

U.S. DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, D.C. 20202

INFORMATION MEMORANDUM
RSA-IM-00-27
DATE: May 8, 2000

TO : STATE VOCATIONAL REHABILITATION AGENCIES (GENERAL)
STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)
CLIENT ASSISTANCE PROGRAM
PROTECTION AND ADVOCACY OF INDIVIDUAL RIGHTS
PROGRAM
REGIONAL REHABILITATION CONTINUING EDUCATION
PROGRAMS (RRCEPS)
AMERICAN INDIAN VOCATIONAL REHABILITATION SERVICE
PROGRAM
RSA SENIOR MANAGEMENT TEAM

SUBJECT : FY 2000 Reallotment Schedule for Formula Grants under the
Rehabilitation Act

CONTENT : The Rehabilitation Act of 1973, as amended, authorizes the Commissioner
to reallot to other grant recipients that portion of a recipient's annual grant
that cannot be used. To maximize the use of appropriated funds under the
formula grant programs, RSA has established the following FY 2000
reallotment schedules for the Basic Support (Title I); Supported
Employment (SE); Independent Living, Part B (IL); Client Assistance
(CAP); Protection and Advocacy of Individual Rights (PAIR); and
Independent Living Older Blind programs.

Each grant recipient will submit to its respective RSA Regional Office (RO), by the dates indicated below, information as to whether or not it is relinquishing funds, is requesting additional funds, or will not seek to change its award level. The RSA RO will then report the information, provided by the grant recipient in its region, to the RSA Central Office (CO). The RSA CO will then issue award documents reflecting any reallotment change of funds.

REALLOTMENT SCHEDULE FOR FY 2000

	TITLE I/SE	IL/CAP/PAIR/IL (OB)
FIRST REALLOTMENT		
States Report to RSA RO	7/24	7/28
RSA RO Reports to RSA CO	7/28	8/04
RSA CO Issues Awards	8/21	8/25
SECOND REALLOTMENT - TITLE I ONLY		
States Report to RSA RO	8/25	
RSA RO Reports to RSA CO	9/07	
RSA CO Issues Awards	9/19	

In accordance with Section 19 of the Act, as added by the 1992 Amendments, any funds appropriated in FY 2000 to carry out the formula grant programs covered by this information memorandum, including original allotments and reallocated funds that are not obligated or expanded by recipients prior to October 1, 2000, may be carried over for obligation for an additional 12 months, **provided the recipient has fully met any matching requirement on the funds to be carried over by September 30, 2000.**

Funds reallocated to another State are considered to be an increase to that State's allotment for the fiscal year for which funds were appropriated.

Unobligated Balances

To minimize unobligated balances, State agencies are strongly advised that proper record keeping is essential in order to identify obligations made. It is also essential that all State agencies work to minimize unobligated balances through better record keeping and methods for more timely and accurate estimates of obligations.

Cancellation of Reallocation

If, during the first reallocation ample funds are not relinquished, RSA will exercise its discretion to cancel any scheduled reallocation for each program. RSA will notify grantees if the reallocation has been cancelled.

Reallocation Reporting Format

Please use the format shown below to request increased or decreased amounts for each program. Grant recipients must complete and submit in this format even if they are not requesting a change to the current award level.

Current Total Grant Amount: \$ _____
Requested Total Grant Amount: \$ _____
Increased or Decreased Amount: \$ _____

Please note that this is the **only** written notice recipients will receive to request or relinquish grant funds for FY 2000. However, as a reminder, your regional representative will contact each of you prior to the scheduled submission dates. **For the Title I program, each grantee will reaffirm or change its reallocation request and report that information in the second or subsequent reallocations.**

INQUIRIES : Any questions concerning this Information Memorandum should be addressed to the Director, Financial Management and Information Systems Staff at (202) 205-8358.

Fredric K. Schroeder, Ph.D.
Commissioner