

UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF SPECIAL EDUCATION AND  
REHABILITATIVE SERVICES  
REHABILITATION SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20202

POLICY DIRECTIVE

RSA-PD-00-09

DATE: June 1, 2000

TO: STATE VOCATIONAL REHABILITATION AGENCIES (GENERAL)  
STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)  
CLIENT ASSISTANCE PROGRAMS  
REGIONAL REHABILITATION COUTINUING EDUCATION  
PROGRAMS (RRCEPS)  
AMERICAN INDIAN VOCATIONAL REHABILITATION SERVICE  
PROGRAMS  
RSA SENIOR MANAGEMENT TEAM

SUBJECT: Revised RSA 2, Annual Vocational Rehabilitation Program/Cost Report

POLICY

STATEMENT: This is to inform you that the Office of Management and Budget (OMB) has approved a revision to the Annual Vocational Rehabilitation Program/Cost Report (RSA 2) through April 30, 2003. The approval permits the use of this report form to collect data through Fiscal Year 2002. The OMB control number for this data collection is 1820-0017.

The report has been revised to address several areas needing correction or clarification in the previous version and to reflect changes made by the 1998 Amendments to the Rehabilitation Act.

State VR Agencies are directed to Schedule II of the report form. For Fiscal Year (FY) 2000 reporting **ONLY**, if you are unable to incorporate the data (Number of Individuals and Expenditures) for line 11, 12 or 13 into all of the applicable categories on lines 2 through 9, as required by the instructions, you may incorporate those data in a single category which is line 9, 'All Other.' If you use this reporting alternative for FY 2000, annotate the report with a statement that you have done so for each of the affected categories. However, for Fiscal Years 2001 and beyond, State VR Agencies will not have this reporting alternative available to them but must complete Schedule II in accordance with the instructions accompanying the report form.

The report must be submitted to the Regional Office serving your state by no later than January 31 following the close of the fiscal year. All reports should be checked for accuracy before they are submitted.

CITATIONS

IN LAW: Sections 3 (b), 13, 14(a), 101 and 103 of the Rehabilitation Act of 1973, as amended.

CITATIONS IN REGULATION:

34 CFR 361.40

EFFECTIVE DATE OF POLICY:

Date of this issuance.

AFFECTED POLICIES:

None

EXPIRATION DATE:

April 30, 2003

INQUIRIES:

Inquiries should be addressed to John Chapman, Chief, Data Management Unit, Financial Management and Information Systems Staff at 202-205-9290, or on the Internet at [john\\_w\\_chapman@ed.gov](mailto:john_w_chapman@ed.gov).

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Fredric K. Schroeder  
Commissioner

Attachment

cc: CSAVR  
NAPAS  
NCIL  
NRFC