

ANNEX A Pre-deployment SME Contacts

Agencies/Program	POC	Phone	Mobile	Email	Date of Request	Confirmed
American Red Cross Primary SME	Liz Osborn-Mendoza	915-568-4898		osbornmendozal@usa.redcross.org		
Alternate SME	Carol McGahhey		915-740-2224	lcmcgahhey@gmail.com		
Child & Youth Services	Sabine Alsup	568-4374		sabine.e.alsup@us.army.mil		
Alternate SME						
Financial Readiness/AER	Janice Gamel	915-568-1132		Janice.Gamel@us.army.mil		
Alternate SME	Zenaida Gutierrez	915-568-1132		Zenaida.Gutierrez@us.army.mil		
Fort Bliss Finance	Martin Torres	568-7602		Martin.Torres@us.army.mil		
Alternate SME	Frank Serna			Frank.Serna1@us.army.mil		
Immigration	James Spurling	225-1773		james.spurling@dhs.gov		
Alternate SME						
Legal	Andrew Sedivy	568-7141		Andrew.Sedivy@us.army.mil		
Alternate SME	SSG Sheila Olsen			Sheila.S.Olsen@us.army.mil		
Military Family Life Consultant	Sarah	915-568-1132	525-4330/4449	MFLC.BLISS@YAHOO.COM		
Alternate SME	Sandra	915-568-1132	490-3968			
Mobilization Deployment	Tony Cassagnol	568-9029/1132		antonio.cassagnol@us.army.mil		
Alternate SME	Steve Roumell	568-9029/1132	719-209-8113	steven.roumell@us.army.mil		
Tricare	Mrs. Marie (Toni) Badillo	569-3427		toni.badillo@us.army.mil		
Alternate SME (include Melvin)	Allen Carter	569-4464/2692		allen.m.carter@us.army.mil		
Waiting Families/Covenant Cards	Cher Poehlein	568-7531		cher.poehlein@us.army.mil		
Alternate SME	Allison Nick	915-568-1132		allison.nick@us.army.mil		
WASH (Walking Army Strong for Heroes)	Vianne Newell	568-8697		vianne.newell@us.army.mil		
Alternate SME	Teia Mack			teia.mack@us.army.mil		

31st Pre-deployment Fair Time

Date	Time	Action Required	Completed
21-Sep-09		MWR DOIM request for computer internet support to James Hamilton	
21-Sep-09		Request to MWR for 60 table clothes from Centennial Club	
21-Sep-09		Request to MWR /1/1 AD S6 for Legal Office to utilize office in Stout Gym to do POA, wills, SPOAs etc	
1-Oct-09		Agencies confirm attendance/non-attendance to Fair	
6-Oct-09		ACS Mob Dep finalizes chart & map of agency location in Stout Gym and pass to MWR Marketing to design Seating Chart	
14-Oct-09		ACS Mob Dep send out direction map to all participants	
21-Oct-09	0800-0900	Tarp Laid Down at Stout Gym tables, chairs, and agency booths	
21-Oct-09	0900-1200	set up	
21-Oct-09	1400-1430	FB Safety Office Inspection Booths manned by respective	
22-Oct-09	0845hrs	agency	
22-Oct-09	0900-2000	Tables Manned / Units and Families come through	
23-Oct-09	0845hrs	Booths manned by respective agency	
23-Oct-09	0900-2000	Tables Manned / Units and Families come through	
23-Oct-09	2015-2045	Tear Down	
26-Oct-09	TBD	AAR hosted by Garrison Command	

eline

Notes