



UNITED STATES MARINE CORPS  
I MARINE EXPEDITIONARY FORCE  
U. S. MARINE CORPS FORCES, PACIFIC  
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1040  
CMDCM  
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POLICY LETTER 7-11

From: Commanding General  
To: Distribution List

Subj: FISCAL YEAR 2012 (FY12) RETENTION INCENTIVE PLAN FOR  
SAILORS WITH I MARINE EXPEDITIONARY FORCE (I MEF)

Ref: (a) I MEF POLICY LETTER 12-11  
(b) MCO P1050.3J

1. Situation. To set policy for the FY12 Retention Incentive Plan for Sailors with the I MEF in corresponding with reference (a).

2. Mission. Navy Commanders, Senior Enlisted Leaders, and Navy Career Counselors are encouraged to use the reenlistment incentives provided in this Policy Letter to help retain FY12 First Term and Career Sailors in order to preserve the long-term strength and readiness of both I MEF and the Navy.

3. Execution

a. A major objective of Fleet Marine Forces (FMF) total force manpower strategy is to retain the best qualified Sailors. Retaining the right mix of skilled and motivated personnel is crucial to mission success today and readiness tomorrow.

b. Reference (b) authorizes delegation of Permissive Temporary Additional Duty (PTAD) authority. Prepare PTAD orders using the format provided by Marine Corps regulations. Cite this policy and chapter 5 of reference (b) as authorization. Maintain an accurate record of the orders issued. The following criteria apply:

(1) All First-term Sailors (6 years and below) who re-enlist during FY12 (1 October 2011 through 30 September 2012) may receive up to 21 days PTAD.

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(2) All Career Sailors (6 years or greater) who re-enlist during FY12 (1 October 2011 through 30 September 2012) may receive up to 15 days PTAD.

4. Administration and Logistics

a. Sailors who reenlisted in FY12 but prior to the approval date of this policy letter will have three months after approval date to execute PTAD and any other Sailors reenlisting will have three months from the date of reenlistment to execute PTAD. Deployed Sailors will have three months after returning from deployment to execute PTAD orders. Sailors who execute Permanent Change of Station/Permanent Change of Assignment (PCS/PCA) orders prior to taking advantage of this incentive may lose this PTAD incentive. Commanders are encouraged to provide their Sailors every opportunity to execute PTAD prior to departing their command; however request for modification of orders should not be done for the sole purpose of allowing a Sailor to take PTAD.

b. Local Command Incentive will not be listed on the Sailor's reenlistment contract (NAVPERS 1070/601).

c. Reenlisting Sailors must understand these incentives are only valid if used at their parent command, or at a command where their reenlistment was executed. Local incentives not utilized at the parent or reenlisting command, may be lost.

5. Command and Signal

a. The I MEF Command Career Counselor administers the Career Counselor Program on behalf of the Commanding General.

b. The I MEF Command Career Counselor can be reached at (760) 763-7073.



R. F. CASTELLVI  
Chief of Staff

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