



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HOOD
FORT HOOD, TEXAS 76544-5000

GARRISON POLICY
DOL - 01

REPLY TO
ATTENTION OF

IMWE-HOD-LG

JUL 10 2009

MEMORANDUM FOR All Fort Hood Garrison Personnel

SUBJECT: Training and Support Requirements for Rail Augmentees.

1. REFERENCES:

- a. Fort Hood Garrison Policy Memorandum, Safety
- b. U.S. Army Transportation School Memorandum, Adoption of General Code of Operating Rules (GCOR), 3 April 2005, dated 17 April 2006.
- c. Fort Hood Garrison Rail Standard Operating Procedures (SOP), March 2007.

2. PURPOSE: To prescribe procedures, responsibilities and guidance for training and support of all railroad occupation augmentees.

3. APPLICABILITY: This policy is applicable to all military and government civilian personnel assigned to, augmented, and/or under the operational control of the Fort Hood U.S. Army Garrison, identified to work as a member of the Fort Hood rail section, track maintenance or railroad signal section, railroad mechanical (car/locomotive) section, railroad manager or car clerk for any period of time.

4. POLICY: The Goal of this policy is to define the safety and training requirements expected of every civilian and military railroad augmentee prior to their arrival at Fort Hood. Additionally, this policy defines Fort Hoods' responsibility to the employee/Soldier. The goal is to provide all employees and Soldiers a safe working environment and mission success at Fort Hood.

5. PROCEDURES: The following identifies specific responsibilities and resourcing required to ensure success.

a. Employee/Soldier Responsibilities:

- (1) Qualify on the General Code of Operating Rules (GCOR) with a minimum of 85% passing score within the last 365 days and not expiring prior to the conclusion of tour of duty at Fort Hood.

IMWE-HOD-LG

SUBJECT: Training and Support Requirements for Rail Augmentees.

(2) Have in their possession a GCOR qualification and/or engineer certification documentation (for engineers only) upon arrival at Fort Hood.

(3) Be familiar with the Fort Hood Rail Safety rules and be prepared to pass a validation ride/test.

(4) Be familiar with the Fort Hood local operating rules (Time Table) and be prepared to pass a validation ride/test.

(5) Bring required personal protective equipment (appropriate for job) as specified in Fort Hood Safety Rules, Chapter 71.0.

b. Military Unit or DOL Responsibilities:

(1) Provide the Fort Hood DOL the following prior to Soldier or employee arrival:

(a) Name, Rank/Grade of each Soldier/civilian employee.

(b) Type of certification (Eng, SLE, Heavy Equipment Operator) to be utilized.

(c) Date of most recent certification/recertification and check-ride, if applicable (must be within the last 365 days and does not expire during period at Fort Hood).

(d) Date of last GCOR qualification (must be within the last 365 days and does not expire during period at Fort Hood). (Note: In lieu of a GCOR and rail safety rules qualification by IMCOM or the USATSCH, Unit Commander or losing DOL of augmentee will conduct a qualification exam at Home Station, utilizing the qualification exam provided by Fort Hood DOL. Exam will be closed book, except HAZMAT, and Commander of DOL will validate exam was conducted as such.)

(e) Date of most recent Fort Hood railroad rules qualification (must be within the last 365 days and does not expire during period at Fort Hood). (Note: In lieu of a GCOR and rail safety rules qualification by IMCOM or the USATSCH, Unit Commander or losing DOL of augmentee will conduct a qualification exam at Home Station, utilizing the qualification exam provided by Fort Hood DOL. Exam will be closed book, except HAZMAT, and Commander of DOL will validate exam was conducted as such.)

(f) Other rules qualifications (Maintenance of Way, HAZMAT, ABTH, etc.).

(2) Unit Commander or losing DOL will validate the above information is correct.

c. Fort Hood Garrison Commander/DOL responsibilities:

IMWE-HOD-LG

SUBJECT: Training and Support Requirements for Rail Augmentees.

- (1) Upon notification of inbound augmentee or within six months of augmentees' arrival, provide the most recent version/copy of the Fort Hood Rail Complex Safety rule, Time Table, Maintenance of Way safety rules and rail SOP. (Note: Fort Hood DoL will provide, upon request, the unit DOL of augmentee the most current qualification exam.)
- (2) Provide a quality and fair validation ride/test of augmentee based upon the individual's railroad skill level and familiarization of local safety and operating rules.
- (3) Complete augmentee validation ride/test within two working days of individual reporting to work at the Fort Hood Rail Complex.
- (4) Fully integrate qualified augmentee into the daily operations of the Fort Hood rail section.
- (5) Provide replacement/repair safety gear or PPE if the individual's equipment is damaged in the performance of their duties at the Fort Hood Rail Complex.
- (6) Ensure MOS qualified Soldiers are provided quality rail training and experience while at Fort Hood (preferential scheduling of work will be given to Soldiers if it supports this objective).
- (7) Ensure augmentees receive concurrent training if provided to DO D employees.
- (8) Ensure augmentees' chain of command is informed of any medical, disciplinary, or awards actions. Provide augmentees' chain of command a copy of action upon completion of assignment at Fort Hood.
- (9) Ensure augmentees complies with all safety and operational rules established at Fort Hood.
- (10) Ensure all logistical and support requirements are coordinated for Soldier(s) upon their arrival (billets, meal cards, transportation, etc.).



WILLIAM V. HILL, III
COL, AR
Commanding