



KOREA DISTRICT-SCHOOL SUPPORT POSITIONS GEOGRAPHIC AND POSITION AVAILABILITY FORM

NAME: _____
ARRIVAL DATE: _____
TYPING SPEED: _____ WPM

SSAN: _____
DEROS: _____

CHECK ALL SCHOOLS WHERE YOU WOULD ACCEPT EMPLOYMENT:

Family members must select schools/offices within commuting area of the sponsor's duty location.

- | | | | | | |
|------------------------------------|--|---|--|---|---|
| <input type="checkbox"/> CT Joy | <input type="checkbox"/> Osan Elementary | <input type="checkbox"/> Pusan | <input type="checkbox"/> Seoul Middle School | <input type="checkbox"/> Taegu | <input type="checkbox"/> Camp Casey ES/MS |
| <input type="checkbox"/> Humphreys | <input type="checkbox"/> Osan High | <input type="checkbox"/> Seoul Elementary | <input type="checkbox"/> Seoul High | <input type="checkbox"/> Korea District Superintendent Office | |

CHECK ALL POSITIONS/GRADE LEVELS FOR WHICH YOU WOULD LIKE TO BE CONSIDERED:

- | | |
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| <input type="checkbox"/> Educational Aid, GS-1702-03
Duties and Responsibilities: Assists with implementation of education programs.

<input type="checkbox"/> Educational Aid (Kindergarten), GS-1702-04
Duties and Responsibilities: Assists with implementation of full-day kindergarten program for Early Childhood Education.

<input type="checkbox"/> Educational Aid (Special Education), GS-1702-04
Duties and Responsibilities: Provides specialized services to individuals with disabilities.

<input type="checkbox"/> Educational Aid (Sure Start), GS-1702-04
Duties and Responsibilities: Assists with programs pertaining to early childhood development.

<input type="checkbox"/> Library Technician (OA), GS-1411-04 TYPING SPEED: _____ WPM
Duties and Responsibilities: Assists students & teachers in locating desired materials, and monitors students in the absence of teachers. This position requires a skilled typist. | <input type="checkbox"/> Office Automation Clerk/Assistant (OA), GS-0326-04/05 TYPING SPEED: _____ WPM
Duties and Responsibilities: Performs office automation work, which includes word processing and clerical work, in support of school administration. This position requires the skills of a qualified typist.

<input type="checkbox"/> Secretary (OA), GS-0318-05/06 TYPING SPEED: _____ WPM
Duties and Responsibilities: Serves as a secretary and personal assistant to the school principal and assistant principal. Coordinates other clerical work and establishes priorities for the assigned office staff. This position requires the skills of a qualified typist.

<input type="checkbox"/> School Information Assistant, GS-0303-5/6 TYPING SPEED: _____ WPM
Duties and Responsibilities: Performs a variety of technical tasks in support of automated systems. This position requires the skills of a qualified typist.

<input type="checkbox"/> Lead Monitor, GS-303-03
Duties and Responsibilities: Serves as lead monitor, overseeing monitors who perform lunchroom, recess and bus monitoring duties ensuring safety and welfare of students.

<input type="checkbox"/> Monitor, GS-303-02
Duties and Responsibilities: Performs lunchroom, recess, classroom and bus monitoring duties.

<input type="checkbox"/> Health Technician (OA), GS-0640-04 (Position only available at Seoul HS and Humphreys)
Duties and Responsibilities: Provides health support services. |
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INDICATE WHETHER YOU WILL ACCEPT THE FOLLOWING TYPES OF EMPLOYMENT:

Most DoDDS positions are Temporary Part-time Seasonal

- Full-time Full-time Seasonal (School Year) Part-time Seasonal (School Year)

****Military Spouse Preference will be lost if the applicant accepts or declines any Permanent position****

SIGNATURE

DATE

ATTACH THIS DOCUMENT TO YOUR APPLICATION FOR EMPLOYMENT WITH DODDS