

(Month DD, YYYY)

Office of the Director of National Intelligence
Intelligence Advanced Research Projects Activity (IARPA)
(Insert IARPA Office name)
ATTN: (Insert Program Manager's name)
Washington, DC 20511

Subject: OCI Certification

Reference: (Insert program name and BAA #), (Insert assigned proposal ID#, if received)

Dear (Insert Program Manager's name),

In accordance with IARPA Broad Area Announcement (Insert BAA #), Section III.A.1, *Procurement Integrity, Standards of Conduct, Ethical Considerations, and Organizational Conflicts of Interest (OCI)*, and on behalf of _____ (offeror name) I certify that neither _____ (offeror name), nor any of our subcontractor teammates has as a potential conflict of interest, real or perceived, as it pertains to the (Insert program name).

If you have any questions, or need any additional information, please contact (Insert name of contact) at (Insert phone number) or (Insert e-mail address).

Sincerely,

(Insert organization name) (Must be signed by an official that has the authority to bind the organization)

(Insert signature)

(Insert name of signatory)
(Insert title of signatory)