

UNITED STATES DEPARTMENT OF EDUCATION
OFFICE OF SPECIAL EDUCATION AND
REHABILITATIVE SERVICES
REHABILITATION SERVICES ADMINISTRATION
WASHINGTON, D.C. 20202

INFORMATION MEMORANDUM
RSA-IM-91-12
DATE: January 2, 1991

ADDRESSEES: STATE VOCATIONAL REHABILITATION AGENCIES (GENERAL)
STATE VOCATIONAL REHABILITATION AGENCIES (BLIND)
CLIENT ASSISTANCE PROGRAMS
RSA RECIPIENTS OF DISCRETIONARY FUNDS
RSA SENIOR MANAGEMENT TEAM

SUBJECT : LETTER FROM THE SECRETARY OF EDUCATION ON THE
GRANTBACK PROCESS

Attached is the Secretary's "Dear Colleague" letter dated November 20, 1990, on the grantback process. It describes initiatives to improve the process for reviewing and approving requests from recipients for a return of a portion of the funds recovered by the Department as the result of an audit or other monetary determination.

While the initiatives described are internal to the RSA, familiarity with them is important as they focus on four areas which may have an effect on the various programs funded under the authority of the Rehabilitation Act of 1973: compliance, quality of grantback plans, timeliness of requests, and monitoring.

Please distribute a copy of the attached letter to your recipients and to others who request information about the process for applying for a grantback.

INQUIRIES: To Regional Commissioners

Commissioner
Rehabilitation Services
Administration

Attachment