

## FQHC LOOK-ALIKE APPLICATION RESOURCES

### Application Instructions and User Guides 2011-2012

The following documents are available for download at <http://bphc.hrsa.gov/about/lookalike>.

- **NEW!** Federally Qualified Health Center [Look-Alike Application Instructions](#) for Calendar Year 2011/2012
- **NEW!** [Initial Designation Application User Guide](#)
- **NEW!** [Annual Certification Application User Guide](#)
- **NEW!** [Renewal of Designation Application User Guide](#)

### Directory of Additional Application Resources

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## **Need**

- Poverty Guidelines, Research, and Measurement: <http://aspe.hhs.gov/poverty/>
- Shortage Designation: Medically Underserved Areas and Populations: <http://bhpr.hrsa.gov/shortage/muaps/index.html>

## **Policy Information Notices (PINs) and Program Assistance Letters (PALs)**

PINs/PALs are available for viewing and download at <http://www.bphc.hrsa.gov/policiesregulations/policies>.

## ***Affiliation Agreements***

- Affiliation Agreements of Community and Migrant Health Centers ([PIN 1997-27](#))
- Amendment to PIN 1997-27 Regarding Affiliation Agreements of Community and Migrant Health Centers ([PIN 1998-24](#))

## ***Dual Status Health Centers***

- Dual Status Health Centers (that are both FQHC Look-Alikes and Section 330 Grantees ([PAL 2006-01](#)))

## ***Emergency Management***

- Health Center Emergency Management Program Expectations ([PIN 2007-15](#))

## ***Governance***

- Implementation of the Section 330 Governance Requirements ([PIN 1998-12](#))

## ***Implementation of Electronic Information Systems***

- **NEW!** Federally Qualified Health Center Look-Alike Program Implementation of Electronic Information Systems ([PAL 2011-08](#))
- **NEW!** Federally Qualified Health Center Look-Alike Program Implementation of Electronic Annual Data Reporting ([PAL 2011-10](#))

## ***Benefits of Look-Alike Designation***

- [Appendix D](#) from Federally Qualified Health Center Look-Alike Guidelines and Application (PIN 2009-06) includes:
  - Reimbursement under Medicare and Medicaid
  - 340B Drug Pricing Program
  - Health Professional Shortage Area Designation and National Health Service Corps Recruitment and Retention
- **NEW!** Process for Becoming Eligible for Medicare Reimbursement under the FQHC Benefit ([PAL 2011-04](#))

### **National Health Service Corps**

- Updating National Health Service Corps Vacancy Lists: A Critical Step to Address Health Centers' Workforce Needs ([PAL 2009-04](#))

### **Public Entities**

- Implementation of the Balanced Budget Act Amendment of the Definition of Federally Qualified Health Center Look-Alike Entities for Public Entities ([PIN 1999-09](#))
- Implementation of the Balanced Budget Act Amendment of the Definition of Federally Qualified Health Center Look-Alike Entities for Private Nonprofit Entities ([PIN 1999-10](#))
- Confirming Public Agency Status under the Health Center Program and FQHC Look-Alike Program ([PIN 2010-01](#))

### **Scope of Project and Change in Scope**

- Federally Qualified Health Center Look-Alike Program Implementation of Electronic Information Systems for Submission of Requests for Change in Scope of Project ([PAL 2010-10](#))
- Federally Qualified Health Center Look-Alike Guidelines and Application ([PIN 2009-06](#))  
(NOTE: **Change in Scope instructions** are found on pages 13-20, 41-43, and 55. Initial Designation, Annual Certification and Renewal of Designation Instructions can be found in this document: <http://bphc.hrsa.gov/about/lookalike/fqhclalinstructions.pdf>)
- Defining Scope of Project and Policy for Requesting Changes ([PIN 2008-01](#))
- Specialty Services and Health Centers' Scope of Project ([PIN 2009-02](#))
- Technical Revision to PIN 2008-01: Defining Scope of Project and Policy for Requesting Changes ([PIN 2009-03](#))
- Policy for Special Populations-Only Grantees Requesting a Change in Scope to Add a New Target Population ([PIN 2009-05](#))

### **Service Area Overlap**

- Service Area Overlap: Policy and Process ([PIN 2007-09](#))

### **Program Requirements and Related Federal Resources**

- [HRSA Program Requirements Webpage](http://www.bphc.hrsa.gov/about/requirements/index.html)  
(<http://www.bphc.hrsa.gov/about/requirements/index.html>)
- [Section 330 of the Public Health Service \(PHS\) Act \(42 U.S.C. 254b\), as amended](http://bphc.hrsa.gov/policiesregulations/legislation/index.html)  
(<http://bphc.hrsa.gov/policiesregulations/legislation/index.html>)

- [Code of Federal Regulations, Title 42, Part 51c](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=321ed7fdd7b481dfb7547bcb3da20b7d&rgn=div5&view=text&node=42:1.0.1.4.26&idno=42), Grants for Community Health Services (<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=321ed7fdd7b481dfb7547bcb3da20b7d&rgn=div5&view=text&node=42:1.0.1.4.26&idno=42>)
- [Code of Federal Regulations, Title 42, Part 56](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=56fe3e657938f6c32805f19f4cbca824&rgn=div5&view=text&node=42%3A1.0.1.4.40&idno=42;cc=ecfr), Grants for Migrant Health Services and Centers (<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=56fe3e657938f6c32805f19f4cbca824&rgn=div5&view=text&node=42%3A1.0.1.4.40&idno=42;cc=ecfr>)
- [Code of Federal Regulations, Title 45, Part 74](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=9de47029ddc8d5924737e389e539f183&rgn=div5&view=text&node=45:1.0.1.1.35&idno=45), Uniform Administrative Requirements for Awards and Subawards to Institutions of Higher Education, Hospitals, Other Non Profit (<http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?c=ecfr&sid=9de47029ddc8d5924737e389e539f183&rgn=div5&view=text&node=45:1.0.1.1.35&idno=45>)
- Organizations, and Commercial Organizations
  - [Office of Management and Budget Circular A-133](http://www.whitehouse.gov/sites/default/files/omb/assets/a133/) (<http://www.whitehouse.gov/sites/default/files/omb/assets/a133/>)
  - [Guidelines on Preparing an A-133 Audit](http://harvester.census.gov/favicon.ico) (<http://harvester.census.gov/favicon.ico>)

#### **HRSA Technical Assistance Webpages**

- [Bureau of Primary Health Care Technical Assistance \(TA\) Webpage](http://bphc.hrsa.gov/technicalassistance/index.html) (<http://bphc.hrsa.gov/technicalassistance/index.html>)
- [Federally Qualified Health Center \(FQHC\) Technical Assistance \(TA\) Webpage](http://bphc.hrsa.gov/about/lookalike/index.html) (<http://bphc.hrsa.gov/about/lookalike/index.html>)
- [HRSA Pharmacy Affairs and 340B Drug Pricing Program](http://www.hrsa.gov/opa) (Information on the 340B Drug Pricing Program, <http://www.hrsa.gov/opa>)
- [HRSA Bureau of Health Professions](http://www.hrsa.gov/about/organization/bureaus/bhpr/) (Information on HPSA, MUA, MUP, <http://www.hrsa.gov/about/organization/bureaus/bhpr/>)