BeamLine Operations and Safety Awareness (BLOSA) Checklist

All users must be instructed in operating the beamline safely. Leave checkbox blank if not applicable. Training valid 2 years. Visitors use Visitor/Escort forms.									
EMERGENCIES									
Exits	R	Locate routes to nearest exits							
Fire Extinguishers	R	Locate fire extinguisher							
Alarm Pulls	R	Locate fire alarm pull							
Eye Wash/Shower	R	Locate eye wash/shower [For labs without eye wash stations, prop open door if using corrosives]							
Spill Station		Locate spill control station							
Green/Yellow Boards		Locate/discuss Green Board (beamline emergency contacts, phones and info) and Yellow Board (safety info)							
CONTACTS				(5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 - 5 -				
OPCO	R	Refer t	Refer to instructions posted on the beamline phone for Operations Coordinator (OPCO) Assistance						
BEAMLINE OPERATIONS							. ,		
Beamline Schematic	В	Review beamline schematic, source, components, and control panel operation							
Enabling Beamline	R	Review procedures to enable beamline							
Red & Yellow Tags	R	Provide information about any beamline equipment or systems that are yellow or red tagged							
Beamline Config		Configuration changes to beamline are to be completed by Beamline Staff only							
Power Failure		Identify circuit breaker location; contact OPCOs to reset circuit breakers							
Gas Regulator		Only beamline staff are permitted to adjust nitrogen gas purge regulators							
Pink Cards		Beamline may be unattended up to 24 hours unless SAF states "no unattended operations" (review procedure)							
END STATION / EQUIPMENT									
Computer Ops		Reminder to review computer operations, control software, data acquisition software							
End Station Config		Configuration changes to end station equipment are to be completed by Beamline Staff only							
		User is permitted to vent spectrometer (review procedures)							
DOCUMENTATION									
Beamline Manuals	R	Review location of manuals and beamline documentation (must be readily available)							
Reminders		Identify location of Experimental Reminders list posted at the beamline							
LAB & TECH AREAS									
Procedures	А	Review procedures for use of lab (including request form and PPE) and/or tech space (non-lab) area							
KPERIMENTAL HAZARDS									
Radiation Hazards	R	Identify radiation locations; inform user to move away from area and call control room if chipmunks sound off							
Radiation UV Ring	R	Move away from UV ring, mezzanine, platform, transfer lines, and front end during injection							
Electrical Work	А	No work on exposed electrical components >50V							
Cryogens		Cryogen use at beamline or lab: Review filling, demonstrate use, wear PPE (eye and skin protection)							
Compressed Gas		Review use and storage							
Nano Materials		Verify nano training and, if applicable, review procedures for nano hood and glove box							
Interferometer Laser		Interferometer laser is present and completely enclosed within spectrometer							
Hazard Analysis		Identify location of beamline hazard analysis form							
ENVIRONMENTAL WASTES									
Disposal - Sharps A Place cover slips, tips, needles in sharps container									
CLOSE OUT									
Disabling Beam									
Shipping A Review shipping procedures: http://www.nsls.bnl.gov/users/services/shipping.asp									
I understand the instructions given to me on beamline operations and safety awareness. Designated BLOSA trainers for this beamline:									
PRINT User Name		Guest #	User Signature	Date	Trainer's Signature	√ UAdm	L. Miller		
							 R. Smith E. Stavitski 		
							L. Carr		
							1		
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