



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEE
1100 LEE AVENUE, SUITE 112
FORT LEE VA 23801-1720

FORT LEE POLICY NO. 04-05

IMAT-LEE-ZA

NOV 21 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Alcoholic Beverages Policy

1. Reference: AR 215-1, Chapter 10, Military Morale, Welfare and Recreation Programs and Nonappropriated Fund Instrumentalities, 24 September 2010.
2. Purpose: Reference above requires Commanders to conduct and make available to personnel under their command, programs that discourage irresponsible use of alcoholic beverages, reduce or eliminate alcohol-related incidences and promote responsible social behavior, such as the Designated Driver or Dial-A-Ride Programs. This policy supports the intent of the regulation plus delegates to specific unit commanders and 06 Colonels the responsibility to control the use of alcoholic beverages within their units, facilities and organizations.
3. Policy:
 - a. Scope: This policy applies to all Department of Defense (DoD) military, civilians and families who work and live on Fort Lee.
 - b. On Fort Lee the minimum age to purchase, drink or possess alcoholic beverages, to include low-content alcoholic beverages, is 21 years of age. Anyone on Fort Lee who is not at least 21 years of age is not permitted to purchase, consume, possess or transport alcoholic beverages. This is consistent with the laws of the Commonwealth of Virginia.
 - c. Furthermore, military and DoD civilian personnel will not consume or be served alcoholic beverages by the drink while on duty (during the individual's assigned duty hours) on or off post. On-duty status is determined by the Soldier's commander or supervisor and is not necessarily related to uniform wear or the normal duty hours for Fort Lee. Exceptions to this policy are authorized for appropriate occasions and ceremonies such as organization days, picnics and retirement and promotion parties. At no time during these occasions, whether held on or off post, will underage military or DoD civilians consume alcoholic beverages. This does not restrict packaged sales intended for off-duty consumption.
 - d. In accordance with AR 215-1, Commanders and Directors of tenant activities, Colonels (06 and above) are authorized to approve requests (see enclosure) from personnel under their command and control to consume alcoholic beverages while on duty participating in appropriate occasions and ceremonies. Further delegations of this authority are not authorized.

IMAT-LEE-ZA

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e. On-duty military or DoD civilians participating in appropriate occasions and ceremonial activities outside Fort Lee are bound by this policy and the laws and ordinances relative to the locality in which the activity is being held.

f. The Garrison Commander will approve locations where alcohol may be consumed on post in accordance with AR 215-1, paragraph 10-3, which are not within the direct command and control of another Commander (06 and above). This includes locations such as recreation centers, troop-dining halls, civilian FMWR activities supported by NAF and catered events on post where alcoholic beverages are authorized; i.e., Outdoor Recreation facilities/picnic areas.

g. This policy is not intended to affect the ability of any concessionaire, licensee or franchisee to employ individuals to lawfully serve and sell alcoholic beverages on Fort Lee.

4. Commanders and supervisors at all levels are responsible for educating and informing their Soldiers and civilian employees about this policy, the dangers of alcohol and its affect on Army readiness and the penalties related to violation of civil and military law regarding the use of alcohol. Responsibility includes establishing programs to discourage and eliminate irresponsible use of alcoholic beverages and alcohol-related incidents on Fort Lee.

5. This policy supersedes Fort Lee Policy No. 04-05 dated 22 July 2009.

6. Proponent for this policy is the Directorate of Family and MWR, 734-7185.



RODNEY D. EDGE
COL, LG
Garrison Commander

Encl

DISTRIBUTION:
LEEKEY

(Organization's Office Symbol)

(Date)

MEMORANDUM FOR (NAME OF 06 AND ABOVE COMMANDER)

SUBJECT: Exception to Consume Alcoholic Beverages During Duty Hours Request

1. References:

a. AR 215-1, Chapter 10, Alcoholic Beverages, Military Morale, Welfare and Recreation Programs and Nonappropriated Fund Instrumentalities, 24 September 2010.

b. Fort Lee Alcoholic Beverage Policy.

2. Request approval to consume alcoholic beverages at the following organization/activity function at the designated location and time:

Type Function: _____

Location/Facility Name: _____

Date/Hours of Function: _____

Number of Persons Scheduled to Attend: _____

Type of Alcohol to be Consumed: _____

Name (Print): _____ /Phone Number: _____

(Responsible Individual)

AGREEMENT OF UNDERSTANDING:

I understand that I am responsible to ensure that:

- Persons attending the function who are on duty will not be served alcoholic beverages of any kind.
- Persons less than 21 years of age are not served alcoholic beverages of any kind.
- Hard liquor is not served or consumed.
- Only beer (keg or can), wine coolers and other alcoholic beverages with an alcohol content of less than 7 percent are served for consumption.
- Non-alcoholic beverages will be made available for participants.
- Appropriate controls to prevent participants from becoming intoxicated are in place, and
- Designated drivers are established to drive home those that are intoxicated.

Signature/Responsible Individual	Rank/Grade	Date
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Signature/Responsible Cdr/Director	Rank/Grade	Date
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APPROVED/DISAPPROVED: _____	Date
Signature/(06 and above Commander)	

(Commander should maintain signed copy on File)