current heater cables (may be connected, be aware of status)
DOCUMENTATION	D	
Beamline Manuals	R	Review location of manuals and beamline documentation (must be readily available)
Reminders		Identify location of Experimental Reminders list posted at the beamline
LAB & TECH AREAS		
Procedures	А	Review procedures for use of lab (including request form and PPE) and/or tech space (non-lab) area
EXPERIMENTAL HAZARDS		
Radiation Hazards	R	Identify radiation locations; inform user to move away from area and call control room if chipmunks sound off
Cryogens	А	Cryogen use at beamline or lab: Review filling, demonstrate use, wear PPE (eye and skin protection)
Cryogen Fills	А	Cryogen Filling Station: Review filling, demonstrate use, wear PPE (eye and skin protection)
Compressed Gas	А	Review use and storage
Nano Materials		Verify nano training and, if applicable, review procedures for nano hood and glove box
Alignment Laser		Alignment laser is present at this beamline (avoid direct eye exposure)
Ladders		If ladder to be used, discuss ladder set up, safety and 3-point rule
Prevent Injuries	В	Upper Ram: Keep hands clear as ram descends (if sample adjustment is needed, raise ram up to safety catch)
Prevent Injuries	В	Upper Ram: Keep hands clear as ram ascends (and keep top of platen clear)
Prevent Injuries	В	Rockland Displacement Pumps (both): Keep hands clear; keep top of platen clear
Prevent Injuries	В	Operating Press: Operate press from inside hutch when door is open; operate outside when door is closed
Beam Stop		Water cooled beam stop between X17B2 and X17B3 is controlled from X17B3 work area; Never place anything
	D	on top or below because it can be moved by someone else
Hazard Analysis	R	Identify location of beamline hazard analysis form
ENVIRONMENTAL WASTES		
Disposal - Sharps		Place cover slips, tips, needles in sharps container
CLOSE OUT		1 tokat a second a s
Disabling Beam	А	Secure the beamline but DO NOT disable shutter (beamline is shared with another beamline)
-		me on beamline operations and safety awareness. Designated BLOSA trainers for this beamline:
PRINT User Name		Guest # User Signature Date Trainer's Signature √ UAdm Dichael Vaughan
		□ Haiyan Chen □ Zhong Zhong
		Matt Whitaker