

**UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES  
REHABILITATION SERVICES ADMINISTRATION  
WASHINGTON, DC 20202**

**POLICY DIRECTIVE**

**RSA-PD-99-10**

**RSM-3015**

**Date: September 29, 1999**

**ADDRESSEES:** STATE VOCATIONAL REHABILITATION AGENCIES (GENERAL)  
STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)  
CLIENT ASSISTANCE PROGRAMS  
REGIONAL REHABILITATION CONTINUING EDUCATION PROGRAMS  
(RRCEPS)  
RSA SENIOR MANAGEMENT TEAM

**SUBJECT:** Form RSA-15, Report of Vending Facility Program for Reporting Fiscal Year  
1999 Data

**POLICY**

**STATEMENT:**

The Office of Management and Budget (OMB) has approved the RSA-15 Reporting Form for an additional three years for the collection of specific data for the Randolph-Sheppard Vending Facility Program. The Form has been approved by OMB for use by the Rehabilitation Services Administration (RSA) until September 30, 2002, under the Paperwork Reduction Act of 1995. The OMB number remains the same, 1820-0009, and there is no change in the reporting form or in its instructions.

All State agencies that are responsible for the administration of the Randolph-Sheppard Vending Facility Program are required to submit the completed Form RSA-15 within 60 days after the close of the period covered by the report. Attached for your assistance is a copy of the form with its instructions for use in submitting FY 1999 data.

Please forward one copy of the completed report to your RSA Regional Commissioner and one copy to the Division for Blind and Visually Impaired, Rehabilitation Services Administration, Mary E. Switzer Building, 330 C Street, S.W., Room 3230, Washington, DC 20202-2738.

If you have any questions about the completion of the Form RSA-15, contact the Randolph-Sheppard Program Specialist in your RSA Regional Office.

Please direct any inquiries concerning this Program Policy Directive to Mr. George Arsnow, Chief, Vending Facility Branch, telephone (202) 205-9317.

**CITATIONS**

**IN LAW:**

Randolph-Sheppard Act  
Section 3(4)

**CITATIONS IN  
REGULATIONS:** 34 CFR 395.3

**INQUIRIES TO:** RSA REGIONAL COMMISSIONERS

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Fredric K. Schroeder  
Commissioner, RSA

Attachments

cc: CSAVR