U.S. DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND
 REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, D.C. 20202

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INFORMATION MEMORANDUM
RSA-IM-92-19
RSM-002 1/
DATE: July 8, 1992

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TO : STATE VOCATIONAL REHABILITATION AGENCIES (GENERAL)
   STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)
   CLIENT ASSISTANCE PROGRAMS
   ORGANIZATIONS OF AND FOR INDIVIDUALS WHO ARE BLIND
    AND VISUALLY IMPAIRED
   RSA SENIOR MANAGEMENT TEAM
   REGIONAL REHABILITATION CONTINUING EDUCATION
    PROGRAMS

SUBJECT : Electronic Access to RSA Policy Issuances

CONTENTS : By Information Memorandum RSA-IM-90-25, dated June 19, 1990, I informed you that RSA documents would be available on the Special Education and Rehabilitation Information Exchange System (SERIES) bulletin board. This would allow interested parties access to policy issuances via computer in order to electronically download files for translation into braille and other accessible formats. Thus far, the system has been underutilized for this purpose.

   The purpose of this notice is to remind you that such a system is in place and to provide an update as to the types of RSA documents that are available through the SERIES Computer Network.

   In order to bring the bulletin board up-to-date, RSA has posted all policy material issued since the beginning of Fiscal Year 1991. This includes: Manual Chapters, Policy Directives and Technical Assistance Circulars. RSA will routinely post new policy material as it is issued.

  1/ Under development.

Attached are instructions for accessing the SERIES Computer Network.

Nell C. Carney
Commissioner, RSA

Attachment

INSTRUCTIONS FOR ACCESSING THE SERIES COMPUTER NETWORK

The SERIES Computer Network is a knowledge dissemination and utilization project funded by the National Institute on Disabilities and Rehabilitation Research (NIDRR). The mission of the project is to provide a reliable, user-friendly, and powerful computer network to professionals for the exchange of information related to independent living and adult services.

The SERIES Computer Network can be accessed by virtually any microcomputer that is equipped with a modem and communication software. Registration for a mail box on the SERIES network can be accomplished by calling (503) 346-3534 (voice/TDD). There is no fee for the mail box. The telephone number of the bulletin board is (503) 346-3541.

In order to access RSA Documents on SERIES, you must select option (6) Document Library, from the Main Menu. Then select option (4) RSA Documents from the Document Library Menu. The documents posted can either be read or downloaded using appropriate transfer protocols (e.g., XMODEM). Downloaded files will be in ASCII and can then be translated by the user into braille, large print or audio format, as appropriate.