



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

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OPNAVNOTE 5400
Ser DNS-33/12U102150
1 OCT 2012

OPNAV NOTICE 5400

From: Chief of Naval Operations

Subj: STANDARD NAVAL DISTRIBUTION LIST

Encl: (1) Shore and Fleet Address Listings
(2) Fleet Chain of Command
(3) Shore Chain of Command
(4) Index of Standard Navy Distribution List (SNDL) Codes

1. Purpose. To publish the official chain of command for Secretary of the Navy (SECNAV) and Chief of Naval Operations (CNO) established commands and detachments. To publish the official command addresses (including the homeport and permanent duty station assignments for fleet units). To publish the single authoritative source for administrative control command relationships in the Navy.

2. Cancellation. OPNAVNOTE 5400 Ser DNS-33/12U102020 of 1 Mar 2012.

3. Background. The Standard Navy Distribution List (SNDL) is incorporated into the Navy directives system making it available to personnel throughout the Navy via the Navy Issuances Web site. The SNDL address database is now available in the Excel format only and personnel desiring to use it in other formats must convert the Excel version. The SNDL is presented as the authoritative source displaying the administrative chain of command and designed to emphasize clarity, simplicity, and reinforce unity of command. The SNDL as presented in this directive is composed of four sections. Enclosure (1), the merged shore and fleet activities address listing, is in Excel format and comprised of all addresses for SECNAV and CNO established Navy commands and detachments, as well as information listings for Department of Defense offices, Joint and Unified organizations, Marine Corps activities, other government agencies, Military Sealift Command ships, and Navy miscellaneous activities. Enclosure (2) is the Fleet Chain of Command listing. Enclosure (3) is the Shore Chain of Command listing. Enclosure (4) is an index of the SNDL codes.

As of October 2007, both shore and fleet organization change actions are published with OPNAVNOTE 5400 notices, all under authority of OPNAVINST 5400.44A, the Navy Organization Change Manual. The uniform resource locator (URL) address to reach the Navy Issuances Web site to access the OPNAVNOTES and the SNDL is <http://doni.documentservices.dla.mil>. Use the search feature of Excel to locate command addresses in the database. Search on features such as unit identification code (UIC), plain language address (PLA), or SNDL code. The homeports and permanent duty station assignments of fleet activities are now found at enclosure (1) as part of the address listing, column 16 (Homeport/PDS). The SNDL address database is maintained in an Access database by Director, Navy Staff, Director of Management, Organization and Management Branch (DNS-33), but is provided on the Web site in an Excel format as not all Navy commands have the Access feature available. Point of contact for SNDL issues is DNS-33 at DSN 325-6523 or Commercial (202) 685-6523. Mailing address is Chief of Naval Operations (DNS 33), 2000 Navy Pentagon, Washington, DC 20350-2000 and e-mail address michael.vansickel@navy.mil or lola.williams@navy.mil. The next update to the SNDL will occur in March of 2013.

4. Action. All organizational changes are incorporated automatically from OPNAVNOTE 5400 directive as issued. Local address changes should be submitted to DNS-33 via mail or e-mail at the addresses shown above.



H. M. CRANEY
Director of Management

Distribution:

Electronic only, via Department of the Navy Issuances Web site
<http://doni.documentservices.dla.mil>