



NEMS ENVIRONMENTAL MANAGEMENT PROGRAM

PROGRAM NAME:	Natural Resource Consumption Management Program		
SIGNIFICANT ENVIRONMENTAL ASPECT(S): Natural Resource and Raw Material Consumption (Paper)	DOCUMENT NUMBER:	EMS.EMP.11.2006.BALT	
	DATE REVISED:	11.20.2006	
	REVISION NUMBER:		
	SUNSET DATE:		
	PROGRAM LEAD:	TBD	

SECTION 1 – PROGRAM DESCRIPTION

Recycled content procurement requirements that apply to NIH Baltimore are found in the FAR, Executive Orders and other local requirements. NIDA has instituted active source separation and recycling programs for paper and batteries. NIA is currently collecting batteries for recycling, providing them to NIH-Bethesda staff as part of the periodic hazardous waste pickups.

Natural resources and raw materials are consumed daily at NIH Baltimore. This management plan guides NIH Baltimore in managing natural resources, and in particular paper consumption in the most effective manner. NIH Baltimore is working towards developing operational controls to meet recycled content procurement requirements found in the FAR, EOs and other requirements. Additionally, over time they will work to address develop more comprehensive recycling initiatives.

SECTION 2 – GOALS AND OBJECTIVES

GOAL:	Performance Indicator(s):	Resource requirements:
<i>Justification:</i>		
A. Objective: Conduct awareness-raising for increase duplex printing	Performance Indicator(s):	Responsibility: Scott Koehler (to be delegated out)
- Target/Milestone:	Performance Indicator(s):	Responsibility:
		Timeframe:

SECTION 3 – PROGRAM DESCRIPTION, SIGNIFICANCE, IMPACTS AND REQUIREMENTS

REASON(S) FOR SIGNIFICANCE:	<ul style="list-style-type: none"> ▪ Subject to legal requirements ▪ Potential community relations/public perception impact that NIH considers to be high ▪ Potential environmental impact that NIH considers to be high
POTENTIAL ENVIRONMENTAL/ ORGANIZATIONAL IMPACTS:	<ul style="list-style-type: none"> ▪ Depletion of a natural resource ▪ Landfill buildup

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Document Number:	
Date Revised:	
Revision Number:	
Revise By:	

LEGAL AND OTHER REQUIREMENTS:

- RCRA
- 40 CFR 247
- MOU on High Performance and Sustainable Buildings
- FAR Subpart 23.4
- EO 13101: Waste Prevention, Recycling and Fed Acquisition

SECTION 4 – OPERATIONAL CONTROLS

ACTIVITY(IES) THAT GIVES RISE TO ASPECT	CONTROL(S)	RESPONSIBLE PERSON	MONITORING	RECORDS	ACTION TAKEN IF CONTROL FAILS
Animal Shipping and Receiving	▪ CMS SOP Book	▪	▪	▪	▪
Drug Dispensing Operations	▪	▪	▪	▪	▪
Janitorial services	▪ Terms of contract	▪	▪	▪	▪
Package Shipping and Receiving	▪	▪	▪	▪	▪
Patient Care	▪	▪	▪	▪	▪
Use of Bathrooms	▪	▪	▪	▪	▪
Use of Office Equipment	▪	▪	▪	▪	▪

SECTION 5 – RELEVANT DOCUMENT(S)

DOCUMENT NAME	LOCATION	RESPONSIBLE PERSON
Waste Disposal Guide	http://orf.od.nih.gov/Environmental+Protection/Waste+Disposal/	
NIH Manual Issuance 3032, Waste Minimization and Management at NIH	http://www1.od.nih.gov/oma/manualchapters	

NAME/TITLE	BASIS FOR COMPETENCE
	Education and Training

SECTION 7 – AUTHORIZATION

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NAME:	
SIGNATURE:	
DATE:	

DRAFT

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