

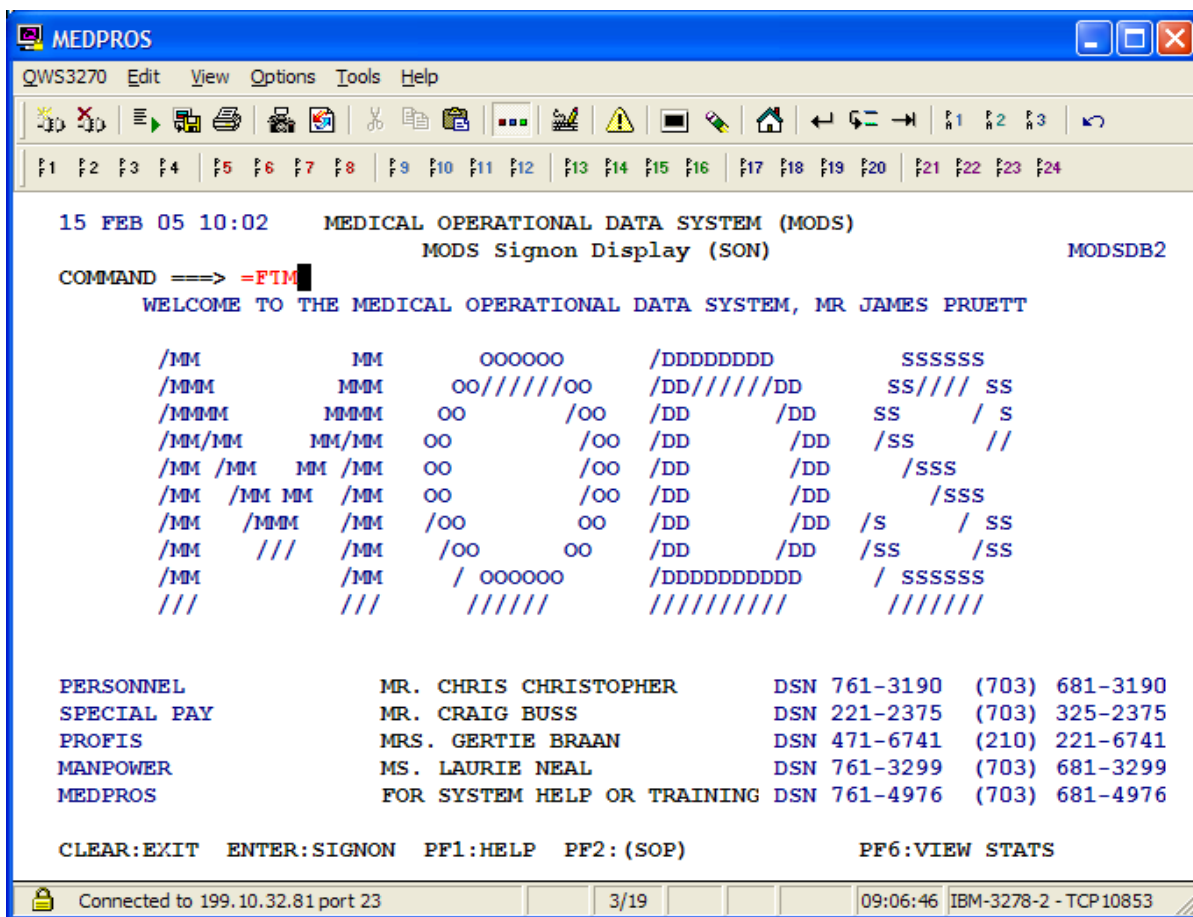
Appendix D

Posting of Vision Readiness Screening and Classification to MEDPROS

Vision Screening and Classification is an annual requirement for all soldiers. Those under the age of 45 must, at a minimum, have a Distance Visual Acuity screening. Those 45 and older must have both a Distance Visual Acuity and Near Visual Acuity screening. In addition, those who wear Mission Required Contact Lenses must also have a Distance Visual Acuity screening while wearing their contacts.

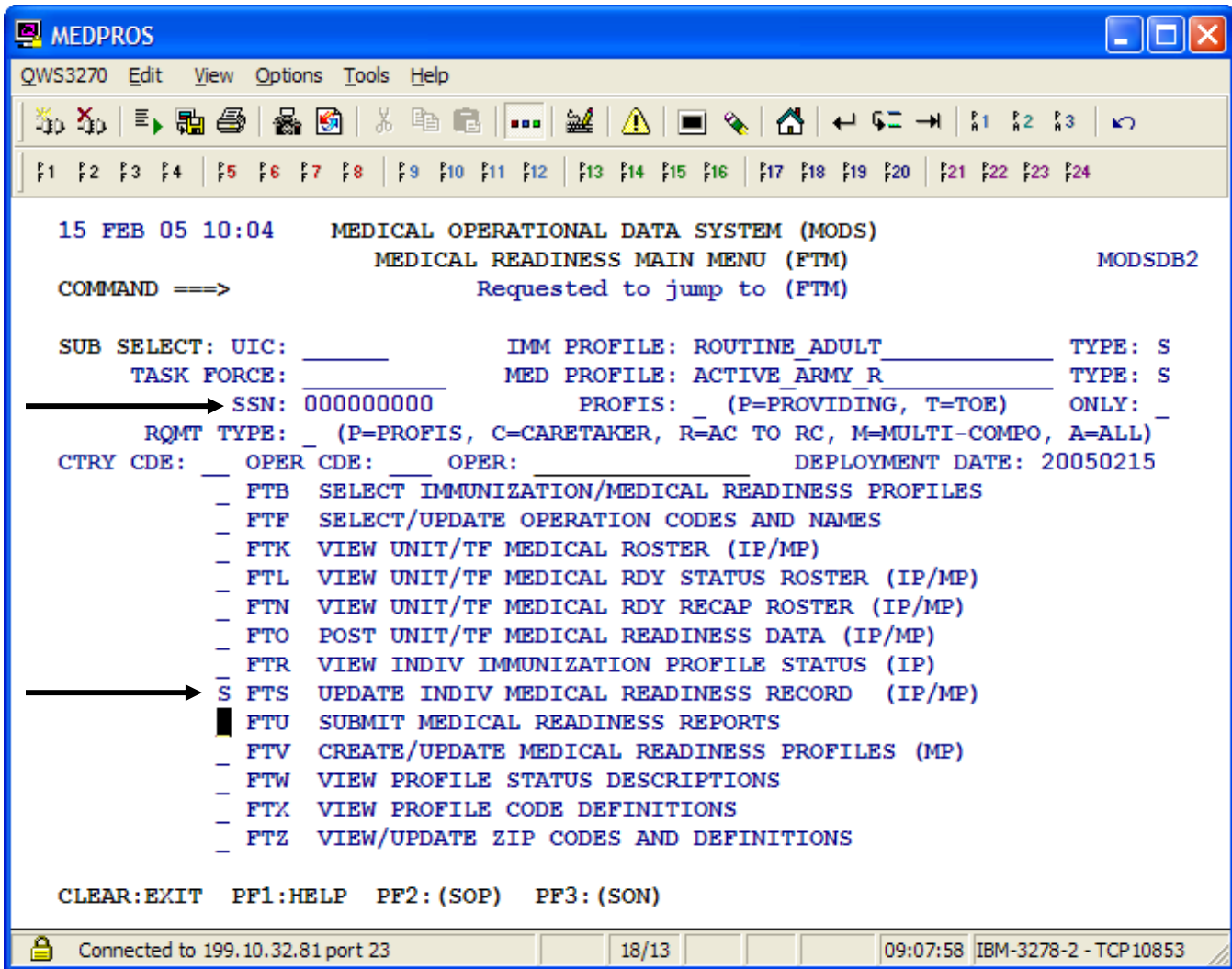
1. Accessing Vision Readiness Fields in MEDPROS and Field Descriptions.

- a. Log in to the MEDPROS Mainframe application utilizing your Logon ID and password and the procedures outlined in the MODS Supplemental Manual.



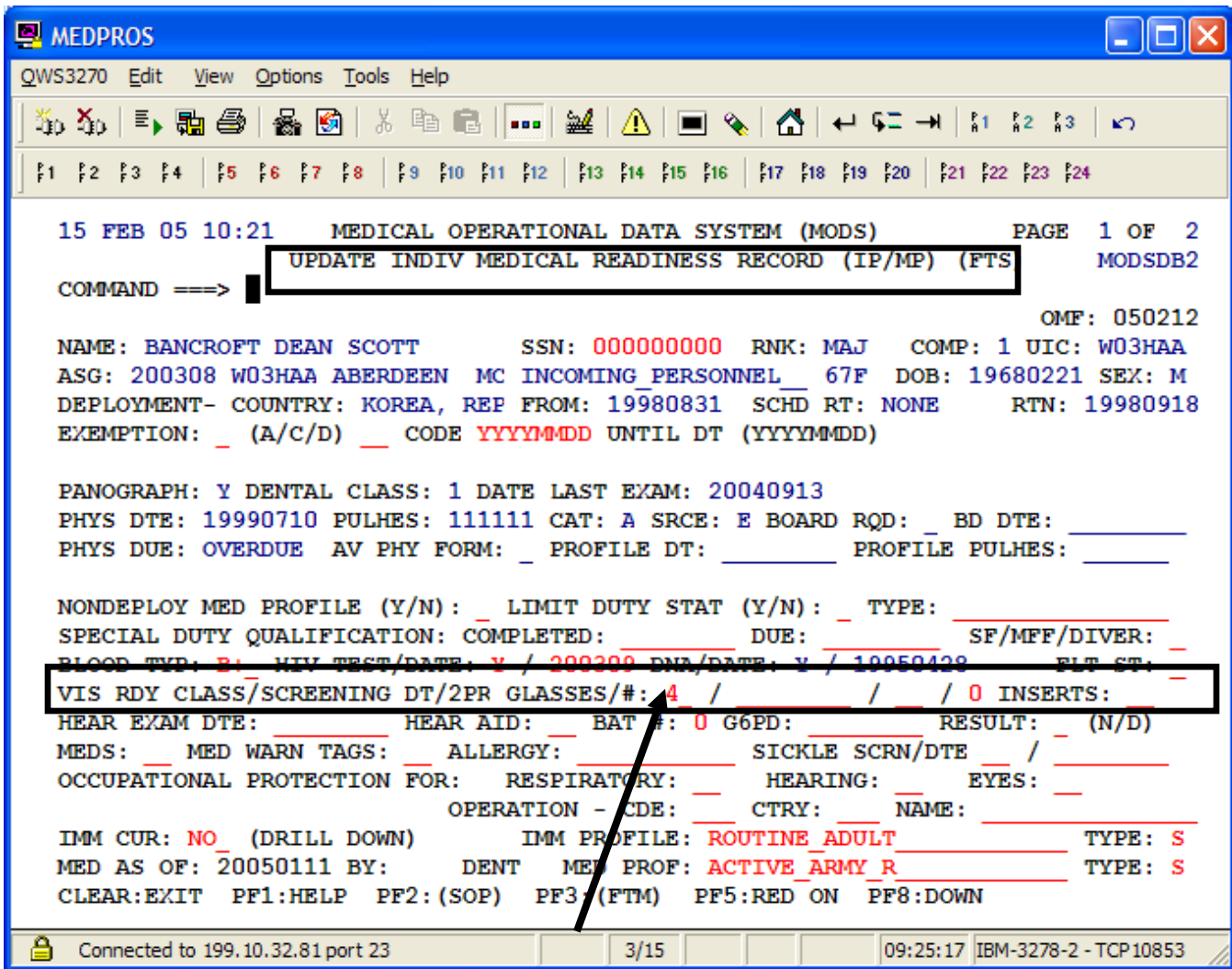
- b. Jump to the Medical Readiness Module in MEDPROS by typing =FTM at the Command Prompt and pressing the Enter key.

Type “=FTM” at the Command Prompt and pressing the “Enter” key.



c. The FTM screen appears above. *Note: When posting Vision Readiness information you may use the default Immunization and Medical Readiness Profiles.*

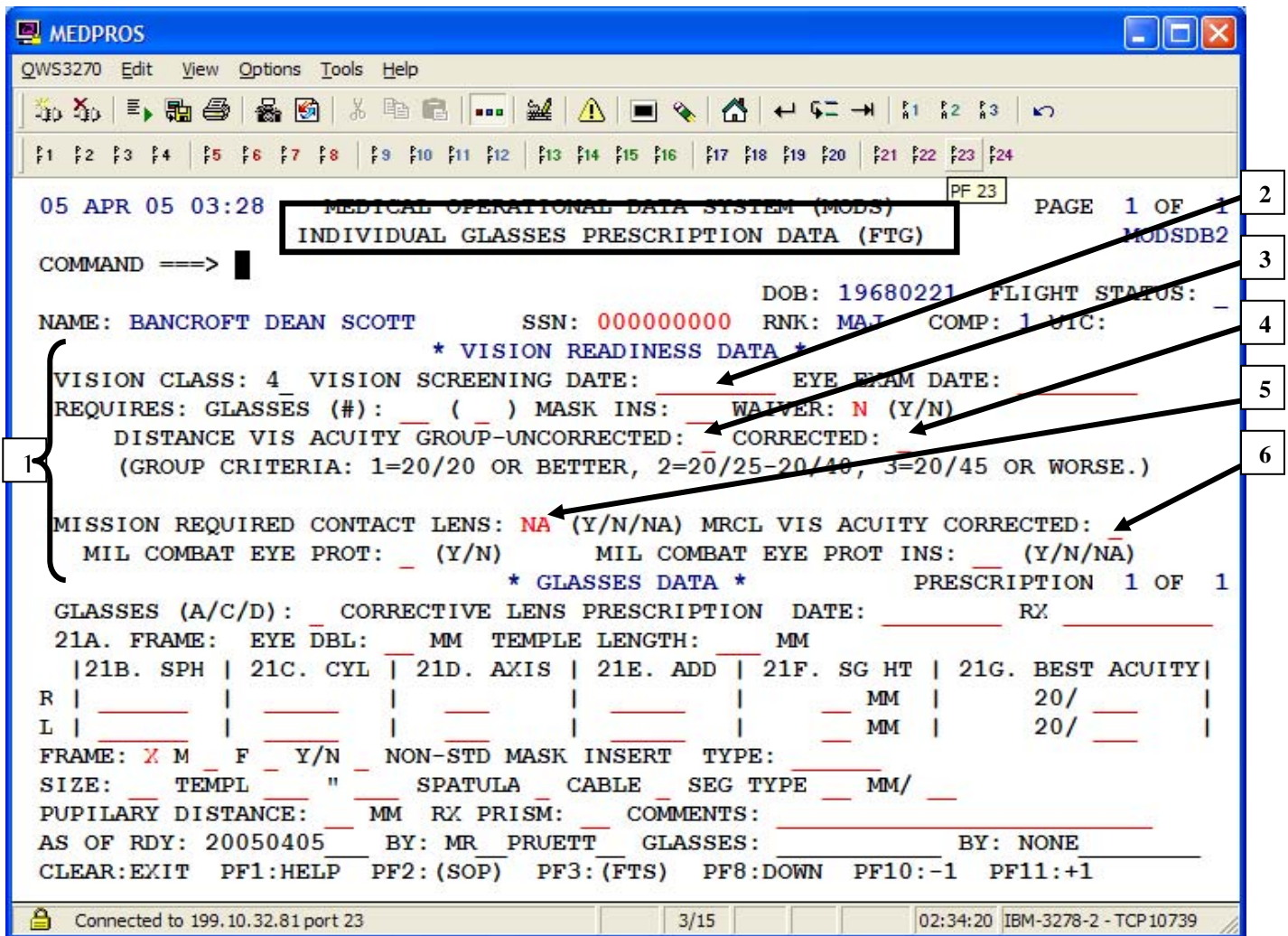
Tab to the SSN line and enter the SSN of the first soldier for whom you want to post Vision Readiness information then tab to the “FTS” line, type an “S” to select “Update Indiv Medical Readiness Record” and press the “Enter” key



- d. This is the FTS, Individual Medical Readiness Record screen. The Vision Readiness line is highlighted and consists of the Vision Readiness Class, the (Vision) Screening Date, a field for status of 2 pair of eyeglasses, # (number of glasses needed), and status of (protective mask) inserts. While you can update some of these fields on this screen, it is recommended to drilldown to the Vision Readiness screen by **placing your cursor on the Vision Readiness Class (shown as a “4” in the example above) and pressing the “Enter” key** and update all Vision fields on that screen.

Note: Vision Readiness Class is a calculated field and cannot be updated directly in MEDPROS.

Place your cursor on the Vision Readiness Class (shown as a “4” in the example above) and press the “Enter” key.

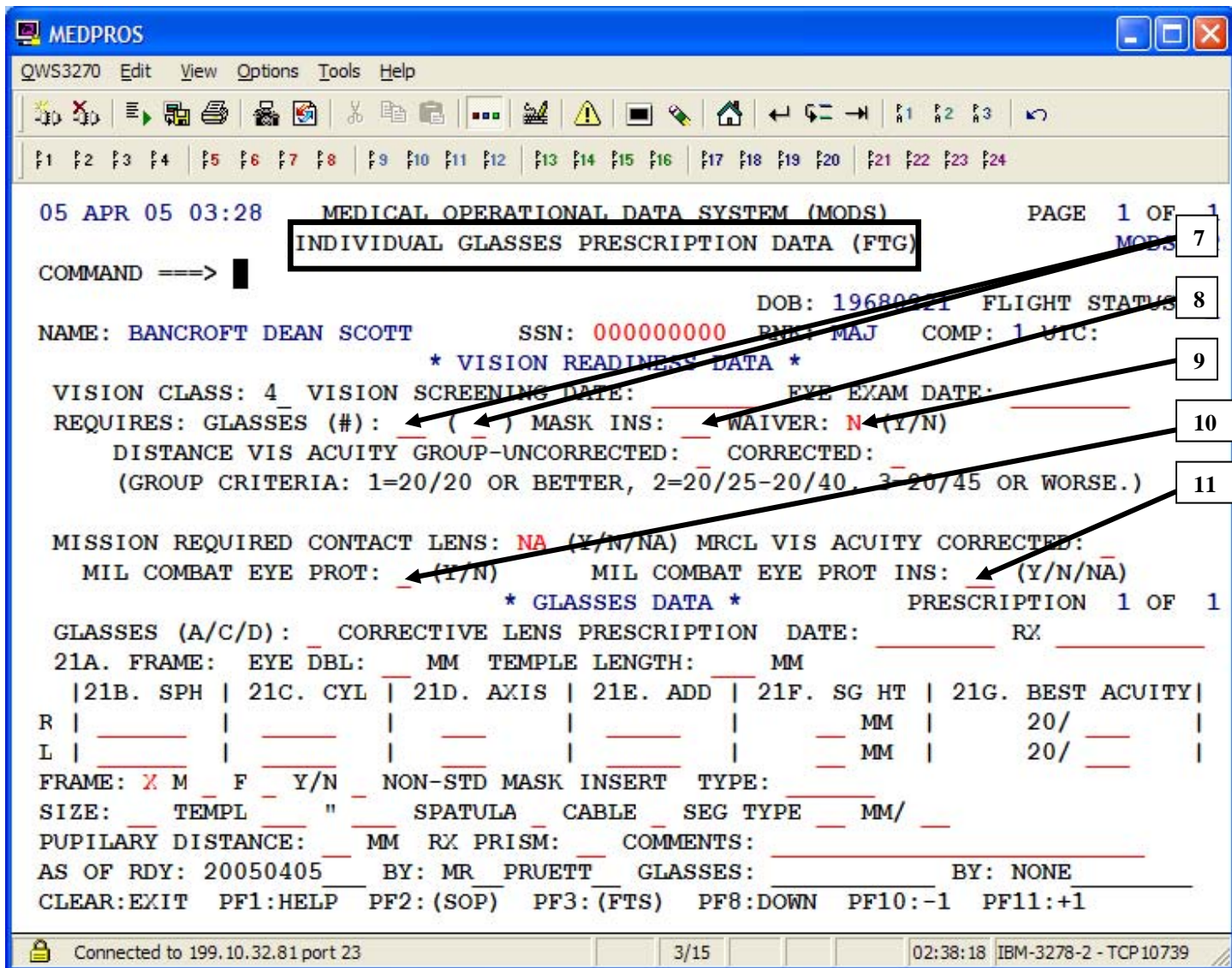


e. **Description of Vision Readiness Fields on FTG Screen:** The FTG, Individual Glasses Prescription Data screen appears above and on the following continuation pages with each field identified with its acceptable values. The Vision Readiness Data fields are at the top of the screen with the Glasses Data at the bottom part of the screen. The glasses data fields are NOT required for vision readiness screening. The following instructions are limited to the posting of the Vision Readiness Data at the top portion of the screen.

1. This part of the FTG Screen reflect the Vision Readiness Data Fields described below:

<u>Fields</u>	<u>Acceptable Format/Description</u>
2. Vision Screening Date	Date in YYYYMMDD format
3. Distance Visual Acuity Group-Uncorrected	1, 2, or 3
4. Distance Visual Acuity Group-Corrected	1, 2, or 3
5. Mission Required Contact Lens (MRCL)	Defaults to NA, manual entry of Y or N
6. MRCL Visual Acuity Corrected	1, 2, or 3

These screen shots provided to familiarize MEDPROS user with the Vision Readiness Fields, Step-by-Step instructions will follow later in these instructions starting on page 25.

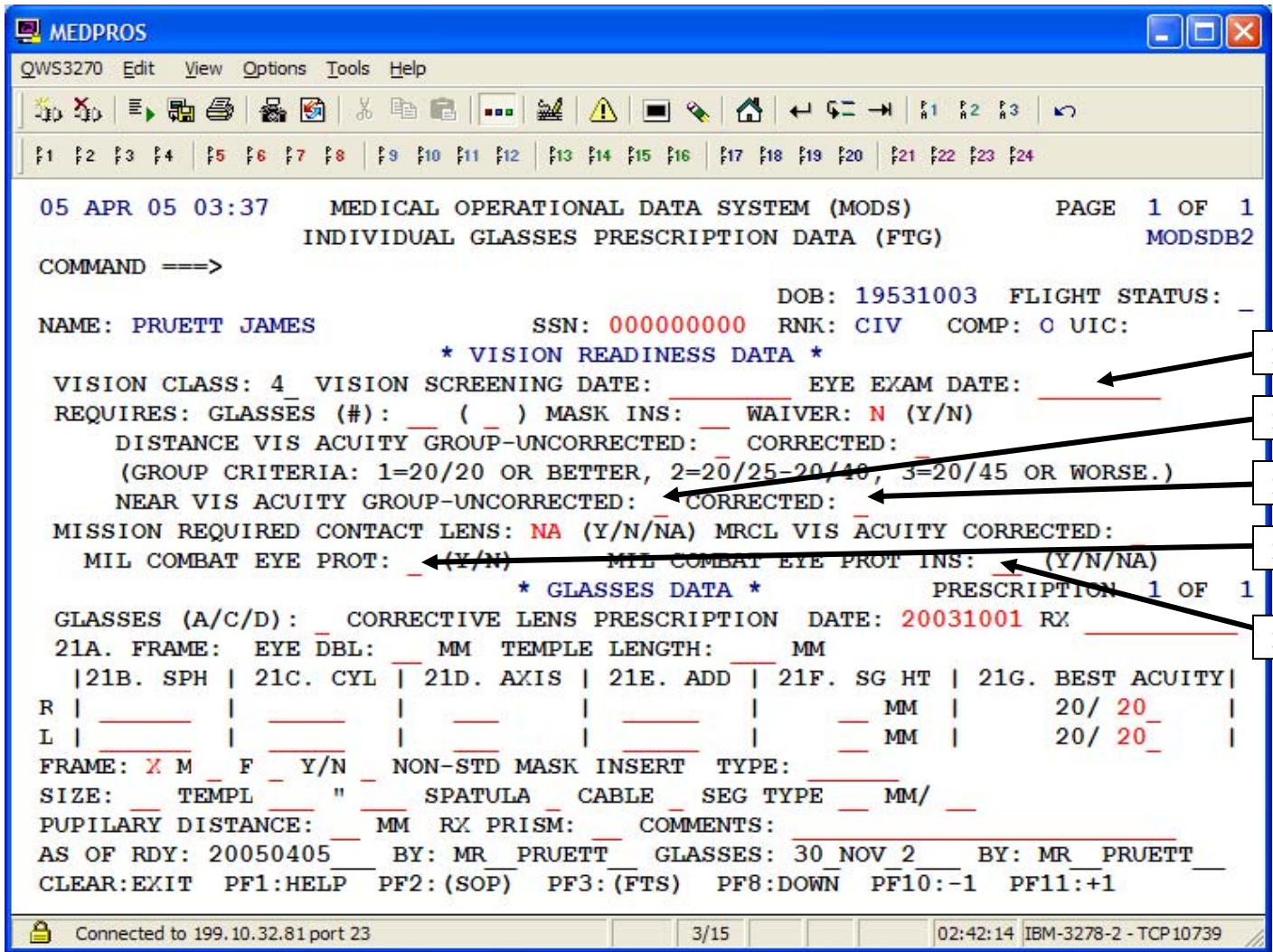


f. The FTG, Individual Glasses Prescription Data screen (continued) with further field definitions and acceptable values.

<u>Fields</u>	<u>Acceptable Format/Description</u>
---------------	--------------------------------------

- | | |
|--|--|
| 7. Glasses (on hand); # (number needed) | Glasses Field: Y, N, NA; #: 0, 1, or 2 |
| 8. Mask Inserts (on hand) | Y, N, NA |
| 9. Waiver (Distance Vision group 3 only) | Y or N |
| 10. Military Combat Eye Prot (on hand) | Y or N |
| 11. Military Combat Eye Prot Inserts (on hand) | Y, N, or NA |

These screen shots provided to familiarize MEDPROS user with the Vision Readiness Fields, Step-by-Step instructions will follow later in these instructions starting on page 25.



g. The FTG, Individual Glasses Prescription Data screen continued with further field definitions and acceptable values.

Fields **Acceptable Format/Description**

- | | |
|--|--|
| 12. Eye Exam Date (overwrites Screening Date) | Date in YYYYMMDD format if more current) |
| 13. Uncorrected Near Visual Acuity Group | 1, 2, or 3 |
| 14. Corrected Near Visual Acuity Group | 1, 2, or 3 |
| 15. Military Combat Eye Protection (optional)* | Y or N |
| 16. Military Combat Eye Protection Inserts (optional)* | Y, N, NA |

*Note: Military Combat Eye Protection and Inserts are currently optional pieces of equipment. However, possession of a Military Combat Eye Protection with Inserts may count for one pair of eyeglasses. **MEDPROS users should enter a “Y” (yes) in GLASSES field when accounting for two pair of eyeglasses, for soldiers having one pair of eyeglasses and one pair of Military Combat Eye Protection with Inserts.**

These screen shots provided to familiarize user with MEDPROS user with the Vision Readiness Fields, Step-by-Step instructions will follow later in these instructions.

2. Posting Vision Readiness Data in MEDPROS.

a. Overview. Assessing Vision Readiness status is outlined in the PROCEDURE portion of this Guide and recorded on the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet (Appendix B&C). This section of Appendix D of the Guide addresses how to post the results. **Do not use the values shown on these screen shots, post those values found on the Individual Readiness Worksheet or the Unit Vision Readiness Spreadsheet.**

MEDPROS
QWS3270 Edit View Options Tools Help

22 FEB 05 00:20 MEDICAL OPERATIONAL DATA SYSTEM (MODS) PAGE 1 OF 1
INDIVIDUAL GLASSES PRESCRIPTION DATA (FTG) MODSDB2

COMMAND ==> █

NAME: BANCROFT DEAN SCOTT DOB: 19680221 FLIGHT STATUS: _
SSN: 00000000 RNK: MAJ COMP: 1 UIC: _

* VISION READINESS DATA *

VISION CLASS: 4 VISION SCREENING DATE: _____ EYE EXAM DATE: _____
REQUIRES: GLASSES (#): __ (__) MASK INS: __ WAIVER: N (Y/N)
DISTANCE VIS ACUITY GROUP-UNCORRECTED: __ CORRECTED: __
(GROUP CRITERIA: 1=20/20 OR BETTER, 2=20/25-20/40, 3=20/45 OR WORSE.)

MISSION REQUIRED CONTACT LENS: NA (Y/N/NA) MRCL VIS ACUITY CORRECTED: __
COMBAT EYE PROTECTION: _ (Y/N) COMBAT EYE PROTECTION INSERT: __ (Y/N/NA)

* GLASSES DATA * PRESCRIPTION 1 OF 1

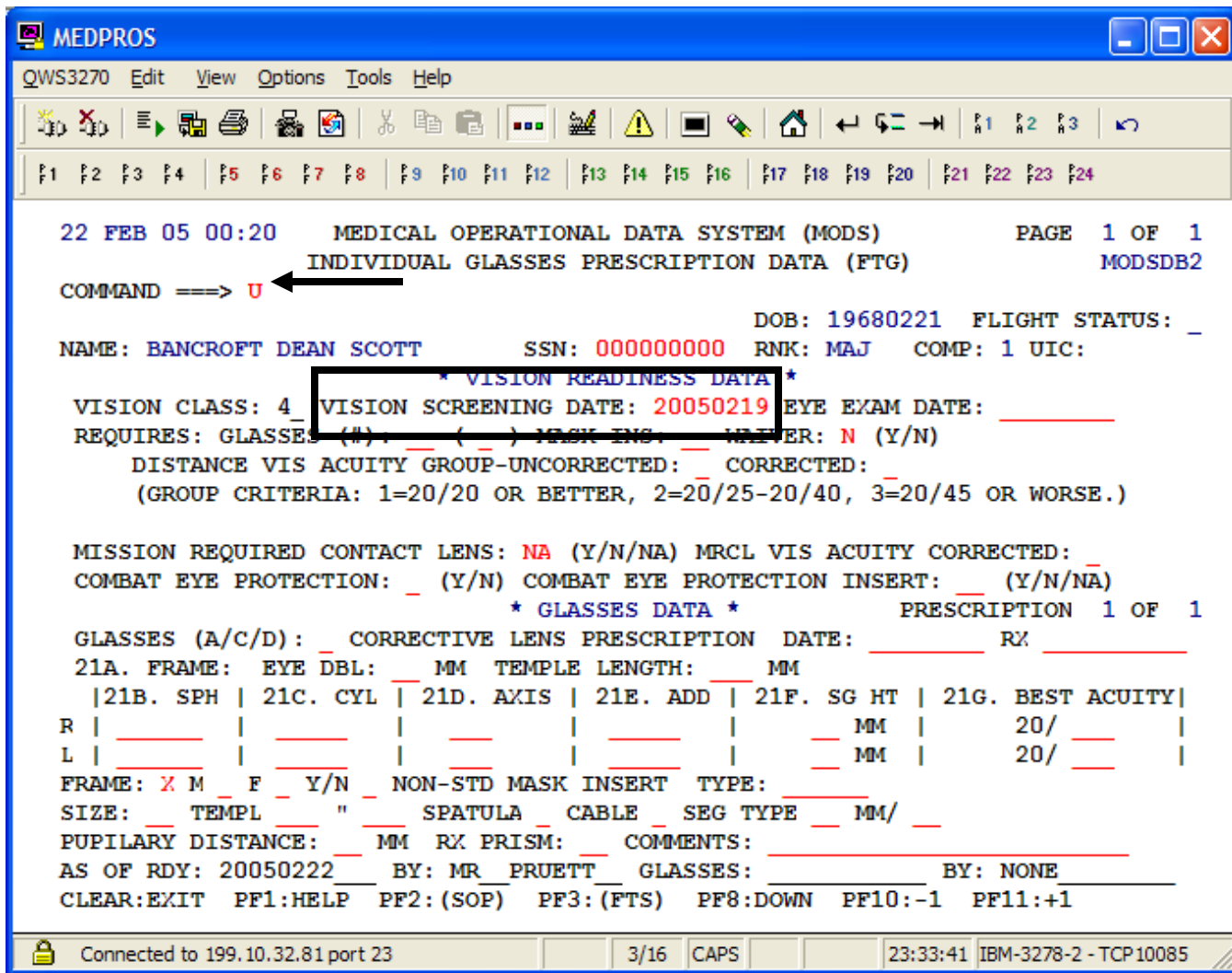
GLASSES (A/C/D): __ CORRECTIVE LENS PRESCRIPTION DATE: _____ RX _____

21A. FRAME: EYE DBL: __ MM TEMPLE LENGTH: __ MM
| 21B. SPH | 21C. CYL | 21D. AXIS | 21E. ADD | 21F. SG HT | 21G. BEST ACUITY |
R | _____ | _____ | _____ | _____ | _____ MM | 20/ _____ |
L | _____ | _____ | _____ | _____ | _____ MM | 20/ _____ |

FRAME: X M __ F __ Y/N __ NON-STD MASK INSERT TYPE: _____
SIZE: __ TEMPL __ " __ SPATULA __ CABLE __ SEG TYPE __ MM/ __
PUPILARY DISTANCE: __ MM RX PRISM: __ COMMENTS: _____
AS OF RDY: 20050222 __ BY: MR PRUETT __ GLASSES: _____ BY: NONE _____
CLEAR:EXIT PF1:HELP PF2:(SOP) PF3:(FTS) PF8:DOWN PF10:-1 PF11:+1

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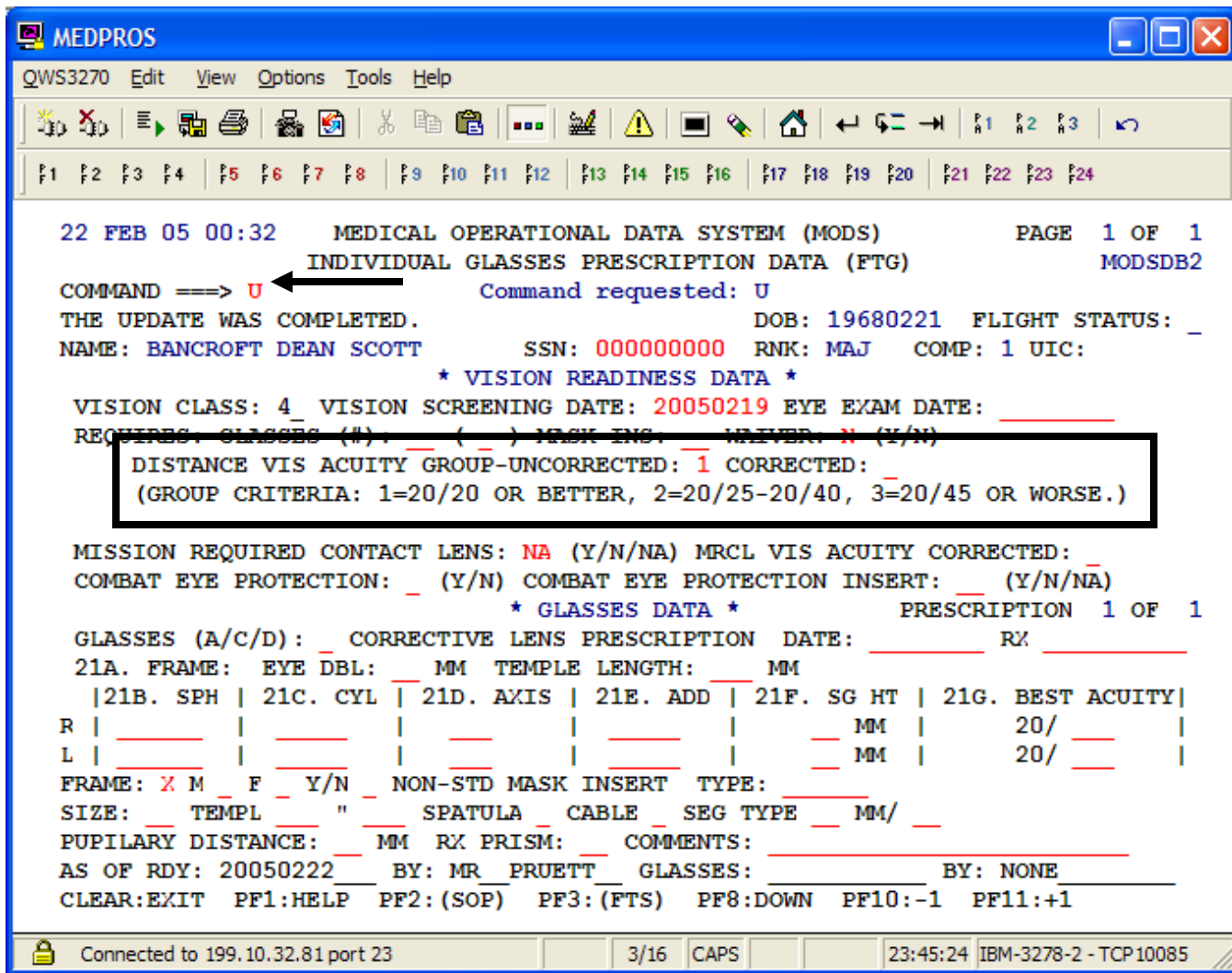
Most soldier's FTG, Individual Glasses Prescription Data screens will look like the one above. The Vision Class will be auto-calculated as a "4". This is because the Eye Screening Date is blank or greater than one year old and/or the required Visual Acuity Group fields are blank. At the top of both the Individual Vision Readiness Worksheet and the Unit Vision Readiness Spreadsheet you will find the (Vision) Screening Date. The first step in this process is to post the Vision Screening Date field in YYYYMMDD format and update the record.



b. Step 1, Posting the Vision Screening Date. (Applicable to all soldiers)

(1) Tab to the Vision Screening Date Field and type in the date in YYYYMMDD format from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet.

(2) Press the “Home Key, Type a “U” (update) at the Command Prompt, and press the “Enter” key.



c. Step 2, Posting the Distance Visual Acuity Group (DVAG) Fields.

(Applicable to all soldiers)

(1) Tab to the Distance Vis Acuity Group-Uncorrected and enter that value (1-3) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet. (If uncorrected DVAG is “1”, you can skip the next step). Cursor should move to the Corrected field. (Leave blank if unknown, MEDPROS will calculate as if 3 were posted when Corrected field is populated)

(2) If the Uncorrected DVAG is greater than 1 or blank, enter the value for the Corrected DVAG (1-3) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet. (Leave blank if unknown.)

(3) Press the “Home Key, Type a “U” (update) at the Command Prompt, and press the “Enter” key.

NOTE: If Corrected DVAG is populated and you leave the Uncorrected DVAG blank, the system will assume the Uncorrected DVAG to be a “3”.

If soldier is less than 45 years old, you can skip to Step 4.

22 FEB 05 06:52 MEDICAL OPERATIONAL DATA SYSTEM (MODS) PAGE 1 OF 1
 INDIVIDUAL GLASSES PRESCRIPTION DATA (FTG) ATRSDEV

COMMAND ==> U ←

NAME: PRUETT JAMES SSN: 00000000 RNK: CIV COMP: 0 UIC: DOB: 19531003 FLIGHT STATUS: _

* VISION READINESS DATA *

VISION CLASS: 3V VISION SCREENING DATE: 20050219 EYE EXAM DATE: 20031031
 REQUIRES: GLASSES (#): Y (0) MASK INS: Y WAIVER: N (Y/N)
 DISTANCE VIS ACUITY GROUP-UNCORRECTED: 3 CORRECTED: 1
 (GROUP CRITERIA: 1=20/20 OR BETTER, 2=20/25-20/40, 3=20/45 OR WORSE)
 NEAR VIS ACUITY GROUP-UNCORRECTED: 3 CORRECTED: 1

MISSION REQUIRED CONTACT LENS: NA (Y/N/NA) MRCL VIS ACUITY CORRECTED: _
 COMBAT EYE PROTECTION: _ (Y/N) COMBAT EYE PROTECTION INSERT: _ (Y/N/NA)

* GLASSES DATA * PRESCRIPTION 1 OF 1

GLASSES (A/C/D): _ CORRECTIVE LENS PRESCRIPTION DATE: _ RX: _

21A. FRAME: EYE DBL: _ MM TEMPLE LENGTH: _ MM
 21B. SPH | 21C. CYL | 21D. AXIS | 21E. ADD | 21F. SG HT | 21G. BEST ACUITY |
 R | _ | _ | _ | _ | _ MM | 20/ _ |
 L | _ | _ | _ | _ | _ MM | 20/ _ |

FRAME: X M _ F _ Y/N _ NON-STD MASK INSERT TYPE: _
 SIZE: _ TEMPL _ " SPATULA _ CABLE _ SEG TYPE _ MM/ _
 PUPILARY DISTANCE: _ MM RX PRISM: _ COMMENTS: _
 AS OF RDY: 20050222 BY: MR PRUETT GLASSES: _ BY: NONE
 CLEAR:EXIT PF1:HELP PF2:(SOP) PF3:(FTS) PF8:DOWN PF10:-1 PF11:+1

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d. Step 3, Posting the Near Visual Acuity Group (NVAG) Fields (applicable to soldiers => 45 yrs only).

(1) Tab to the Near Vis Acuity Group-Uncorrected and enter that value (1-3) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet. Cursor should move to the Corrected field after posting. (Leave blank if unknown, MEDPROS will calculate as if 3 were posted when Corrected field is populated)

(2) Enter the value for the Corrected DVAG (1-3) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet. Leave blank if unknown.

(3) Press the “Home Key, Type a “U” (update) at the Command Prompt, and press the “Enter” key.

NOTE: If Corrected NVAG is populated and you leave the Uncorrected NVAG blank, the system will assume the Uncorrected NVAG to be a “3”.

If soldier is not authorized Mission Required Contact Lenses, you can skip Step 5 – field auto populated with “NA”, not applicable.

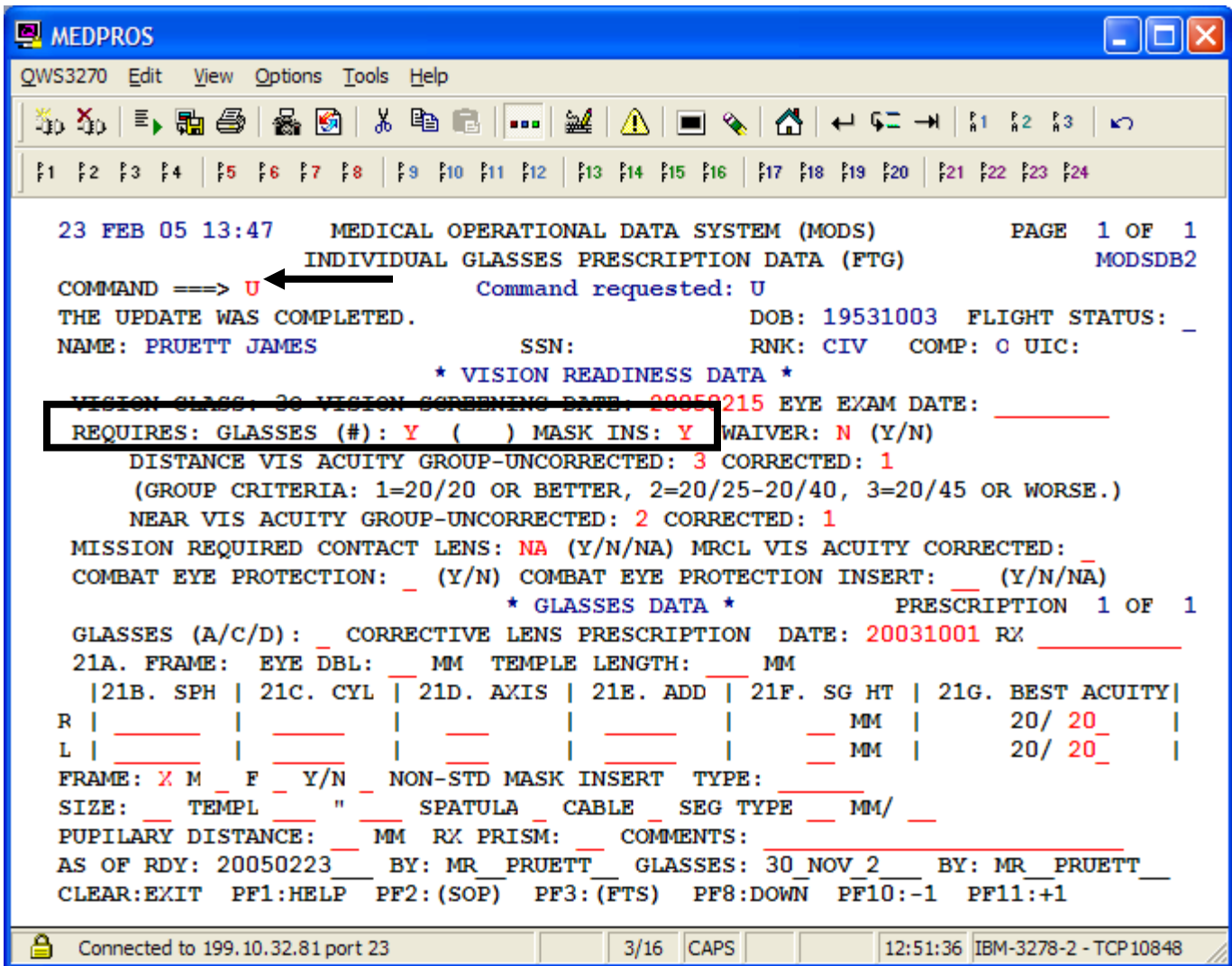
22 FEB 05 02:43 MEDICAL OPERATIONAL DATA SYSTEM (MODS) PAGE 1 OF 1
 INDIVIDUAL GLASSES PRESCRIPTION DATA (FTG) MODSDB2
 COMMAND ==> U
 NAME: BANCROFT DEAN SCOTT SSN: 000000000 RNK: MAJ COMP: 1 UIC:
 DOB: 19680221 FLIGHT STATUS: _
 * VISION READINESS DATA *
 VISION CLASS: 1_ VISION SCREENING DATE: 20050219 EYE EXAM DATE: _____
 REQUIRES: GLASSES (#): Y_ (0) MASK INS: Y_ WAIVER: N (Y/N)
 DISTANCE VIS ACUITY GROUP-UNCORRECTED: 3 CORRECTED: 1
 (GROUP CRITERIA: 1=20/20 OR BETTER, 2=20/25-20/40, 3=20/45 OR WORSE.)
 MISSION REQUIRED CONTACT LENS: Y (Y/N/NA) MRCL VIS ACUITY CORRECTED: 1
 COMBAT EYE PROTECTION: _ (Y/N) COMBAT EYE PROTECTION INSERT: _ (Y/N/NA)
 * GLASSES DATA * PRESCRIPTION 1 OF 1
 GLASSES (A/C/D): _ CORRECTIVE LENS PRESCRIPTION DATE: _____ RX _____
 21A. FRAME: EYE DBL: _ MM TEMPLE LENGTH: _ MM
 | 21B. SPH | 21C. CYL | 21D. AXIS | 21E. ADD | 21F. SG HT | 21G. BEST ACUITY |
 R | _____ | _____ | _____ | _____ | _____ MM | 20/ _____ |
 L | _____ | _____ | _____ | _____ | _____ MM | 20/ _____ |
 FRAME: X M _ F _ Y/N _ NON-STD MASK INSERT TYPE: _____
 SIZE: _ TEMPL _ " _ SPATULA _ CABLE _ SEG TYPE _ MM/ _
 PUPILARY DISTANCE: _ MM RX PRISM: _ COMMENTS: _____
 AS OF RDY: 20050222 BY: MR PRUETT GLASSES: _____ BY: NONE
 CLEAR:EXIT PF1:HELP PF2:(SOP) PF3:(FTS) PF8:DOWN PF10:-1 PF11:+1
 Connected to 199.10.32.81 port 23 3/16 01:47:56 IBM-3278-2 - TCP10088

e. Step 4. Posting Mission Required Contact Lenses (MRCL) (only for those soldiers authorized MRCL)

(1) Tab to the Mission Required Contact Lens field and enter that value (Y, N, or NA) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet. (System defaults this field to NA).

(2) Tab to the MRCL Vis Acuity Corrected field and enter that value (1-3) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet.

(3) Press the “Home Key, Type a “U” (update) at the Command Prompt, and press the “Enter” key. NOTE: If MRCL field is “Y”, user must post MRCL Vis Acuity Corrected (1-3); if MRCL field is “N”, user must leave the MRCL Vis Acuity Corrected field blank.



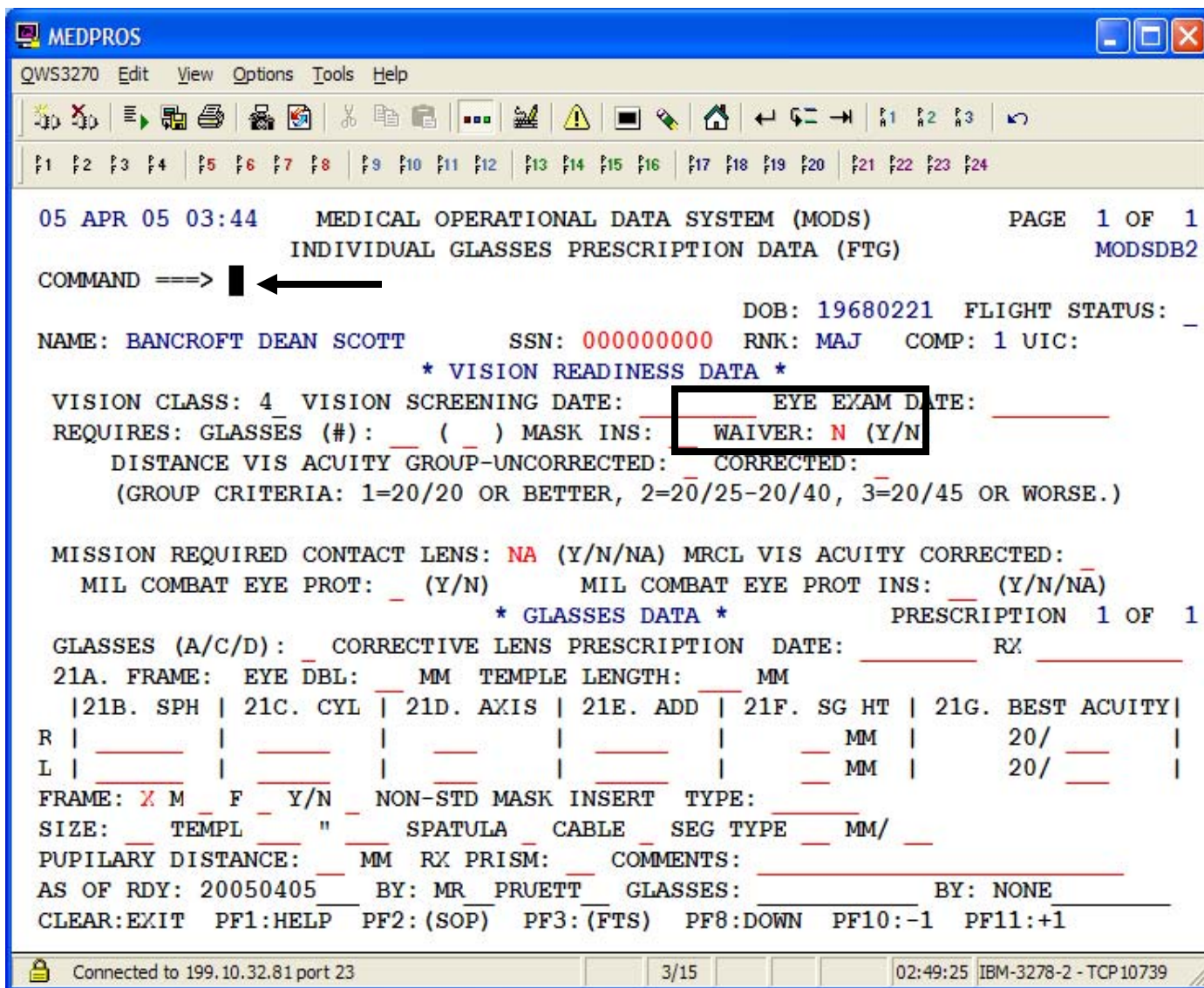
f. Step 5. Posting Required Optical Devices (Glasses, Mask Inserts) (all soldiers)

(1) Tab to the Glasses Field and enter that value (Y, N, or NA) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet. System defaults this field to NA if Uncorrected DVAG (and NVAG if applicable) is 1.

(2) If Glasses field value is NA or Y (yes), tab to the Mask Insert field and enter that value (Y, N, or NA) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet, then go to (4) below.

(3) If Glasses field value is N (No), tab to the “#” field and enter the number of glasses NEEDED (1 or 2). NOTE: If a soldier has 1 pair of eyeglasses and also has Military Combat Eye Protection (CEP) with MCEP Inserts, you should populate the Glasses field with a “Y” (Yes).

(4) Press the “Home Key, Type a “U” (update) at the Command Prompt, and press the “Enter” key.



**g. STEP 6, Post Waiver (For Corrected Distance Visual Acuity of 3).
(Only for those soldiers for whom a vision waiver documented in medical records).**

(1) Upon verification of medical evaluation board and Vision Waiver (documented in Medical Record), tab to the “Waiver” field and overtype the default “N” (no) with a “Y” (yes).

(4) Press the “Home Key, Type a “U” (update) at the Command Prompt, and press the “Enter” key.

MEDPROS

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05 APR 05 03:44 MEDICAL OPERATIONAL DATA SYSTEM (MODS) PAGE 1 OF 1
INDIVIDUAL GLASSES PRESCRIPTION DATA (FTG) MODSDB2

COMMAND ==>

DOB: 19680221 FLIGHT STATUS: _
NAME: BANCROFT DEAN SCOTT SSN: 000000000 RNK: MAJ COMP: 1 UIC:

* VISION READINESS DATA *

VISION CLASS: 4 VISION SCREENING DATE: _____ EYE EXAM DATE: _____
REQUIRES: GLASSES (#): _ (_) MASK INS: _ WAIVER: N (Y/N)
DISTANCE VIS ACUITY GROUP-UNCORRECTED: _ CORRECTED: _
(GROUP CRITERIA: 1=20/20 OR BETTER, 2=20/25-20/40, 3=20/45 OR WORSE.)

MISSION REQUIRED CONTACT LENS: NA (Y/N/NA) MRCL VIS ACUITY CORRECTED: _____

MIL COMBAT EYE PROT: (Y/N) MIL COMBAT EYE PROT INS: (Y/N/NA)

* GLASSES DATA * PRESCRIPTION 1 OF 1

GLASSES (A/C/D): CORRECTIVE LENS PRESCRIPTION DATE: _____ RX _____

21A. FRAME: EYE DBL: _____ MM TEMPLE LENGTH: _____ MM

	21B. SPH	21C. CYL	21D. AXIS	21E. ADD	21F. SG HT	21G. BEST ACUITY
R	_____	_____	_____	_____	_____ MM	20/ _____
L	_____	_____	_____	_____	_____ MM	20/ _____

FRAME: X M _ F _ Y/N NON-STD MASK INSERT TYPE: _____
SIZE: _____ TEMPL _____ " SPATULA _____ CABLE _____ SEG TYPE _____ MM/ _____
PUPILARY DISTANCE: _____ MM RX PRISM: _____ COMMENTS: _____
AS OF RDY: 20050405 BY: MR PRUETT GLASSES: _____ BY: NONE
CLEAR:EXIT PF1:HELP PF2:(SOP) PF3:(FTS) PF8:DOWN PF10:-1 PF11:+1

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h. Step 7 (optional) Posting Military Combat Eye Protection (MCEP) and MCEP Inserts (Only for those soldiers issued Military Combat Eye Protection and/or Inserts).

(1) Tab to the Military Combat Eye Protection field and enter Y (Yes) for those soldiers issued MCEP as annotated on their Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet. (Leave blank if soldier not issued MCEP).

(2) Tab to the Military Combat Eye Protection Insert field and enter that value (Y, N, and NA) from the Individual Vision Readiness Worksheet or Unit Vision Readiness Spreadsheet.

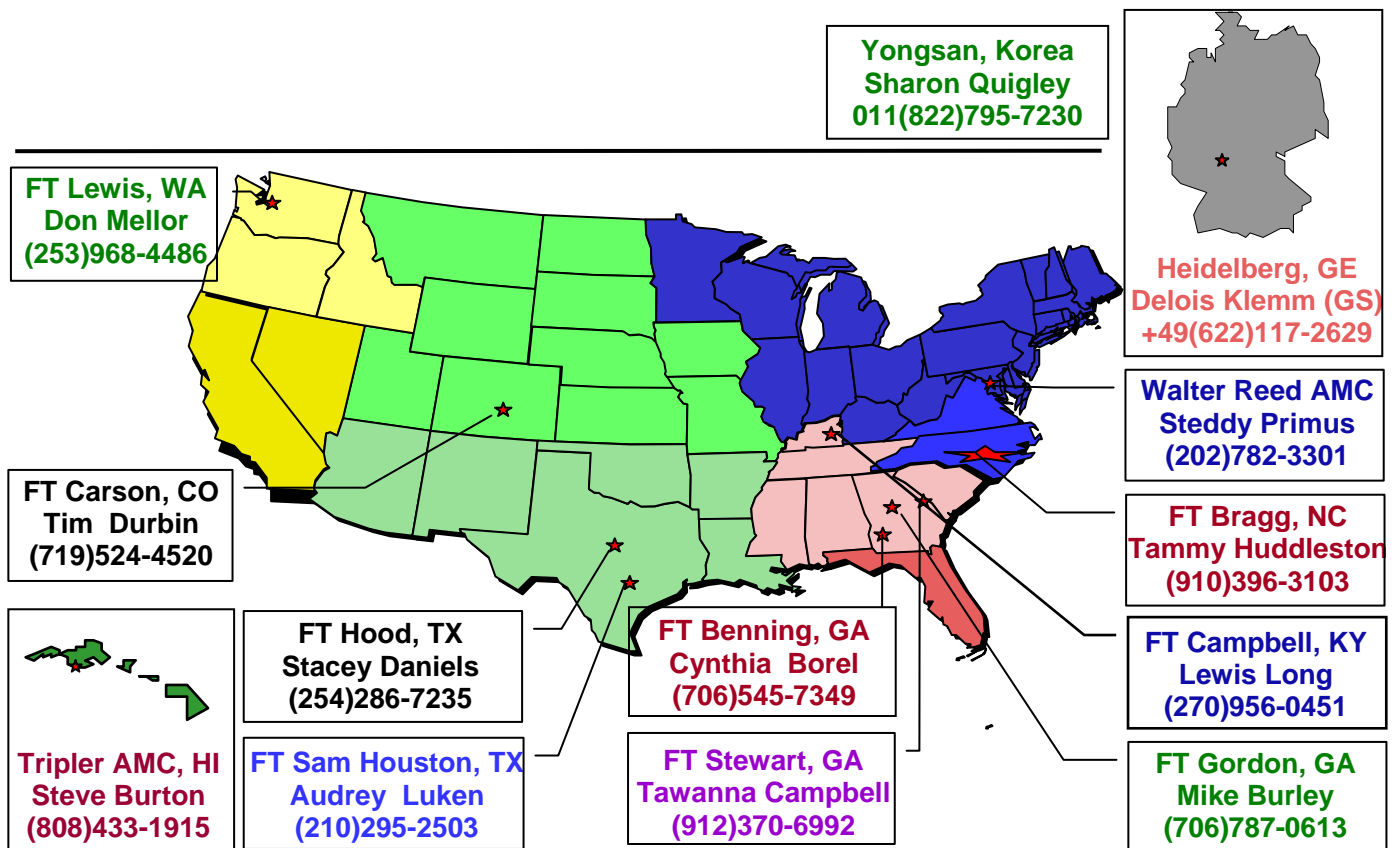
(3) Press the “Home Key, Type a “U” (update) at the Command Prompt, and press the “Enter” key. NOTE: If Military Combat Eye Protection and MCEP Insert fields are both “Y”, user may count the MCEP Inserts as one pair of glasses when determining whether they have the 2 pair required.

END OF MAINFRAME INSTRUCTIONS, NEXT SECTION CONTAINS SAME INSTRUCTIONS FOR POSTING VISION READINESS DATA IN MEDPROS WEB DATA ENTRY MODULE

APPENDIX E

MEDPROS POCs and Help Desk Contact Information

1. If you have any questions regarding the data entry instructions in Appendix D, please do not hesitate to contact the MEDPROS Readiness Coordinator closest to you (see map below) or call the MODS Help Desk at DSN 761.4976, Comm (703) 681-4976 or Toll Free at (888) 849-4341.



2. Direct questions about the Vision Readiness Classification or Screening to the Tri-Service Vision Conservation and Readiness Office (MAJ James Elledge) at: Tri-serviceoptometry@apg.amedd.army.mil or call (410) 436-1005, DSN 584-1005