In order to gain access to the TTECG SharePoint site, you will need to activate an eHQMC account. To do that, follow the below instructions.

Here is the site you need to go to: **http://www.marines.mil/unit/hqmc/pages/mcwar.aspx**.

Once you are on that page click the **REQUEST eHQMC PORTAL ACCOUNT** link.

Read the disclaimer and click on **I agree.**

Fill out the form (red asterisks indicate required fields).

Input CAC EDIPI # (To find your CAC EDIPI # right-click on the ActivClient icon at the bottom right of the screen. Choose Open, then double-click on My Certificates. Double-click on one of the certs. Copy the 10-digit number from the top line and paste it into the form in the CAC EDIPI #: box).

Click on **Submit_With_CAC-EDIPI #.**

Next you need to send a digitally signed email to the eHQMC help desk. That address is: **HQMCITCenterHelpDesk@usmc.mil**.

Once you receive an email, you can go to our SharePoint site at: **https://ehqmc.usmc.mil/org/mccdc/TECOM/subcmds/MAGTF%20TC/TTECG/default.aspx** (copy and paste this into the address bar in explorer. Once you access the site, create a shortcut or add it to your favorites for future use).

Any questions or concerns, contact Bo Bourikas at (760)830-8071/7721.

Bo