

Welcome to the Monterey Bay Housing Services Office (HSO)

Popular Services

- **Rental Agreement Negotiations and Review** Email, fax, or bring in a copy of the rental agreement you are considering and this HSO will review the document to help ensure you will not get hit with surprises later.
- Lease and Orders Filing This HSO understands that sometimes important documents get misplaced just when you need them the most, but this service will help make sure you always have a copy of your lease and orders whenever you need them. The HSO office will automatically retain an electronic copy of your orders in our secure database. To utilize the lease filing services please let a staff member know.
- **Community and Housing Inspections** This service allows a Service Member or the Family to request an inspection of a housing unit or complex.
- **TLA/TLE and Permissive TDY Certification** If you are on Permissive TDY you must have the HSO office sign your leave form. Please bring your leave form to your first appointment.
- **Departure Services** Once you have your orders for your next assignment please contact your HSO. At that time your HSO will connect you to the Housing Office at your gaining installation and provide counseling for leaving your current housing. Clearing the HSO is a mandatory part of out-processing.

Welcome Packet Contents

- Where to Find Important Information
- Current BAH Rates
- Local Property Management Companies
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- Resources for Families
- Fair Housing Information

- Radius Map
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- Information on Privatized Military Housing and the Parks of Monterey Bay
- Application for the Parks of Monterey Bay



Where to Find...

Fair Housing and Equal Opportunity Information

The mission for the California Department of Fair Employment and Housing is to protect residents from employment, housing, and accommodation discrimination. This department also protects residents from hate violence. The website for the Department of Fair Employment and Housing can be found at <u>http://www.dfeh.ca.gov</u>

California Landlord Tenant Rights and Responsibility

The California Department of Consumer Affairs provides a guide outlining the rights and responsibilities of both landlords and tenants in California. This guide provides information such as looking for a rental unit, living in a rental unit, moving out of a rental unit, and security deposit information. An electronic version of this guide can be located on the California Department of Consumer Affairs website at http://www.dca.ca.gov/publications/landlordbook/index.shtml

Veteran's Administration Home Buying Information

This Veteran's Administration (VA) provides many opportunities for service members who are seeking to purchase a home. Information regarding these opportunities can be located at the VA's home loans website at http://www.homeloans.va.gov/. Please pay special attention to the following pamphlets:

- **26-4 VA Guaranteed Home Loans for Veterans** pamphlet is designed to help veterans planning to purchase or construct homes, particularly those veterans who intend to finance with VA home loans. Available at http://www.homeloans.va.gov/pdf/vap_26-4 online version.pdf .
- 26-91-1 VA Home Loans A Quick Guide for Homebuyers and Real Estate Professionals Available at <u>http://www.homeloans.va.gov/vap26-91-1.htm</u>.
- 26-71-1 Manufactured Home Loans to Veterans Questions and Answers on Manufactured Home Loans for Veterans – Intended to cover the major items of interest to veterans interested in buying a mobile home. Available at <u>http://www.benefits.va.gov/homeloans/VAP26-71-1.asp</u>.



Service Members' Civil Relief Act (SCRA)

The purpose of the SCRA is to allow Service Members to devote their entire energy to the defense needs of the nation without having to worry about their family's well being during their military service. An electronic version of the SCRA is available on the webpage of the House Committee on Veteran's Affairs at <u>https://www.servicememberscivilreliefact.com</u>. For information regarding housing specifically please refer to Title III – Rent, Installment Contracts, Mortgages, Liens, Assignment, Leases.

Temporary Lodging Expense (TLE)

The purpose of TLE is to partially offset the costs of lodging and meals when service members and/or their family need to occupy temporary lodging during Permanent Change of Station (PCS) move. Policies for TLE can be found in the Joint Federal Travel Regulations Volume 1 Part H. An electronic copy of this regulation can be found on the Department of Defense Per Diem, Travel, and Transportation Allowance Website at <u>http://www.defensetravel.dod.mil/site/faqtle.cfm</u>.



Your Basic Allowance for Housing (BAH) Allotment

What is Basic Allowance for Housing (BAH)?

The intent of Basic Allowance for Housing (BAH) is to provide service members equitable housing compensation based on housing costs in local housing markets. Service members receive BAH when government quarters are not provided. BAH is based on duty location, pay grade, and dependency status. Depending on the housing chosen by the military member BAH may not fully cover the costs of housing, utilities, and renters insurance; expenses above and beyond the services member BAH is the responsibility of the service member.

What if the BAH rate is lowered after I get an apartment?

BAH rates can change annually; however due to rate protection a service member's BAH is protected from dropping as long as the status of that service member remains unchanged. The guideline of Rate Protection is a service member is authorized the 1 January rate for the member's grade and location or the housing allowance being paid on 31 December of the previous year, whichever is higher. Instances that can cause a loss of BAH Rate Protection are Permanent Change in Station to an area with lower housing costs, being demoted to a lower grade, and changing your dependency status.

How is BAH determined for a given area?

BAH is a compilation of current market rental rates, average utilities, and the average cost of renters insurance. Data is collected during the spring and summer of every year and computed so that new amounts will be available in December for the following calendar year.

Where can current BAH rates be located?

Current BAH rates for the Monterey Bay Area can be located on the charts below or can be looked up online at <u>http://www.defensetravel.dod.mil/perdiem/bah.html</u>



2013 BAH Rates for the Monterey Bay Area

Enlisted with Dependents

E-1	E-2	E-3	E-4	E-5	E-6	E-7	E-8	E-9
\$1776	\$1776	\$1776	\$1776	\$1920	\$2175	\$2346	\$2532	\$2697

Enlisted Without Dependents

E-1	E-2	E-3	E-4	E-5	E-6	E-7	E-8	E-9
\$1332	\$1332	\$1332	\$1332	\$1506	\$1653	\$1785	\$1971	\$2049

Warrant Officers with Dependents

WO1	WO2	WO3	WO4	WO5
\$2178	\$2424	\$2652	\$2712	\$2781

Warrant Officers without Dependents

WO1	WO2	WO3	WO4	WO5
\$1722	\$1968	\$2058	\$2217	\$2391

Officers with Dependents

O01E	002E	O03E	O01	O02	O03	O04	O05	O06	O07+
\$2385	\$2619	\$2721	\$1947	\$2169	\$2643	\$2808	\$2919	\$2949	\$2979

Officers without Dependents

O01E	002E	O03E	O 01	O02	O03	O04	O05	O06	O07+
\$1920	\$2031	\$2175	\$1632	\$1869	\$2082	\$2367	\$2475	\$2652	\$2706



Local Property Management Companies

A&D Property Management

http://montereycountyrentals.com/ 303 Bonifacio Place Monterey, CA 93940 (831) 372-1464

A. G. Davi Property Management

http://www.agdavi.com/ 484 Washington Street Monterey, CA 93940 (831) 373-2222

Bay Property Management Inc.

http://www.baypropertymgmt.com/

6 San Miguel Avenue Salinas, CA 93901 (831) 422-5614

Beaumont Property Management

http://www.beaumontpm.com/

61 Logan Lane Monterey, CA 93940 (831) 643-2328

Big Green Zucchini Real Estate & Property Management

http://www.customhouserealty.com/ 473 Webster Street Monterey, CA 93940 (831) 649-8677

Cosentino Realty Co

http://www.cosentinorealty.net/

535 Foam St, Suite 200 Monterey, CA 93940 (831) 646-1107

Creative Property Management

http://creativepropmgmt.net/ 1220 Del Monte Avenue Monterey, CA 93940 (831) 649-3631

Gorman Property Management

http://www.gormanre.com/

710 Lighthouse Avenue Pacific Grove, CA 93950 (831) 649-3455

Kendall & Potter Property Management

http://www.montereycoast.com/

783 Rio Del Mar Blvd, Unit 7 Aptos, CA 95003 (831) 689-8674

Mangold Property Management

http://www.mangoldproperties.com/

575 Calle Principal Monterey, CA 93940 (831) 372-1338



Monterey Bay Military Housing Services Office

Monterey Bay Property

Management

http://www.montereyrentals.com/ 816 Wave Street Monterey, CA 93940 (831) 655-7840

Munras Property Management

http://www.munrasproperty.com/ 1011 Cass Street, Suite 104 Monterey, CA 93940 (831) 649-6400

Pacific Street Real Estate Inc.

http://www.pacificstreetrealestate.com 799 Pacific Street Monterey, CA 93940 (831) 373-8451

Paramount Properties

http://www.paramountproperty.net/ 546 A Hartnell Street Monterey, CA 93940 (831) 372-6050

Pine Cone Properties

http://www.pineconerentals.com

26615 Carmel Center Place, Suite 101 Carmel, CA 93923 (831) 626-2800

San Carlos Agency

http://www.sancarlosagency.com/

26358 Carmel Rancho Lane, Suite #5 Carmel, CA 93922 (831) 624-3846

Sterling Management

http://sterlingmonterey.com/ 801 Lighthouse Avenue, #109 Monterey, CA 93940 (831) 643-9400



Resources for Families with Children

Presidio of Monterey Child, Youth and School Services (CYSS)

The Child, Youth and School Services (CYSS) office offers many services for children and youth ages 6 weeks to 18 years old. Services offered include child care through the Child Development Center (CDC) and Family Child Care (FCC), before and after school programs as well as school break camps at Porter Youth Center (PYC), sport programs, and SKIES program classes. All programs require registration at the Central Registration Office. The Central Registration Office for CYSS is located on Ord Military Community in Building 4260. Please call (831) 242-7765 for more information and to set up an appointment for registration. Information can also be found on the CYSS Website at http://www.monterey.army.mil/cyss/cyss.html.

Naval Postgraduate School Child and Youth Services

The Child and Youth Services Office of the Naval Postgraduate School offers a Child Development Center and a Tech Connection Center in the La Mesa Housing Community. The Child Development Center provides child care, preschool, and before and after school for Kindergarten age students. For more information regarding the Child Development Center please call (831) 656-2734. The Tech Connection Center is geared for children ages 6 through 17 years old and offers before and after school services, camps, sports, and teen programs. For more information regarding the Tech Connection Center please call (831) 656-2127. Information for both of these services can be found on the Naval Postgraduate School Website at

http://www.nps.edu/Services/MWR/Services/ChildYouthServices/index.html.

School Liaison Officer (SLO)

The School Liaison Officer (SLO) is the primary link between the military family and the local school system. The SLO provides information on education options, school district policies, home schooling, and more. The SLO can be reached at (831) 242-6904 (DSN 768-6904). For more information about the SLO services please visit the Presidio of Monterey School Liaison Officer Website at http://www.monterey.army.mil/CYSS/school_liaison.html.



Exceptional Family Member Program (EFMP)

The Exceptional Family Member Program (EFMP) is a Military program which will assist families from all services. The program is designed to assist families with a member who has chronic conditions such as hearing impairments, depression, diabetes, and many more. The program will also assist families who are confronted with special education requirements. For more information regarding the EFMP, Army and Air Force please call the EFMP Coordinator at (831)242-7653; Navy and Marines please call 242-5614.

Local School Districts

- Monterey Peninsula Unified School District (MPUSD) Serves the cities of Monterey, Seaside, Marina, Del Rey Oaks, and Sand City; this includes the Military Housing Areas -<u>http://www.mpusd.k12.ca.us/</u>
- Pacific Grove Unified School District Serves the city of Pacific Grove <u>http://www.pgusd.org/</u>
- Carmel Unified School District Serves Carmel and Carmel Valley http://www.carmelunified.org/
- Salinas Union High School District Serves grades 7th 12th in Salinas http://www.salinas.k12.ca.us/
- Salinas City Elementary School District Serves grades K 6th in Salinas -<u>http://schools.monterey.k12.ca.us/~salcity</u>
- Washington Union School District Serves grades K 8th between Monterey and Salinas along HWY 68 - <u>http://www.washington-union.com</u>



Resources for Families

Presidio of Monterey Army Community Services (ACS)

ACS assists commanders in maintaining readiness of individuals, families, and communities by developing, coordinating and delivering services which promotes self-reliance, resiliency, and stability during war and peace. The ACS center provides a wide range of services designed to assist you and your family in maintaining a high state of readiness. The goal of ACS is to ensure that you and your family are ready for daily life as a Military Family. For more information on the services provided by ACS please call 242-7660 or stop by Bldg 4260 at the corner of Gigling Rd and Gen Jim Moore Blvd on Ord Military Community.

Naval Postgraduate School Fleet and Family Support Center (FFSC)

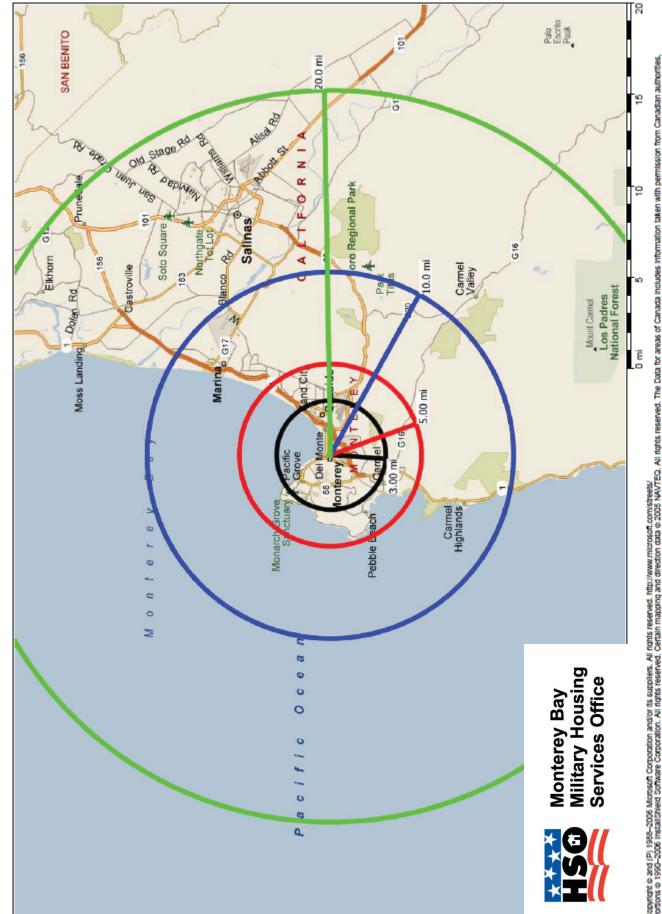
The Fleet and Family Support Center (FFSC), Monterey Bay is the military community's primary resource for information and services on the Monterey Peninsula. Our Mission is to support the military's operational readiness by providing a wide range of services and assistance that responds to personal and family needs and that positively impact the quality of life for our service members and their families. For more information on the services provided by FFSC please call 656-3060.

Army & Air Force Exchange Service (AAFES)

The mission of AAFES is to provide quality products and services to its customers at competitively low prices and to generate profits which provide support for local Morale, Welfare, and Recreation (MWR) programs. On the Monterey Peninsula there are several locations. The Main Store is located on Gigling Rd in Ord Military Community and can be reached at 899-2336. The Troop Store and Clothing Sales are located on the Presidio of Monterey and can be reached at 647-9602. In addition there are 2 Gas Stations, a Theater, Barber Shops, and other concessionaires in the area.

Navy Exchange Service (NEX)

The mission of NEX is to provide quality products and services to its customers at competitively low prices and to generate profits which provide support for local Morale, Welfare, and Recreation (MWR) programs. In Monterey there is a Main Store on the Naval Postgraduate School which can be reached at 373-7277. Additionally there is a Uniform Shop, Automotive Services, Barber, and other services. Distances from Presidio of Monterey and Naval Postgraduate School to Surrounding Areas



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The Parks at Monterey Bay Ord Military Community Management Office 826 Corregidor Rd, Seaside, CA 1-866-598-2655



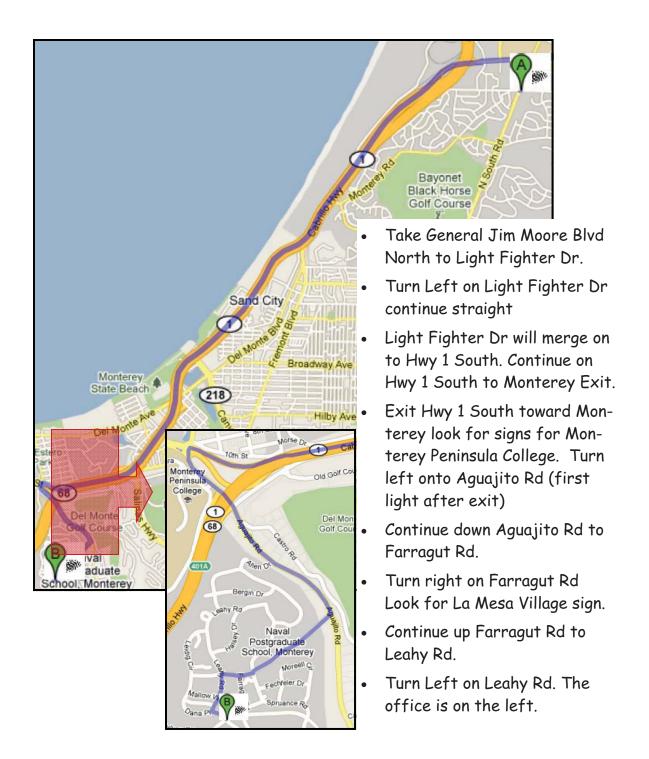
Take General Jim Moore Blvd South to Normandy Rd.

Turn right on Normandy Rd. Continue to Monterey Rd.

Turn left on Monterey Rd.

Office is located on the corner of Monterey Rd and Corregidor Rd.

The Parks at Monterey Bay La Mesa Village Management Office 1301 Leahy Rd, Monterey, CA 1-866-902-6613





Monterey Bay Military Housing Services Office

Bldg 4250, Ord Military Community Phone: 831-242-7979 Fax: 831-242-7793 PRES.DPW-Housing@conus.army.mil

NON-EMERGENCY SERVICES

POM Police	242-7851	Crime Watch Bulletin	242-7463
OMC Fire Department	242-7701	POM Operator	242-5119
LMV Fire Department	646-3905	American Red	242-6800

IMPORTANT NUMBERS

Army Community Services 242-7660 CHOMP 625-4900 Army Emergency Relief 242-5501 Identification Cards POM 242-5209 OMC (Monterey RD) 583-1050 PVS 656-3972 LMV (La Mesa Way) 656-2734 Inspector General 242-5173 Family Child Care 242-7197 Leisure 242-5506 Administration 242-5530 Price Fitness (POM) 242-5506 Administration 242-7765 Hobson Rec (POM) 242-5506 Registration 242-7765 Hobson Rec (POM) 242-5062 Commissary 242-7671 Legal Commissary 656-2472 Dental Clinic Legal Legal Cost any Public 656-3078 Education Center POM 242-5325 Lodging 645-5119 Educational Services School Liaison POM 242-5020 Navy Lodging 645-1119 Educational Services 656-2477 NPS 656-2306 Evertions 9242-5036 Navy Lodging 645-1119 Educational Services <	Air Force CQ, 517 th TRG (POM)	242-5115	Hospital	
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Immunizations 242-6820 POM Outbound 242-5330 Optometry 242-6829 NPS 656-2151 Health Clinic (NPS) 656-5741 Tricare 800-242-6788	After Hours	242-5234	Transportation	
Optometry 242-6829 NPS 656-2151 Health Clinic (NPS) 656-5741 Tricare 800-242-6788	Appointments	242-5741	POM Inbound	242-5096
Health Clinic (NPS) 656-5741 Tricare 800-242-6788	Immunizations	242-6820	POM Outbound	242-5330
	Optometry	242-6829	NPS	656-2151
	Health Clinic (NPS)	656-5741	Tricare 80	0-242-6788
Veterinary Clinic 242-7718			Veterinary Clinic	242-7718

Resident's Bill of Rights

Your satisfaction is important to us.

We want you to know that you are extremely important to us. Your satisfaction with our service is paramount and an integral part of our business model. We understand you have choices and we hope our service, professionalism, integrity and caring lead you to allow us to serve you and your family during your stay in Monterey Military Community.

We feel that high quality customer service helps to create customer loyalty and trust. With that loyalty and trust we hope to forge long-lasting positive relationships which will ultimately allow us to better understand the needs and desires of our residents.

Our guarantee to you is to stand by our "Bill of Rights" to continually provide you "World Class" customer service in support of the Army's Family Covenant.

We will provide excellent service. We will continually strive to "Wow" our customers with the quality and timeliness of our services in a pleasant and friendly manner.

We will provide honest and straightforward communications. We will provide a genuine and consistent service each and every day.

We will continually strive to be the "best". Every opportunity, every action, every time.

We will provide service in a timely manner. You will be promptly informed of any actions that delay completion of work or other action.

We will practice teamwork. Together, we will continually search for opportunities to provide an array of services and amenities that will make you feel great about calling this home.

We value our residents. We will treat everyone with integrity, respect and professionalism.

We welcome feedback, and suggestions. We will encourage and consider ideas that will aid us in achieving our goal of continuous improvement and excellent customer service.

You will receive open communication and dialogue in an effort to resolve issues. If you feel at any time your expectations have not been met, we would like the opportunity to make things right or provide a full and complete explanation of our position. You have the right to speak to your Neighborhood Manager at Ord Military Community (831) 393-0110 or La Mesa/Presidio of Monterey (831) 642-4300. If you feel your expectations still have not been met you should speak with The Parks at Monterey Bay Community Director, Ms Michelle Calloway at (831) 644-0400. If you are still not satisfied you should contact the Residential Communities Initiative (RCI) Government Housing Office at (831) 242-7974 or (831) 242-7984









Today's Date: _____

Office: 831-242-7979

PRIVACY ACT STATEMENT

AUTHORITY: 5 USC 5911 & 5912.

PRINCIPAL PURPOSE: To identify customer needs for assistance and housing requirements.

Fax: 831-242-7793

ROUTINE USE: None.

DISCLOSURE: The information you provide on this form is needed to document your duty status. While the law does not require you to provide all information requested on this form, doing so will assist the Housing Office with the requirement for Service Members to in process with HSO. We request that you provide your social security number; the SSN will be used as your individual identifier in the enterprise Military Housing System (eMH). Failure to furnish this information may result in the Housing Office inability to submit housing reports.

Name of Service Member:		Spouse's Name:	
Last, First, MI SSN#: Address: Phone Number (Member): Email: Branch/ Grade/ Rank:		Children's Age Group 0-5 yrs 6-12 School Child Attendin Home School: Arrival Date to Monte	o: yrs 13-18 yrs ng: erey: ETS/EAOS Date:
Date of Rank:		UIC:	_ Report Date:
Guard Reserve		Duty Status: Student	Permanent Party
		UNIT	
o 314" TRS (USAF)	 ○ CIDD (USN) ○ USCG ○ MCD (USMC) ○ HHC 	OTHER o NPS o CALMED o FNMOC o Hawksbill (USCG)	 Station Monterey (USCG) 17th OL-A (USAF) Other
EFMP? Gend	er of EFMP	Age of EFMP	
If yes, have you contacted t	he EFMP Coordinator	?	
Do you plan to apply for Mili	tary Privatized Housir	ng? Dual Military	?
Would you like further assis	tance in locating hous	ing for your family?	
Comments:			

Office Use Welcome Packet _____ Brief_____ Copy of Orders _____ EMH _____



				App	licant Ir	format	ion				
Name of Memb	per: Last,	First, M.I.							Date	of Birth	
Street Address	(previous	s home of r	ecord)		(City		СА	Zip Co	ode	
Pay Grade	Date of	f Rank	Branch	n of Service	S	ocial Sec	I Security Date Housing Needed				
(Leaving Monterey)PCS/ETS Date MM/DD/YY EFMP Member (Must I confirmed by RCI)				Key & Essential/Staff (must be confirmed by RCI if yes is selected)							
Cell Phone			Home	Phone	E	-Mail Ado	dress				
 2.) Marital Statu 3.) Installation/(4.) Installation / 5.) Have you or 6.) Have you or list names.) 1 	is: D Mar Organiza Organiza anyone anyone (.)	ried (Dual tion Transfe ation Transf listed on th listed on th	Military erred Fro ferred To he appli he appli	□Yes □No) □Sin om: o/Military Unit: cation ever been cation ever been	gle Una n convicte n convicte 2.)	ed of, ple	ard □ Foreign Mili nied d guilty, or pled n e than one misde er) □Yes (If yes, fil	o contest t meanor? [o a felony ⊐Yes □No	(If Yes, Please	
		-		Р	et Infor	mation					
Pet Name:						Breed	Type/Descriptio	n:			
Pet Name:						Breed	Type/Descriptio	n:			
Pet Name:						Breed	Type/Descriptio	n:			
Pet name:						Breed Type/Description:					
				Veł	nicle Inf	le Information					
Year		Make		Model	Col	or	License Plate Number			State	
Year		Make		Model	Col	Or	License Plate Number			State	
				Depe	endant l	nforma	ition				
		Depen	idants r	esiding with Sei	rvice Mei	mber (Dl	EER'S Verificatio	n Require	d)		
Last, First, M.I.				Relat	onship	Gender		Date	of Birth		
							Terrier, Chows, Ame or determined by a V				

Rottweiler, Doberman Pinscher, Wolf-Hybrid. Any dog with a mix of these breeds or determined by a Veterinarian Treatment Facility having distinguishing traits of these breeds in its makeup, is included in these breeds. Prohibition also extends to other dogs that demonstrate a propensity for dominant or aggressive behavior.

By signing this application, the application warrants that all of the information contained in this application is true and correct to the best of applicant's knowledge. Applicant understands and agrees that if it is later discovered that applicant falsified any information in this application, it could result in termination of the applicant's tenancy.

Applicant Signature

Monterey CA, Military Housing areas, La Mesa Village in Monterey CA, & ORD Military Community (OMC) located in Seaside

