

UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND
REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, DC 20202

POLICY DIRECTIVE

RSA-PD-98-04

RSM-3015

Date: September 24, 1998

ADDRESSEES: STATE VOCATIONAL REHABILITATION AGENCIES (GENERAL)
STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)
CLIENT ASSISTANCE PROGRAMS
REGIONAL REHABILITATION CONTINUING EDUCATION
PROGRAMS (RRCEPS)
RSA SENIOR MANAGEMENT TEAM

SUBJECT: Form RSA-15, Report of Vending Facility Program for Reporting Fiscal
Year 1998 Data

POLICY

STATEMENT: The Office of Management and Budget (OMB) has approved the RSA-15
Reporting Form for the collection of specific data for the Randolph-
Sheppard Vending Facility Program. The Form has been approved by
OMB for use by the Rehabilitation Services Administration (RSA) until
June 30, 1999, under the Paperwork Reduction Act of 1995. The OMB
number is 1820-0009.

All State agencies that are responsible for the administration of the
Randolph-Sheppard Vending Facility Program are required to submit the
completed Form RSA-15 within 60 days after the close of the period
covered by the report. Attached for your assistance is a copy of the Form
with its instructions for use in submitting FY 1998 data.

Please forward one copy of the completed report to your RSA Regional
Commissioner and one copy to the Division for Blind and Visually
Impaired, Rehabilitation Services Administration, Mary E. Switzer
Building, 330 C Street, S.W., Room 3230, Washington, DC 20202-2738.

If you have any questions about the completion of the Form RSA-15, contact the Randolph-Sheppard Program Specialist in your RSA Regional Office.

Please direct any inquiries concerning this Program Policy Directive to Mr. George Arsnow, Chief, Vending Facility Branch, telephone (202) 205-9317.

CITATIONS

IN LAW: Randolph-Sheppard Act
Section 3(4)

**CITATIONS IN
REGULATIONS:** 34 CFR 395.3

INQUIRIES TO: RSA REGIONAL COMMISSIONERS

Fredric K. Schroeder
Commissioner, RSA

Attachments

cc: CSAVR
NAPAS