# **UNITED STATES MARINE CORPS**



I MARINE EXPEDITIONARY FORCE U. S. MARINE CORPS FORCES, PACIFIC BOX 555300 CAMP PENDLETON, CA 92055-5300

> IN REPLY REFER TO: 1700 G-1/ADJ SEP 15 2010

#### POLICY LETTER 03-10

From: Commanding General To: Distribution List

Subj: PERSONAL FINANCIAL MANAGEMENT PROGRAM (PFMP)

Ref: (a) SECNAVINST 1740.4

(b) MCO P1700.24B

Encl: (1) Installation Personal Financial Management Program (PFMP) Resources

- 1. <u>Situation</u>. A recent study conducted by Inspector General of the Marine Corps on the financial health of our Marines and Sailors has revealed a need for assistance in the area of personal financial management.
- 2. <u>Mission</u>. Ensure a personal financial management training program is established within I Marine Expeditionary Force (I MEF) and subordinate commands. The program will provide education, training, and counseling on financial matters in order to increase personal, family, and operational readiness.

#### 3. Execution

- a. <u>Commander's Intent</u>. To amplify current Marine Corps policy on personal financial management, in order to assist commanders in helping Marines and Sailors learn and improve basic financial management skills.
- b. <u>Concept of Operations</u>. All leaders within I MEF will be familiar with the policies and objectives of the Personal Management Program. Reference (a) requires all Marines and Sailors to become familiar with PFMP objectives. Leaders will take advantage of Installation PFMPs and Command Financial Specialists (CFS) in order to ensure I MEF Marines and Sailors understand basic consumer skills and financial management.

# c. Coordinating Instructions

(1) Commanders with Special Courtmartial Convening Authority will appoint at least one Command Financial

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Specialist. Installation PFMP Managers provide training and are available to assist CFSs with unit and pre-deployment training. Enclosure (1) lists PFMP websites and current available resources for each installation throughout I MEF.

- (2) Commanders will add the CFS to the check-in and check-out process.
- (3) Reference (b) requires financial education to be offered within 45 days of Marines reporting to their first duty station. In addition to that requirement, it is I MEF policy to require all first-term Marines to complete the Marine Corps Institute Course on Personal Financial Management within 45 days of reporting to their first duty station. This course is available via MarineNet.
  - (4) Inspectors General will assess PFMP effectiveness.
- 4. <u>Administration and Logistics</u>. Point of contact regarding this policy letter is the I MEF Adjutant section at DSN 361-2552.
- 5. <u>Command and Signal</u>. This policy letter is applicable to all I MEF units and is effective as of the date signed.

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DISTRIBUTION: I, II

# INSTALLATION PERSONAL FINANCIAL MANAGEMENT PROGRAM (PFMP) RESOURCES

### MCB Camp Pendleton MCCS Marine and Family Services Bldg 13150

Beth Middleton

beth.middleton.ctr@usmc.mil (760) 725-6098

Gerald Williams

gerald.williams@usmc.mil (760) 725-6209

#### Financial Management Classes

1st and 3rd Fridays of the Month 0900-1100

#### Investing

2nd Friday of the Month 0900-1100

#### Credit Management

4th Friday of the Month 0900-1100

- No registration needed for any of the classes.
- Classes available for military and military dependents.
- Classes may be presented at individual units per commander's request.

http://www.mccscp.com/home/familyservices?readiness community support/personal finance.aspx

## MCAS Miramar MCCS Marine and Family Services Bldg 2274

Craig Hughes craig.hughes@usmc.mil

(858) 577-9802

#### Workshop/Training

Creating Financial Freedom

- No registration needed for this class.
- Class available for military and military dependents.
- Class may be presented at individual units per commander's request.
- · Class scheduled dates change monthly

http://www.mccsmiramar.com/personal financial\_mngmnt.html

# MCAS Yuma MCCS Marine and Family Services

Margy Pracchia margy.pracchia@usmc.mil

(928) 269-2425

# Workshop/Training Bldg 598

TSP/Car buying
Financial management program workshop
Home buying workshop
Financial fitness for life
Understanding your credit report

- Registration is needed for any of these programs.
- Classes available for military and military dependents.
- Classes may be presented at individual units per commander's request.
- Programs scheduled dates change monthly

http://www.mccsyuma.org/2009web.mccs/2010MCCShtml/mfs\_personal-finance.html

# MCAGCC Twentynine Palms MCCS Marine and Family Services

Sandra Little

sandra.little@usmc.mil (760) 830-7342

Tracy Earnest

tracy.earnest@usmc.mil (760) 830-4262

## Workshop/Training Bldg 1551

Budgeting
Cash management
Debt management
Credit reports and scores
Use of credit
Financial planning for deployment
Taxes
Major purchase planning (Car/House)
Saving & investing (TSP, IRAs)
Retirement and estate planning

- Registration is needed for any of these programs.
- Classes available for military and military dependents.
- Classes may be presented at individual units per commander's request.
- Programs scheduled dates change monthly

http://www.mccs29palms.com/pages/mFamServices/personalReadinessCommSupp.html#fina