DF4: Electric & Natural Gas Bills Information from Agencies Data Form

Utility Information Survey Part A	DF4a		
OMB control number XXXX-XXXX			

Introduction

Thank you for your prompt response to this data request which is part of the ARRA-period evaluation of the Weatherization Assistance Program. Evaluation results will provide essential feedback to the weatherization community and inform policymakers about the program's effects on clients' energy consumption, cost savings, and non-energy benefits.

This data form collects detailed information about homes weatherized by your agency in Program Years 2009 and 2010. The data you supply will be used to characterize the program and collect utility billing histories pre- and post-weatherization to better understand energy savings attributable to the Weatherization Assistance Program during the ARRA period.

All of the information obtained from this survey and from utilities will be protected and will remain confidential. The data will be analyzed in such a way that the information provided cannot be associated back to your state, your agencies, or the housing units and clients that your state served.

Instructions

Part A of the DF4 survey requests a list of the housing units and large multifamily buildings your agency weatherized in PY 2009* and PY 2010[†].

The evaluation team will use the information provided in Part A to randomly select a sample of housing units and large multifamily buildings weatherized by your agency. After the sample is determined, you will be asked to complete Part B by providing detailed information about sampled units: housing type, primary heating fuel, occupant demographics and utility account information.

*For the purposes of this survey, Program Year 2009 is the WAP/ARRA funding year that includes the heating season spanning late 2009/early 2010.

[†]For the purposes of this survey, Program Year 2010 is the WAP/ARRA funding year that includes the heating season spanning late 2010/early 2011.

Public reporting burden for this collection of information is estimated to average 10 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-11, Paperwork Reduction Project (_____), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (_____), Washington, DC 20503.

Utility Information Survey Part A	DF4a
OMB control number	

To be completed by the evaluation team:

Agency name	
Agency ID	
Contact name	

Section 1: List of weatherized housing units

Please list all housing units that were weatherized during PY2009 and PY2010 using funds from DOE¹. Include all housing types. Do not include wait-listed or in-progress jobs.

	<u> </u>		
Program year	Housing unit	Building type	Primary heating
	unique ID	SFA – Singe family attached	fuel
	(e.g. job number)	SFD – Single family detached	EL – electricity
		SFU – Single family unknown	NG – natural gas
		attached/detached	LP – propane
		MH – Mobile home	FO – fuel oil
		SH – Shelter	WO – wood
		SMF – Small multifamily (2-4 units)	OT – other
		LMF – Large multifamily (5+	
		units)s	

¹ **Include all units that meet the definition of a "DOE Unit:"** A DOE unit is a dwelling on which a DOEapproved energy audit or priority list has been applied and weatherization work has been completed. As funds allow, the DOE measures installed on this unit have a Savings-to-Investment Ratio (SIR) of 1.0 or greater, but also may include any necessary energy-related health and safety measures. The use of DOE funds on this unit may include, but are not limited to auditing, testing, measure installation, inspection, or use of DOE equipment and/or vehicles, or if DOE provides the training and/or administrative funds. Therefore, a dwelling unit that meets both the definition of a DOE weatherized unit and has DOE funds used directly on it must be counted as a DOE unit.

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Section 2: List of large multifamily buildings

[Section 2 will only appear if the respondent selects "LMF" for at least one housing unit in Section 1.]

Please list all large multifamily buildings (5+ housing units) that were weatherized during PY2009 and PY2010 using DOE funds in which improvements were made to the building shell, common areas, central HVAC or domestic hot water systems. Do NOT include buildings where individual tenant units were weatherized but no improvements were made to the building shell, common areas, central HVAC or domestic hot water systems. Do not include wait-listed or in-progress jobs.

Program year	Building unique ID (building-level identification number)	Primary heating fuel EL – electricity NG – natural gas LP – propane FO – fuel oil WO – wood OT – other

Utility Information Survey Part B	DF4b
OMB control number XXXX-XXXX	

Introduction

Thank you for your prompt response to this data request which is part of the ARRA-period evaluation of the Weatherization Assistance Program. Evaluation results will provide essential feedback to the weatherization community and inform policymakers about the program's effects on clients' energy consumption, cost savings, and non-energy benefits.

This data form collects detailed information about homes weatherized by your agency in Program Years 2009 and 2010. The data you supply will be used to characterize the program and collect utility billing histories pre- and post-weatherization to better understand energy savings attributable to the Weatherization Assistance Program during the ARRA period.

All of the information obtained from this survey and from utilities will be protected and will remain confidential. The data will be analyzed in such a way that the information provided cannot be associated back to your state, your agencies, or the housing units and clients that your state served.

Instructions

In Part B of the DF4 survey we request detailed information about a randomly-selected sample of housing units that your agency weatherized in PY 2009* and PY 2010[†]. Information requested in Part B includes housing type, primary heating fuel, occupant demographics and utility account information.

*For the purposes of this survey, Program Year 2009 is the WAP/ARRA funding year that includes the heating season spanning late 2009/early 2010.

[†]For the purposes of this survey, Program Year 2010 is the WAP/ARRA funding year that includes the heating season spanning late 2010/early 2011.

Public reporting burden for this collection of information is estimated to average 20 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-11, Paperwork Reduction Project (_____), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (_____), Washington, DC 20503.

Utility Information Survey Part B	DF4b
OMB control number XXXX-XXXX	

To be completed by the evaluation team:

Agency name	
Agency ID	
Contact name	

Section 1: Information about sampled housing units

Unique ID for housing unit			[Pre-populated from Part A data]			
(e.g. job number)						
Head of household	name					
(first & last)						
Street address			Apt #	City	y	Zip code
	0	ccupant	t demogra	phics	5	
Number of	Number of	Numb	er of	1	Number of Native	Number of
household	elderly	disable	ed	American		children (as
occupants	(60 or older)					defined by state)
Househ	old annual income	1				
6	nit meet your state's			Does the housing unit meet your state's		
0	a high residential ene	ergy		definition of having a high energy burden?		
user?						
\Box Yes				1.0		
□ No □ Don't know			Doi	n't know		
Ownership			Race	othni	city of head of hou	sehold
-	l in full or mortgaged)		Nacc		erican Indian or Al	
\Box Renter	in run of mortguged)					
	ithout payment			Bla	ack or African American	
\Box Don't know	1 2			Nat	tive Hawaiian or oth	ner Pacific Islander
				Wh	nite	
					panic or Latino	
				Do	n't know	
	d by a single parent?	•				
\Box Yes						
\square No						
\Box Don't know						

Utility	account information				
For units in large multifamily buildings, only accounts that serve multiple dwelling units,	y list accounts that are paid by the				
Housing type	Iousing type [Pre-populated from Part A data]				
Primary heating fuel	[Pre-populated from Part A	[Pre-populated from Part A data]			
Electric utility name	Natural gas utility name ²				
Weatherization start date	Weatherization end date				
Electric utility account number	Natural gas utility account number ³				
I certify that the agency has a signed utility file for this client.	□ Check to certify				

 ² If primary heating fuel is not natural gas provided by a utility, please leave this cell blank. Do NOT list propane or fuel oil providers.
³ If primary heating fuel is not natural gas provided by a utility, please leave this cell blank. Do NOT list propane or fuel oil account numbers.

Section 2: Information about sampled large multifamily buildings (5+ units) [Agencies will see a series of screens, each one requesting the following information about a sampled large multifamily building.]

Building unique ID	[Pre-populat	e from Section 1]		
Number of housing units in building			Number of weatherized housing units	
Street Address			City	Zip code
Does this building have one of				\Box Yes
service to multiple dwelling	units or comn	ion areas in the b	uilding? For example,	🗆 No
answer "yes" if the building ha	as a natural ga	s meter that provid	es heat for the whole	\Box Don't know
building or an electric meter th	hat serves hally	ways and common	areas.	
Utility account information f	or building-le	evel meters		Check if this meter serves multiple buildings
Electric account number 1				
Electric account number 2				
Electric account number 3				
Electric account number 4				
Electric account number 5				
Natural gas account number	1			
Natural gas account number	2			
Natural gas account number	3			
Natural gas account number	· 4			
Natural gas account number	5			
Do you have signed utility bi	lling data rele	ease forms on file	for any of these master-	□ Yes
metered accounts?	2		-	🗆 No
				\Box Don't know