Air Force Personnel Center



How Retiree's gain access to myPers



Step 1 Click Create Account Link

Enter the URL: <u>https://mypers.af.mil</u>



	CAC Available? Select CAC Login	Use your User ID/Password
	CAC Login CAC E-Mail certificate to ensure proper logon to the AFPERS website.	User ID Password LOG-IN Can't access your account?
Click Here	No DOD-issued CAC and no Use this link: <u>Create Accoun</u>	
	 General Information: Airmen accessing the Information from some perso <u>Department of Defense root certificates</u> if they are services website from home. If you are experiencing errors logging in or with th 	e having difficulties accessing the personnel

Step 2 Identify yourself



Tell us who you are.	• Required
Last Name snuffy Date of Birth JAN 1 1901 Social Security Number ••• - •••	
amended.	cutive Order 9397 (SSN), as
ROUTINE USE: The Air Force Personnel Center may use this information	of DoD except as required by law.
	Last Name snuffy Date of Birth JAN • 1 • 1901• Social Security Number ••• • ••• AUTHORITY: 5 U.S.C. 552a, Records maintained on individuals and Exe amended. PURPOSE: To verify customer identity. ROUTINE USE: The Air Force Personnel Center may use this information relation to your request. Your information will not be disclosed outside

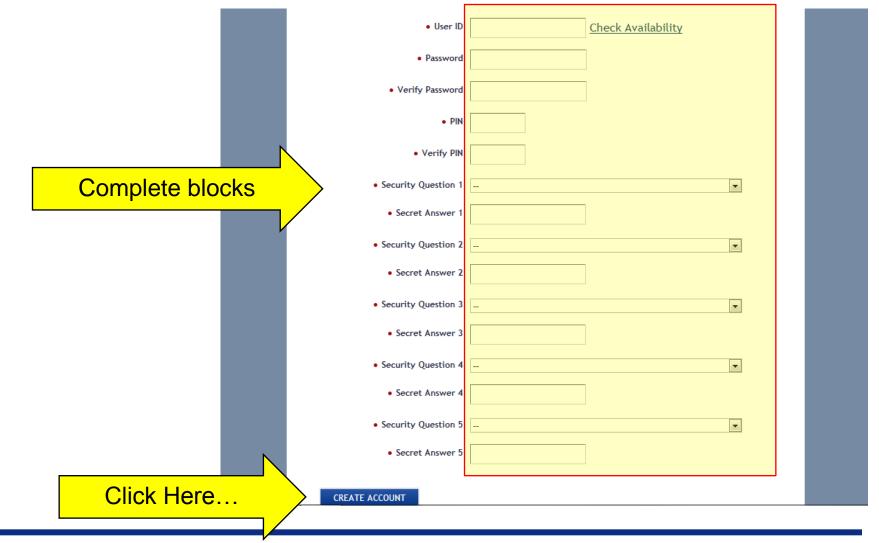


What happens in the background

- The system checks to make sure you do not currently have a myPers account
 - If you currently have an account, the system will redirect you to go through the reset password or remember login option located on the main page
- If no account is located in myPers
 - The information you provided is validated against MilPDS
 - If information matches you establish your login and password for myPers
 - Must also provide information required by AFSCI 8520 (PIN and security questions)



Step 3 Login, password, etc.



Right Person, Right Place, Right Time

Step 4 Log into myPers





Air Force Personnel Center

