

January 15, 2010

MEMORANDUM TO: Roy Zimmerman, Director  
Office of Enforcement

FROM: David Solorio, Chief /RA/  
Concerns Resolution Branch  
Office of Enforcement

SUBJECT: FORTHCOMING MEETING BETWEEN THE U.S.  
NUCLEAR REGULATORY COMMISSION AND  
STAKEHOLDERS REGARDING SAFETY CULTURE  
POLICY STATEMENT, DEFINITION, AND  
DESCRIPTION/TRAITS

DATE & TIME: Tuesday through Thursday, February 2-4, 2010  
8:30 A.M. – 5:30 P.M.

LOCATION: Hilton Washington, D.C./Rockville  
Hotel and Executive Meeting Center  
1750 Rockville Pike  
Rockville, Maryland 20852

PURPOSE: To discuss with stakeholders and reach alignment on a  
high-level safety culture definition, description/traits, and to  
develop a more common terminology for safety culture  
across all U.S. Nuclear Regulatory Commission (NRC)  
regulated industries. In addition, the NRC will receive  
comments on the draft safety culture policy statement that  
is out for public comment until March 1, 2010 (75 FR 1656;  
74 FR 57525)

CATEGORY\*: This is a Category 2 Meeting. The public will be provided  
the opportunity to participate in this meeting at designated  
points identified within the agenda.

The NRC provides reasonable accommodation to  
individuals with disabilities where appropriate. If you need  
a reasonable accommodation to participate in this meeting  
(e.g., sign language), or need this meeting notice or other  
information from the meeting in another format (e.g.,  
Braille, large print, or translation services), please notify  
one of the NRC's meeting contacts listed below by January  
26, 2010, so that arrangements can be made.

\* Commissions Policy Statement on "Enhancing Public Participation in NRC Meetings"  
(67 FR 36920) May 28, 2002

TELECONFERENCE/  
WEB-CONFERENCING

Interested members of the public unable to travel to the meeting location may participate remotely through the internet or by telephone via a toll-free teleconference. For details, please call one of the NRC meeting contacts listed below or the toll-free number, 1-800-368-5642, and ask the operator for a connection to one of the meeting contacts. Those interested in participating in this meeting by web-conferencing or teleconferencing should call or e-mail one of the contacts as soon as possible, but by no later than January 26, 2010 (for remote participation, pre-registration is required).

## NOTE:

Additional workshop materials, such as background information, discussion topics, key questions, and any presentation materials, will also be posted at: <http://www.nrc.gov/about-nrc/regulatory/enforcement/safety-culture.html>. Meeting participants are encouraged to check this page periodically before the workshop date to access all the meeting materials and for any revisions to the attached agenda (*Note: Breakout sessions updated in the Agenda (1/21/10)*).

## REGISTRATION:

All meeting attendees — including attendees participating through the teleconference bridge and/or remotely through the internet — should pre-register with one of the contacts listed below as soon as possible, but by no later than January 26, 2010, preferably via e-mail.

## CONTACTS:

Jose Ibarra (OE)  
301-251-7612

[Jose.Ibarra@nrc.gov](mailto:Jose.Ibarra@nrc.gov)

Molly Keefe (OE)  
301-415-5717

[Molly.Keefe@nrc.gov](mailto:Molly.Keefe@nrc.gov)

Pete Hernandez (OE)  
301-415-8319

[Pete.Hernandez@nrc.gov](mailto:Pete.Hernandez@nrc.gov)

## PARTICIPANTS:

Participants from the NRC include staff from the Offices of Enforcement (OE), Nuclear Regulatory Research (RES), Nuclear Reactor Regulation (NRR), New Reactors (NRO), Nuclear Materials Safety and Safeguards (NMSS), and Federal and State Materials and Environmental Management Programs (FSME). NRC anticipates various external stakeholders too numerous to list.

NRC

Roy Zimmerman, OE  
David Solorio, OE  
Maria Schwartz, OE  
Alexander Sapountzis, OE  
Dr. Valerie Barnes, RES  
et al.

Stakeholders

et al.

Enclosure:

1. Agenda

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 Molly Keefe (OE) 301-415-5717 [Molly.Keefe@nrc.gov](mailto:Molly.Keefe@nrc.gov)  
 Pete Hernandez (OE) 301-415-8319 [Pete.Hernandez@nrc.gov](mailto:Pete.Hernandez@nrc.gov)

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<u>NRC</u> Roy Zimmerman, OE David Solorio, OE Maria Schwartz, OE Alexander Sapountzis, OE Dr. Valerie Barnes, RES et al.	<u>Stakeholders</u> et al.
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Enclosure:  
 1. Agenda

DISTRIBUTION: -  
 A. Sapountzis A. Ramey-Smith J. Firth S. Wastler K. Witt D. Solorio  
 P. Boyle J. Jimenez L. Rakovan V. Barnes M. Schwartz J. Cai

**ADAMS: ML100150197**

■ Publicly Available ■ Non-Sensitive

OFFICE	OE	OE/BC	OE/D
NAME	A. Sapountzis	D. Solorio	B. Sosa, for R. Zimmerman
DATE	1/14/2010	1/15/2010	1/15/2010

**Meeting to Reach Alignment on Safety Culture  
Definition, Concepts and Description/Traits  
February 2-4, 2010  
Rockville, Maryland**

**Agenda**

**PURPOSE:** To discuss with stakeholders and reach alignment on a high-level safety culture definition and description/traits, and to develop a more common terminology for safety culture across all U.S. Nuclear Regulatory Commission (NRC) regulated industries. In addition, the NRC will be accepting comments on the draft safety culture policy statement.

February 2, 2010

- Opening Remarks, Purpose, Meeting Focus and Introductions by:
  - U.S. Nuclear Regulatory Commission (NRC)
  - Panel Members
- Short/Long Term Program Goals
- Schedule and an Update on the Developments of the NRC Draft Safety Culture Policy Statement
- Safety Culture Discussion
- Break
- Lunch (on your own)
- Three Breakout Sessions ((1) New Construction-Reactors and Power Reactors; (2) Materials/Industrial and Fuel Cycle Facilities; (3) Materials/Medical)
- Regroup/Come Back Together to Discuss Common Safety Culture Definition
- Break
- Public Comments
- Closing Remarks
- Adjournment

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February 3, 2010

- Opening Remarks
- Recap of First Day
- Continue Panel Discussion of Common Safety Culture Definition
- Break
- Three Breakout Sessions ((1) New Construction-Reactors and Power Reactors; (2) Materials/Industrial; and (3) Materials/Medical)
- Lunch (on your own)
- NRC Management Presentation
- Public Comments
- Three Breakout Sessions ((1) New Construction-Reactors and Power Reactors; (2) Materials/Industrial; and (3) Materials/Medical)
- Regroup/Come Back Together to Discuss Common Safety Culture Definition or Safety Culture Characteristics
- Break
- Public Comments
- Closing Remarks
- Adjournment

**Meeting to Reach Alignment on Safety Culture  
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February 4, 2010

- Opening Remarks
- Recap of Second Day
- Three Breakout Sessions ((1) New Construction-Reactors and Power Reactors; (2) Materials/Industrial; and (3) Materials/Medical)
- Break
- Three Breakout Sessions ((1) New Construction-Reactors and Power Reactors; (2) Materials/Industrial; and (3) Materials/Medical)
- Lunch (on your own)
- Regroup/Come Back Together to Discuss Safety Culture Characteristics
- Public Comments
- Break
- Continue to Discuss Safety Culture Characteristics
- Public Comments on the Draft Safety Culture Policy Statement
- Closing Remarks/Summary
- Adjournment