## Identity Theft Victim Assistance Online Training Registration Instructions

1. Click on **Register**.



2. Once you have clicked on Register, you will be brought to the Request Account page. Please complete the form by entering the required information (marked by asterisks). After you complete the form, click on **Create Account** in the lower right hand corner.

Note: Please remember your username and password in order to access the training in the future.

FOR VICTIMS OF	CRIME Training and Tec	nical Assistance Center	wercome to the OVC TTAC
15			
Req	uest Account		
	Please enter the followir	g information to create an account.	
	Note:* Required Fields.		
2	*Username:		
21		n the Username alphanumeric characters including dot, hyphen, underscore and @ can be used (no spaces).	
	*Password:		
	*Confirm:		
		All passwords must follow these rules:	
		<ul> <li>At least 6 characters in length, with a maximum of 64 characters</li> </ul>	
		Atleast 1 number     Atleast 1 punctuation	
		Arteast 1 Capital letter     At least 1 lowercase letter.	
	*First Name:	Initial:	
	*Last Name:		
	*Email Address:		
	*Confirm Email Address:		
	*Address:		
	*City:		
	*State/Province:	Select One:	
	*Postal Code Type:	⊙ US ZIP_ ○ Foreign Postal Code ○ APO	
	*Postal Code:		
	*Country:	Select One:	
	*Office Telephone:		
	Ext:		
	Training Type:	(None)	
	*Word Verification:	Type the characters you see in the picture below.	
		Reioad	
		+ la	
		the <b>Juliast</b>	
	ancal		Crasta Account
	4110-01		

3. Once you have clicked on Create Account, you will automatically be logged into the system.

Home	Role: Learner	Add Shortcut Notes Help End-user Tutorial Contact Us Log Off				
OFFICE FOR VICTIMS OF CRIME TITAINIng and Technical Assistance Center		Learner: Jane Doe				
My Home		Search: Go				
📴 Organizer 🛛 💣 Learning and Metrics 🛛 👮 Resource Center 🛛 🔯 End-user Tr	utorial 🛛 🌀 Settings and Preferences					
Description Home						
Organizer Home Vour organizer allows you to keep tabs on system	Creatizer Home     Creatizer Home     Vour organizer Alows you to keep tabs on system notices, training and system events, and personal notes.					
OVC TTAC Training Gateway Announcements						
Frequently Asked Questions	Frequently Asked Questions         Q: How do I enroll for a course?         A: To enroll for Victim Assistance Training Online, please refer to the VAT Online Launch Instructions. To enroll for Identity Thet Victim Assistance Online Training, please refer to the ID Thet Launch Instructions.         O: What should I do if I'm having trouble loading the course?         A: To troubleshoot issues related to high-speed internet connection, dial-up connection, Internet Explorer 5.0 or higher, and/or cookies and scripting, please refer to the Workstation         Requirements. For all other issues, please contact OVC TTAC at VATOnline@ovcttac.org or 1-866-682-8822.         O: Why did I receive a score of zero after I completed a module?         A: The scoring feature was not set up to accurately reflect how you did on each module. Each module will be marked complete as you complete them and you will receive a certificate upon finishing the entire course.         O: How do I access and print my certificate?         A: Once you have completed the course, click on Learning and Metrics -> My Elective Learning -> History -> Print Certificate.					
Q: How do I enroll for a course?						
A: To enroll for Victim Assistance Training Online, please t Instructions.						
Q: What should I do if I'm having trouble loading the cour						
A: To troubleshoot issues related to high-speed internet c Requirements. For all other issues, please contact OVC T						
Q: Why did I receive a score of zero after I completed a n						
A: The scoring feature was not set up to accurately reflect i the entire course.						
Q: How do I access and print my certificate?						
A: Once you have completed the course, click on Learning						
Calendar	💂 My Learning	🔀 Notes				
Training events for this month.		Showing latest 0 records				
lune 2040		Show All Records				
Sun Mon Tue Wed Thu Fri	Sat	Kortcuts				
-1 2 3 4	5	Showing latest 0 records				
6 7 8 9 10 11	12	Show All Shortcuts				
13 14 15 16 17 18	19					
20 21 22 23 24 25	26					
27 28 29 30						
	н					
© 2010 Geoleaming, Inc. build: 5.6.1.0-00294		POWERED BY GEOLEARNING LMS				

4. Once you are logged into the system, click on **ID Theft Launch Instructions** under the Frequently Asked Questions section for instructions on how to enroll for the training.

Note: Please refer to the Frequently Asked Questions section for other important information.