

UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF SPECIAL EDUCATION AND  
REHABILITATIVE SERVICES  
REHABILITATION SERVICES ADMINISTRATION  
WASHINGTON, D.C. 20202-2531

INFORMATION MEMORANDUM

RSA-IM-92-01

RSM-005 1/

DATE: October 15, 1991

TO : STATE VOCATIONAL REHABILITATION AGENCIES (GENERAL)  
STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)  
CLIENT ASSISTANCE PROGRAMS  
RSA SENIOR MANAGEMENT TEAM

SUBJECT : RSA Semi-Annual Index of Information Memoranda (IMs), Policy Directives  
(PDs), Technical Assistance Circulars (TACs) and Manual Transmittals  
(MTs) for Fiscal Year 1991

CONTENT : Attached, for your information, is a copy of the subject report. I hope this  
report will be of help to you in keeping an accurate record of IMs, PDs,  
TACs, and MTs.

If you need assistance in bringing your files up-to-date, you may write to Hubert Davis, Director,  
Planning, Policy and Evaluation Staff, Attention: Ms. Alfreda Reeves, Room 3214, Switzer  
Building, 330 C Street, S.W., Washington, D.C. 20202-2550. Ms. Reeves may be reached at (202)  
732-1361.

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Commissioner, RSA

Attachment

1/ Under Development

FISCAL YEAR 1991  
INFORMATION MEMORANDA  
(SEMI-ANNUAL REPORT)

<u>IM No.</u>	<u>Subject</u>	<u>Issue Date</u>
91-15	Definition of Documentation of "Expenditures from Non-Federal Sources Under the State Plan" in the Title I Vocational Rehabilitation (VR) Services Program	4/12/91
91-16	Summary of Statistical Information of the Randolph-Sheppard Vending Facility Program for Fiscal Year 1990	4/16/91
91-17	Submission of Financial Status Reports (SF-269) and Calculation of Maintenance of Effort (MOE)	4/17/91
91-18	RSA Semi-Annual Index of Information Memoranda (IMs), Policy Directives (PDs), and Technical Assistance Circulars (TACs) for Fiscal Year 1991	4/23/91
91-19	Amendments to the Rehabilitation Act of 1973 by the Americans with Disabilities Act (P.L. 101-336)	4/30/91
91-20	Publication: <u>Jobs, Training &amp; Independence</u>	5/16/91
91-21	1991 Directory of State Coordinators of Rehabilitation Services for the Deaf	5/29/91
91-22	Accountability for Unliquidated Obligations Under State VR Programs	6/05/91

91-23	Financial Status Report (SF-269) for Fiscal Year 1990	6/21/91
91-24	Replacement to IM-89-35 and IM-89-26 Liquidation of Obligations	7/02/91
91-25	FY 1991 MOE and Match Levels in the Title I VR Services Program	7/09/91

FISCAL YEAR 1991  
INFORMATION MEMORANDA  
(SEMI-ANNUAL REPORT)

<u>IM No.</u>	<u>Subject</u>	<u>Issue Date</u>
91-26	Exemplary Projects, Programs, Practices and Approaches to Increase Competitive Employment Opportunities for Individuals with Disabilities	7/23/91
91-27	National Training Needs Analysis and Summary -- 1990	7/23/91
91-28	Transmittal of Report: Caseload Statistics, State VR Agencies, Fiscal Year 1990	7/23/91
91-29	Cancellation of the First Client Assistance Reallotment	8/09/91
91-30	OMB Circular No. A-133, Audits of Institutions of Higher Education and other Non-profit Institutions: Audit Coverage of RSA Programs	8/13/91
91-31	The First Reallotment for the Basic Support Supported Employment and Independent Living Programs	8/23/91
91-32	The Second Reallotment under the Client Assistance Program	9/03/91
91-33	Results of the Second & Final Reallotment under the Supported Employment Program FY 1991	9/19/91
91-34	State Plan Procedures Manual	9/20/91
91-35	The Second and Final Reallotment for the IL, Part A Program FY 1991	9/20/91

91-36	The Second and Final Reallotment under the Basic Support Program - FY 1991	9/26/91
91-37	RCEP's Reports on Human Resource Development/Human Resource Management (HRD/HRM) Activities	9/27/91

FISCAL YEAR 1991  
INFORMATION MEMORANDA  
(SEMI-ANNUAL REPORT)

<u>IM No.</u>	<u>Subject</u>	<u>Issue Date</u>
91-38	Randolph-Sheppard Vending Facility Program FY 1990 Annual Report	9/27/91
91-39	The Third and Final Reallotment Under the Basic Support Program Fiscal Year 1991	9/30/91
91-40	The Final Reallotment for Fiscal Year 1991	9/30/91
91-41	Annual Report to Congress on Supported Employment	9/30/91

FISCAL YEAR 1991  
POLICY DIRECTIVES  
(SEMI-ANNUAL REPORT)

<u>PD NO.</u>	<u>Subject</u>	<u>Issue Date</u>
91-11	Three Year State Plan Preprint for the State Vocational Rehabilitation Services Program and the State Supported Employment Services Program	4/16/91
91-12	Form RSA - 113: Quarterly Cumulative Report	6/04/91
91-13	Promulgation of the Revised Financial Status Report (SF-269) for RSA Formula Grants Under the Rehabilitation Act of 1973, as Amended	7/03/91
91-14	Form RSA-62: Annual Report on Post Employment Services and Annual Reviews	7/23/91
91-15	Role of Client Assistance Programs in Relation to the Americans with Disabilities Act	8/09/91

FISCAL YEAR 1991  
TECHNICAL ASSISTANCE CIRCULAR  
(SEMI-ANNUAL REPORT)

<u>TAC No.</u>	<u>Subject</u>	<u>Issue Date</u>
91-02	Conflict of Interest of Members of Boards of Directors of Centers for Independent Living (CIL)	7/12/91



FISCAL YEAR 1991  
MANUAL TRANSMITTALS  
(SEMI-ANNUAL REPORT)

<u>MT No.</u>	<u>Subject</u>	<u>Issue Date</u>
MT-01	Transmittal of Rehabilitation Services Manual (RSM) Chapters Chapter 1505 - Eligibility Chapter 1520 - Criteria for Closing Case Records Chapter 3010 - Establishment of Rehabilitation Facilities	4/18/91
MT-02	Transmittal of Rehabilitation Services Manual (RSM) Chapter Chapter 1510 - Individualized Written Rehabilitation Program (IWRP)	6/11/91
MT-03	Transmittal of Rehabilitation Services Manual (RSM) Chapter Chapter 3520 - Client Assistance Program (CAP)	7/31/91
MT-04	Transmittal of Rehabilitation Services Manual (RSM) Chapter Chapter 0550 - Protection, Use Personal and Release for Information	9/09/91