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Some Useful Files

- Engineer's Estimate System - USC

T:\Contract\EE_FP03_usc\Lastees\lastees8.exe

- Engineer's Estimate System – Metric

T:\Contract\EE_FP03_metric\Lastees\lastees8.exe

- Pay Item Table

<http://wflnet.wfl.fhwa.dot.gov/departments/acquisition/specifications.htm>

- Files and Information for A/E's

ftp://198.145.188.2/bid_hist_0302/EES_AE_WFLHD/

- Excel Spreadsheets

I:\Project_Dev\Design\Forms\Estimate.xlsx

I:\Project_Dev\Design\Forms\Summary.xlsx

Excel Spreadsheet – Estimate

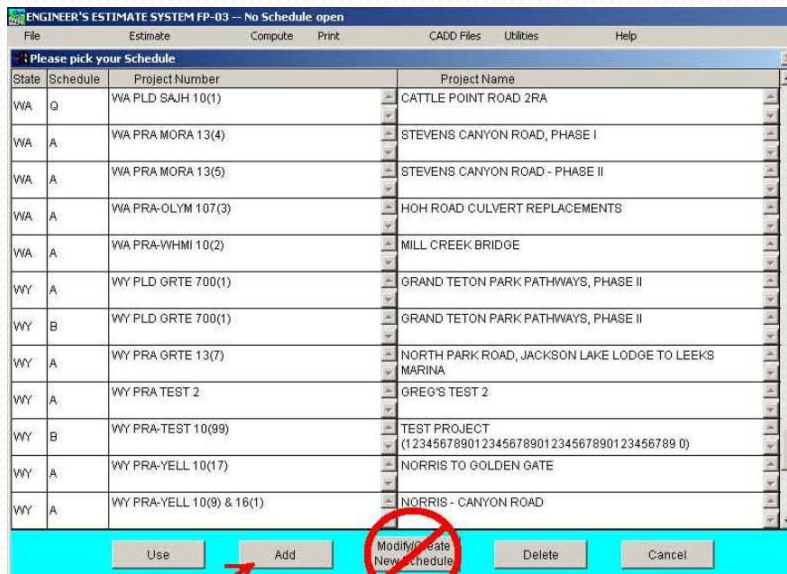
- The **Estimate.xlsx** spreadsheet is used to create the Engineer's Estimate and Summary of Quantities prior to final design and sign-off.
- This spreadsheet was developed by Steve Chapman as an interim product until incorporation of the new EEBACS system.

Excel Spreadsheet – S of Q

- The **Summary.xlsx** spreadsheet is used to create the Final Summary of Quantities plan sheet.
- This spreadsheet utilizes outputs from the EES program (i.e., TX₁, TX₂, etc.)
- The EES **MUST** be used to develop the final Engineer's Estimate and the Summary of Quantities.

EES – Starting A New Project

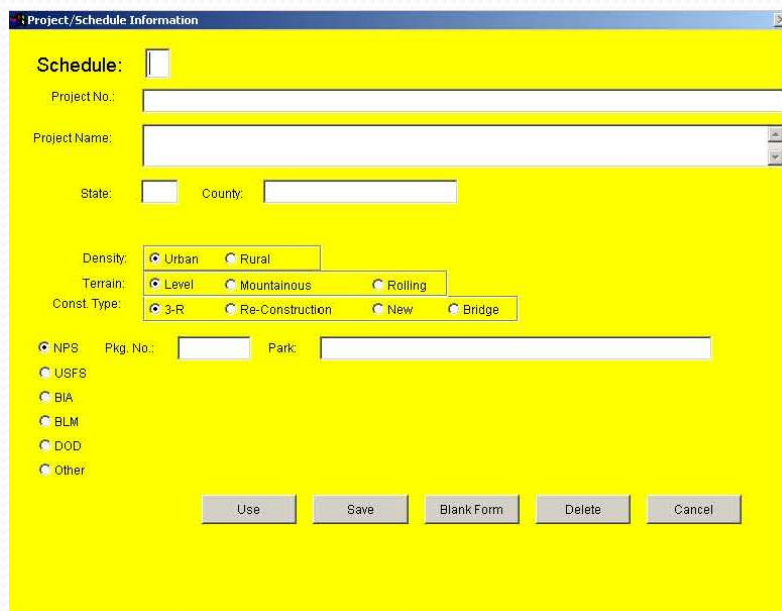
- Use the “Add” button.
- Do **NOT** use the “Modify/Create New Schedule” button.



Use the "Add" button to create new projects.

EES – Starting A New Project

- A new dialog box will open.
(Project/Information Screen)
- Enter data.
- Click the “Use” button when done.



The screenshot shows a dialog box titled "Project/Schedule Information" with a yellow background. The dialog contains the following fields and options:

- Schedule:** A text input field.
- Project No.:** A text input field.
- Project Name:** A text input field with a dropdown arrow on the right.
- State:** A text input field.
- County:** A text input field.
- Density:** Radio buttons for Urban and Rural.
- Terrain:** Radio buttons for Level, Mountainous, and Rolling.
- Const Type:** Radio buttons for 3-R, Re-Construction, New, and Bridge.
- Agency Selection:** Radio buttons for NPS, USFS, BIA, BLM, DOD, and Other.
- Pkg. No.:** A text input field.
- Park:** A text input field.

At the bottom of the dialog are five buttons: "Use", "Save", "Blank Form", "Delete", and "Cancel".

EES – Starting A New Project

Creating Multiple Schedules

- A design project may have multiple schedules (i.e., Schedule A, Schedule B, etc.), however, within the EES, schedules should be created as if they are separate projects.
- Use the “Add” button to create a new project. The project information can be the same, with only the “schedule” being the differing field.

The screenshot shows the 'Project/Schedule Information' dialog box with the following fields and options:

- Schedule:** B (highlighted with a red arrow)
- Project No.:** WY PRA TEST
- ProjectName:** GREG'S TEST PROJECT
- State:** WY | **County:** GREG CO
- Density:** Urban | Rural
- Terrain:** Level | Mountainous | Rolling
- Const. Type:** 3-R | Re-Construction | New | Bridge
- Agency:** NPS | USFS | BIA | BLM | DOD | Other
- Pkg. No.:** | **Park:** |

Buttons at the bottom: Use, Save, Blank Form, Delete, Cancel.

A red box with a red border contains the text: "All information the same EXCEPT for schedule letter". A red arrow points from this box to the 'Schedule:' field.

EES – Starting A New Project

Creating Multiple Schedules

- Do NOT use the “Utilities” pull-down and “Copy an Estimate” pick choice.

The screenshot shows the EES software interface. The title bar reads "ENGINEER'S ESTIMATE FP-03 -- Schedule A of WY PRA TEST 2". The menu bar includes "File", "Estimate", "Compute", "Print", "CADD Files", "Utilities", and "Help". The "Utilities" menu is open, showing options: "Copy an Estimate", "Delete Estimate Items", and "Acct. No. Splits". A red circle highlights the "Copy an Estimate" option, with a red arrow pointing to it. Below the menu, the "Pick Estimate Items to Modify" window is visible, showing a table with columns "Item No.", "Pay Unit", and "Item Description". The table contains one row: "15101-0000", "LPSM", "MOBILIZATION". Below this is the "Modify an Estimate Item" window, which has fields for "Item No." (15101-0000), "Pay Unit" (LPSM), and "Item Description" (MOBILIZATION). To the right of these fields is a table with columns "Column Headings" and "Quantities". The "Quantities" column shows "100%". At the bottom left, there are buttons for "Add From Master Item Table" and "Modify Estimate Item". A red box at the bottom right contains the following text:

Do NOT use this function to generate multiple schedules.

Create a new project, with a different schedule designation using the "Add" button

EES – Entering Project Information

The “Estimate” Pull-Down Menu – Account Numbers Tab

- Account information is required if you have more than one account and will be using the Acc’t Split function. (More on this later)
- Account information is optional if you ONLY have one account.
- Account information can be the account string #, a description, etc.

	Account Number	Amount
01	Account 01 - FLHP Funds	
02	Account 02 - County Funds	
03		
04		
05		
06		
07		
08		
09		
10		
11		
12		
13		

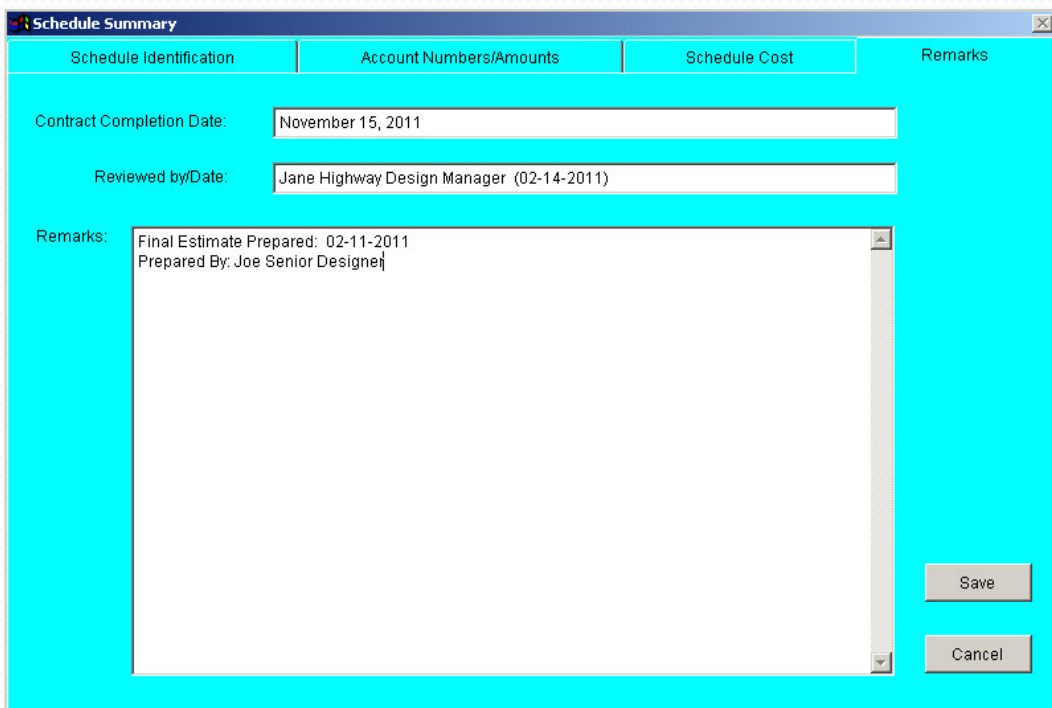
Save

Cancel

EES – Entering Project Information

The “Estimate” Pull-Down Menu – Remarks Tab

- Enter relevant information.
- Information entered is at the designer’s discretion.



The screenshot shows a software window titled "Schedule Summary" with a blue header bar. Below the header are four tabs: "Schedule Identification", "Account Numbers/Amounts", "Schedule Cost", and "Remarks". The "Remarks" tab is selected and active. The window contains the following fields and text:

- Contract Completion Date:** A text box containing "November 15, 2011".
- Reviewed by/Date:** A text box containing "Jane Highway Design Manager (02-14-2011)".
- Remarks:** A large text area containing the text "Final Estimate Prepared: 02-11-2011" and "Prepared By: Joe Senior Designe".
- Buttons:** "Save" and "Cancel" buttons are located in the bottom right corner of the window.

EES – Entering Project Information

The “Cadd Files” Pull-Down Menu – Column Headings

- Enter the column data prior to entering quantity and cost information.
- Click the “Save CADD headings” button when done.
- The “Path for CADD files” text box and the “Create files” button will be discussed later.
- The “Create and Print files” button is not used.

Because the program may not break the column headings into strings that you like, you are given the opportunity to edit the column headings to best fit what's available.

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
SECTION C	SECTION D	SECTION E	SECTION F	SECTION H	SECTION K
TYPICAL	PLAN AND	APPROACH	EROSION	DRAINAGE	TEMPORARY
SECTIONS	PROFILE	ROADS	CONTROL		TRAFFIC
					CONTROL

Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
SECTION L					
PERMANENT					
TRAFFIC					
CONTROL					

You can also change the path for the CADD files to a path of your choice (the extension will remain .TXn).

Path for CADD files:

EES – Main Dialog Box

Additional Information – Mobilization

- The Mobilization item is traditionally a Lump Sum (LPSM) item.
- Mobilization is generally a percentage of the final construction cost and can usually be left to self-calculate.
- The designer has the option to override the auto-calculation and enter a set value.

EES – Main Dialog Box

Additional Information – Flagger Rate

- The unit of measure used in WFL for Flaggers is Fixed Hr Rate. (Item # 63509-1000)
- This is a Davis-Bacon rate that is site specific, often a function of the distance from the project site to a major city or post office.
- Flagger rates are subject to change on a weekly basis. (FLH has no control over changes.)
- Designers are welcome to ask for Flagger rates and updates at any stage of their project, but **MUST** acquire an update for the Final Engineer's Estimate and just prior to Contracts Hand-Off.
- To request flagger rates contact:
Greg Kwock (360.619.7987 / greg.kwock@dot.gov)
LeeAnn Bush (360.619.7746 / leeann.bush@dot.gov)

EES – Main Dialog Box

Additional Information – Existing and New Pay Items

- Existing pay item descriptions can be supplemented. Use parenthesis to enclose additional description.
- Existing pay item descriptions cannot be deleted or modified.
- Contact Greg Kwock to request new pay items. (360.619.7987 / greg.kwock@dot.gov)

The screenshot shows the 'Modify an Estimate Item' dialog box. The interface is divided into several sections:

- Item Information:** Item No. (25102-4000), Pay Unit (TON), and Assign to Acct No. (1).
- Item Description:** A text box containing 'PLACED RIPRAP, CLASS 4 (GOV'T PROVIDED)'. Below it are radio buttons for 'Material/Quality' (None, Material, Smooth & Mat).
- Table:** A table with 'Column Headings' and 'Quantities' columns. The headings include SECTION C through SECTION L, with SECTION F having a quantity of 100.
- Summary:** A table showing Plan Quantity (100), Allowance, Bid Schedule (100), Unit Price Used (75.00), and Total Price (7,500.00).
- Buttons:** Add From Master Item Table, Modify Estimate Item, Save, Save & Next, Save & End, Do UPA, Cancel, and Delete.

EES – Acc’t Splits

- Acc’t Splits should be done after all pay items and quantities have been entered.
- Splitting accounts are done via the Utilities pull-down menu and “Acc’t No. Splits” pick choice.
- Each item’s quantity is individually split
- Note ~ this is the **ONLY** area you will be able to see how the item was split (until you print the EE details)

ENGINEER'S ESTIMATE FP-03 -- Schedule A of WY PRA TEST 2

File Estimate Compute Print CADD Files Utilities Help

Account No. Splits

WY PRA TEST 2

15706-0200 SOIL EROSION CONTROL, CHECK DAM

Plan Quantity	Bid Schedule	Unit	Unit Price	Amount
178.00	200	EACH	25.00	5,000.00

Account Number	Quantity	Amount
Account 01 - FLHP Funds	150.00	3750.00
Account 02 - County Funds	50.00	1250.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
	0.00	0.00
Totals	200.00	5000.00

Go to Item No.

Save & Next

Save & Prev.

Cancel

EES – Computing Total Project Cost

Updating Total Costs - Mobilization, Incentives, and CE

- Mobilization and CE costs ~ Reenter the % required whenever the EE is updated.
- Materials and Smoothness incentives are auto-calculated at 5% of the total cost of the pay items in question.
- The “Save” button **MUST** be clicked or the values shown here will not be transferred to your finalized EE.

The Total Cost of Items (excluding Mobilization) in the Estimate is 1,036,000.00

Item 15101, Mobilization --- Calculated:	<input type="text" value="10"/>	%	<input type="text" value="104,000.00"/>	Used:	<input type="text" value="104,000.00"/>
------------------------------------------	---------------------------------	---	-----------------------------------------	-------	-----------------------------------------

The Estimated Construction Cost is --- Calculated:

	<input type="text" value="1,140,000.00"/>	Used:	<input type="text" value="1,140,000.00"/>
--	-------------------------------------------	-------	-------------------------------------------

Incentives:

Quality Material Incentive is estimated as 5% of the cost of those Items indicated.

Calculated:	<input type="text" value="41,000.00"/>	Used:	<input type="text" value="41,000.00"/>
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Pavement Smoothness Incentive is estimated as 5% of the cost of those Items indicated.

Calculated:	<input type="text" value="35,000.00"/>	Used:	<input type="text" value="35,000.00"/>
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Construction Engineering --- Calculated:

<input type="text" value="10.0"/>	%	<input type="text" value="104,000.00"/>	Used:	<input type="text" value="104,000.00"/>
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The Total Estimated Construction Cost is: --- Calculated:

	<input type="text" value="1,320,000.00"/>	Used:	<input type="text" value="1,320,000.00"/>
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EES – Final Summary of Quantities

Creating txt Files To Use In the Summary.xlsx Spreadsheet

- To produce the txt file that is used to generate the Summary of Quantities sheet, go to the Column Headings dialog box.
- In the text box titled “Path for CADD files:”, type in the path you want to save the txt files to. (Note ~ copy and paste will not work here.)
- Do NOT change the filename.
- Click the “Create files” button.
- Follow the instructions in the Summary.xlsx spreadsheet to generate the Summary of Quantities.

