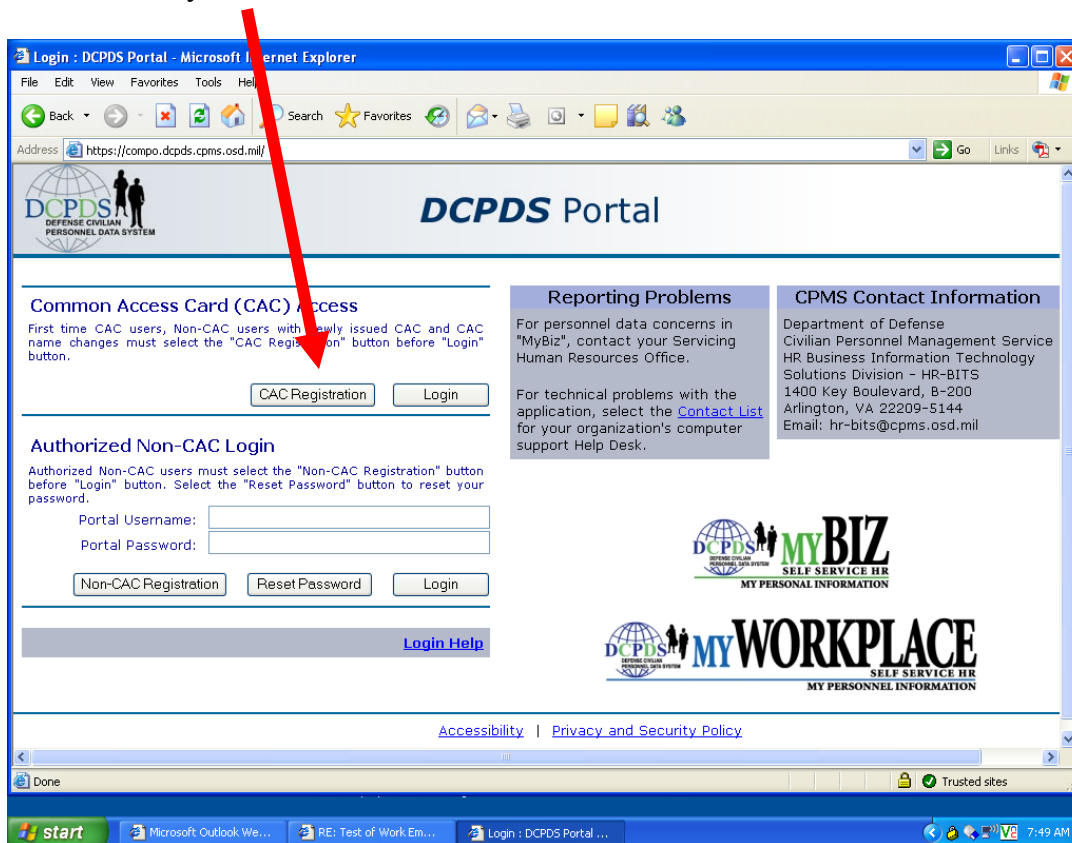


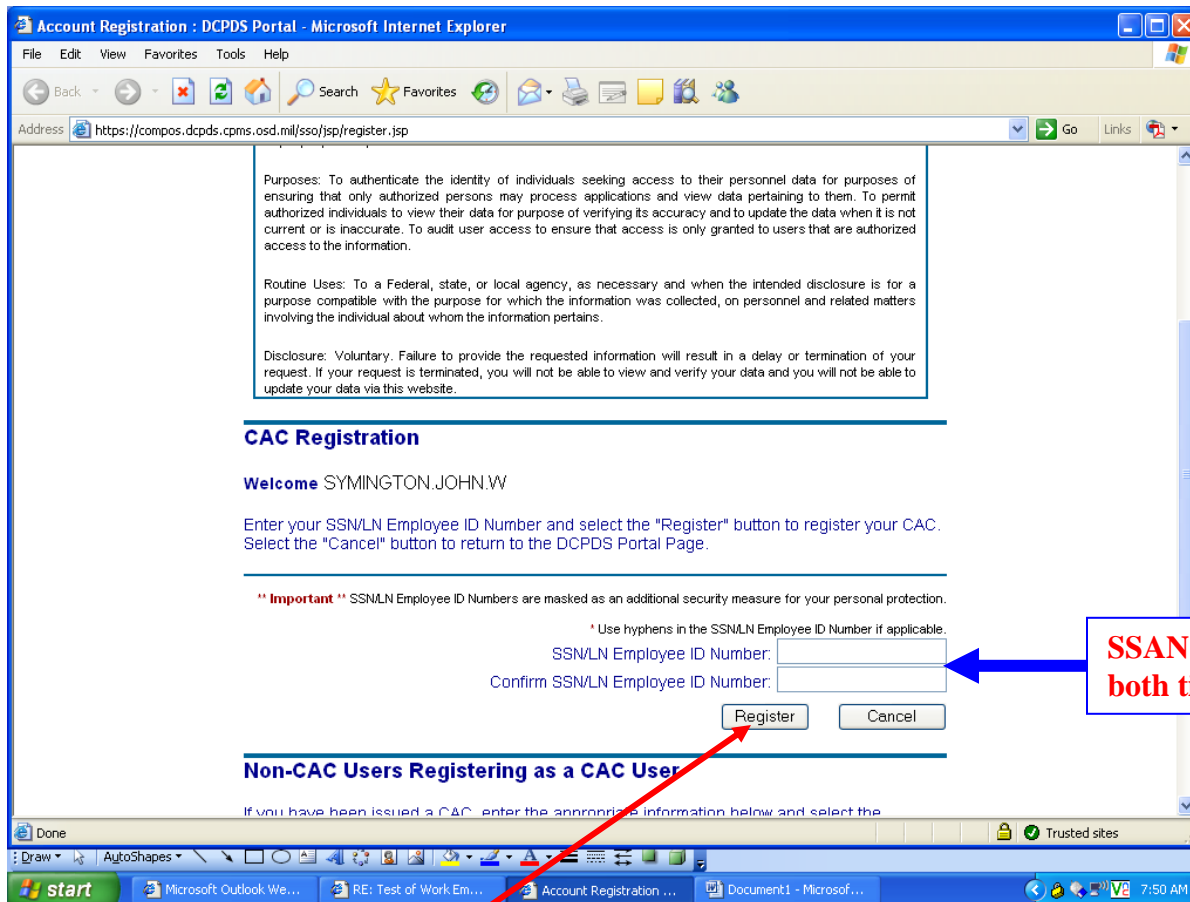
<https://compop.dcpds.cpms.osd.mil>

If you don't see this screen, you may be at a promotional screen marketing MyBiz. There should be a button to click out of it in the upper right hand corner. From there proceed to the DCPDS Portal.

Here's where you'll start.



On this page you'll enter your SSAN with dashes.



SSAN with dashes both times

If, when you click on “**Register**” button you are asked to enter your Username, that too will be your SSAN with dashes as you did above.

If you have previously registered your CAC card, you'll get this screen. If this is the case, just click on the **“Return to Main Login Page”** button and select the **“Login”** button under the **“Common Access Card (CAC) Access”** area. If not, please go to the next page.



https://compop.dcpds.cpmc.osd.mil/portal/page/portal/DCPDSPORTAL/DirectEnterEBSUserName - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address https://compop.dcpds.cpmc.osd.mil/portal/page/portal/DCPDSPORTAL/DirectEnterEBSUserName Go Links

DCPDS Portal

To validate an HR/MyBiz/MyWorkplace account exists for you, enter the required information below and select the "Submit" button

******You must complete and submit this information to finalize the Registration process.******

**** Important **** Usernames and SSN/LN Employee ID Numbers are masked as an additional security measure for your personal protection.

Use your HR/MyBiz/MyWorkplace log in screen "User Name". Use hyphens in the Username Field if applicable.

HR/MyBiz/MyWorkplace Username: [Masked]

Confirm HR/MyBiz/MyWorkplace Username: [Masked]

SSAN with dashes both times and click submit

Privacy Act Statement

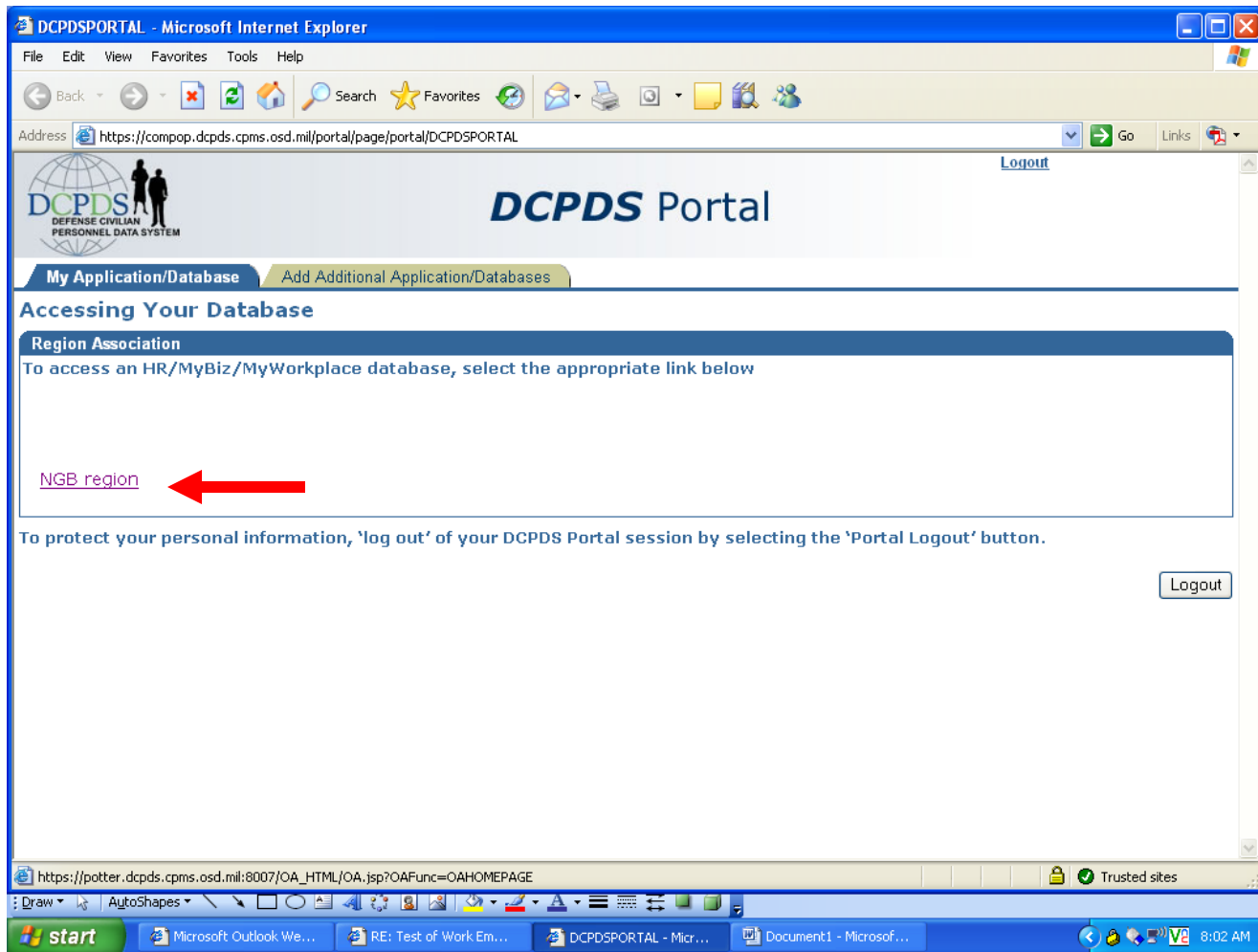
Authorities: 5 USC 301, Department Regulations; Title 5, USC Chapters 11, 13, 29, 31, 33, 41, 43, 51, 53, 55, 61, 63, 72, 75, 83, and 99; and Executive Order 9397.

Purposes: To authenticate the identity of individuals seeking access to their personnel data for purposes of ensuring that only authorized persons may process applications and view data pertaining to them. To permit authorized individuals to view their data for purpose of verifying its accuracy and to update the data when it is not current or is inaccurate. To audit user access to ensure that access is only granted to users that are authorized access to the information.

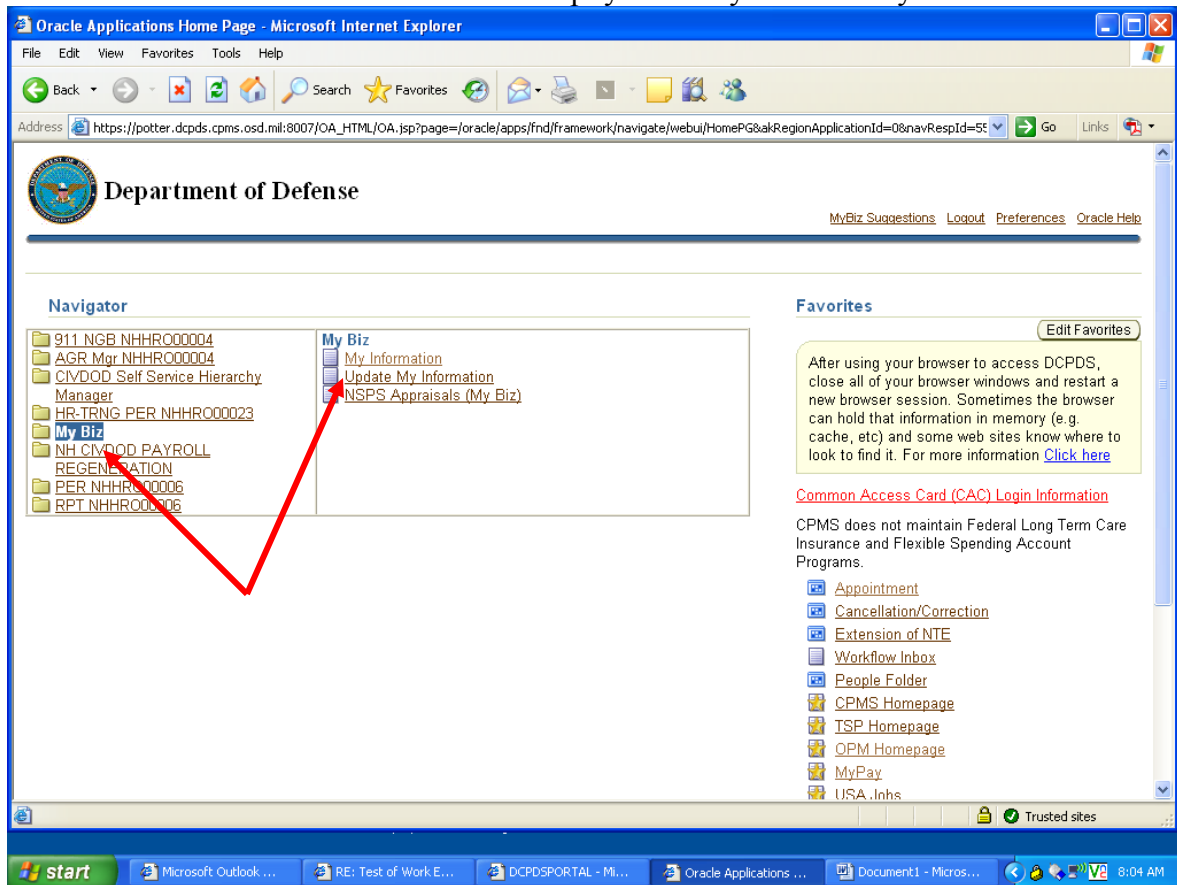
Routine Uses: To a Federal, state, or local agency, as necessary and when the intended disclosure is for a purpose compatible with the purpose for which the information was collected, on personnel and related matters involving the individual about whom the information pertains.

Disclosure: Voluntary. Failure to provide the requested information will result in a delay or termination of your request. If your request is terminated, you will not be able to view and verify your data and you will not be able to update your data via this website.

Your screen should look like the one below. You'll want to click on the "NGB region" link



Your screen should look similar to this except you'll only have the MyBiz link listed



Click on the “MyBiz” link on the left hand side. MyBiz options will appear in the center of the page. From there you can click on “My Information” to review your technician records.