




UNITED STATES OF AMERICA  
FEDERAL TRADE COMMISSION  
WASHINGTON, D.C. 20580

Financial Management Office

December 27, 2012

MEMORANDUM TO OFFICE OF FEDERAL PROCUREMENT POLICY

FROM: Juliet Felent   
Acting Chief Acquisition Officer

SUBJECT: Service Contract Inventory Analysis Plan, 2012

This memorandum serves as the Federal Trade Commission (FTC) FY 2012 Service Contract Inventory Analysis Plan.

**A. Special Interest Functions to be studied by the FTC for FY 2012**

The FTC has chosen two special interest functions to study:

- a) R425 –Support- Professional- Engineering/Technical - \$69,165.00 obligated.
- b) D307- IT and Telecom- IT Strategy and Architecture - \$344,537.24 obligated.

The FTC chose these two specific PSC activities to gain insight into the effectiveness of using contract labor to support the agency's activities. These services also are allied to functions being performed by in-house resources, thus giving us the opportunity to analyze the mix to see if it is appropriate and not compromising the inherently governmental/critical functions.

**B. Rationale for selection**

The FTC analyzed its highest risk PSC activities in the FY10 and FY11 OMB reporting. The areas selected for FY12 are representative of additional areas where services are most apt to encroach on inherently governmental functions.