

UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF SPECIAL EDUCATION AND  
REHABILITATIVE SERVICES  
REHABILITATION SERVICES ADMINISTRATION  
WASHINGTON, DC 20202

POLICY DIRECTIVE  
RSA-PD-00-07  
DATE: April 17, 2000

ADDRESSEES: STATE VOCATIONAL REHABILITATION AGENCIES  
(GENERAL)  
STATE VOCATIONAL REHABILITATION AGENCIES  
(BLIND)  
CLIENT ASSISTANCE PROGRAMS  
REGIONAL REHABILITATION CONTINUING EDUCATION  
PROGRAMS (RRCEPS)  
AMERICAN INDIAN VOCATIONAL REHABILITATION  
SERVICE PROGRAMS  
RSA SENIOR MANAGEMENT TEAM

SUBJECT: Amendment of RSA-PD-00-06, dated March 16, 2000:  
Announcement of OMB Approval for the Case Service Report  
(RSA-911), OMB Number: 1820-0508

POLICY  
STATEMENT:

This is to amend RSA-PD-00-06, dated March 16, 2000, which transmitted to you the OMB-approved RSA-911, Case Service Report. The OMB approval number for this report is 1820-0508; the expiration date is February 28, 2003.

In RSA-PD-00-06, State VR agencies were asked to complete all requested revisions in time for them to report their Fiscal Year (FY) 2001 data in the new format. This report is due on November 30, 2001. State agencies were also asked to continue to report their data for FY 2000 in the previously approved format.

After issuance of RSA-PD-00-06, RSA received numerous requests for additional time to implement the changes because of the extensive nature of the revisions and the time necessary to reprogram systems and to train staff to report the revised data elements accurately. Therefore, we requested that OMB allow State VR agencies to continue to use the current RSA-911, originally transmitted under RSA-PD-95-04, for another year. OMB has

approved our request. As a result, State VR agencies should continue to use the previously approved RSA-911 for reporting both FY 2000 and FY 2001 data. However, FY 2002 data must be reported in the new format; this report is due on November 30, 2002.

All other information in RSA-PD-00-06 remains unchanged. If you have any further questions, please call Ms. Patricia Nash at 202-205-9412 or e-mail her at [patricia\\_nash@ed.gov](mailto:patricia_nash@ed.gov).

**CITATIONS**

**IN LAW:**

Sections 12(a), 13, 14(a), 101(a)(10), 131 and 626 of the Rehabilitation Act of 1973, as amended, and the Paperwork Reduction Act of 1995, as amended.

**CITATIONS IN**

**REGULATIONS:**

34 CFR 361.38, 361.40 AND 361.56.

**EXPIRATION**

**DATE:**

February 28, 2003

**INQUIRIES**

**TO:**

RSA Central Office (202-205-9412) or Regional Offices.

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Fredric K. Schroeder, Ph.D.  
Commissioner