Introducing the DS-160 U.S. Visa Application Form

U.S. Embassy, Ulaanbaatar

February 01, 2010

Background

- New online DS-160 nonimmigrant visa (NIV) application form

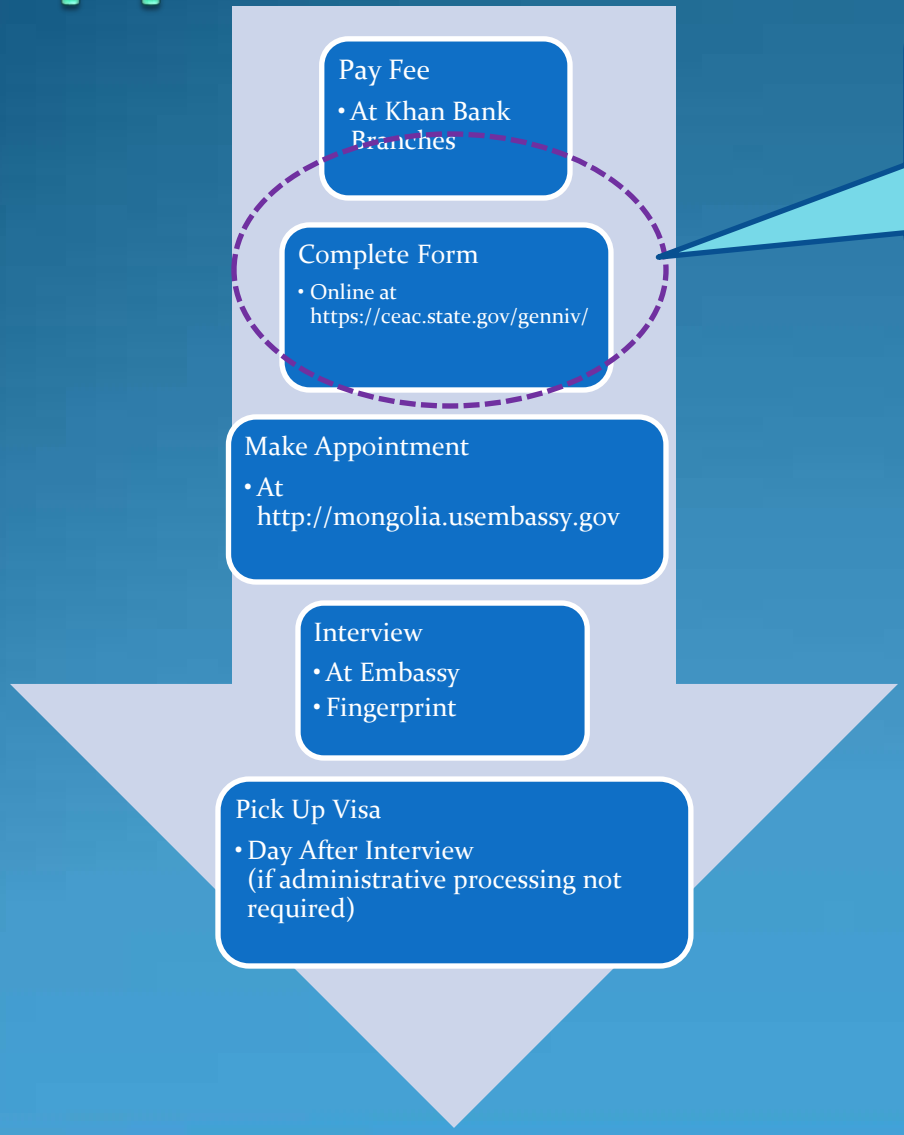
- Mandatory as of April 1, 2010
  - Optional from March 1 through March 31, 2010

- Replaces the following forms:
  - DS-156 “Nonimmigrant Visa Application”
  - DS-157 “Supplemental Nonimmigrant Visa Application”
  - DS-158 “Contact Information and Work History for Nonimmigrant Visa Applicant”

Advantages to Applicants

- One form instead of three
- Completely online – nothing to fill out by hand
- Family and group feature – no need to fill in identical data more than once
- Save feature – don’t need to complete all at once
- Frequent applicants can save application for reuse
- Print only a single confirmation page

Application Process



Only the application form has changed – Other parts of the process remain the same

Completing the DS-160

Step 1 – Accessing the Application

- Go to https://ceac.state.gov/genniv
- Read the instructions and press “Start Application”

Completing the DS-160

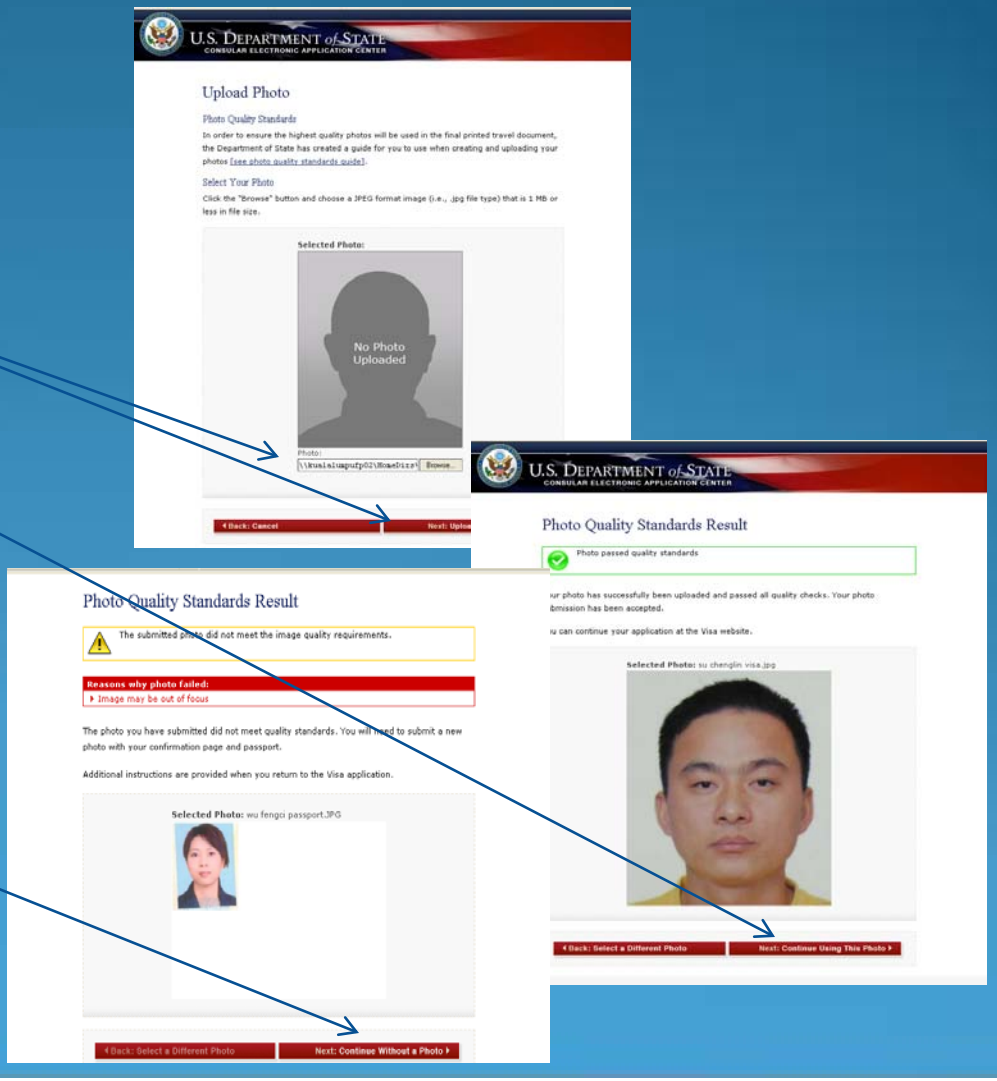
Step 2 – Choose the Embassy

- Choose Ulaanbaatar, Mongolia, the Embassy where you will apply

Completing the DS-160

Step 3 – Upload Photo

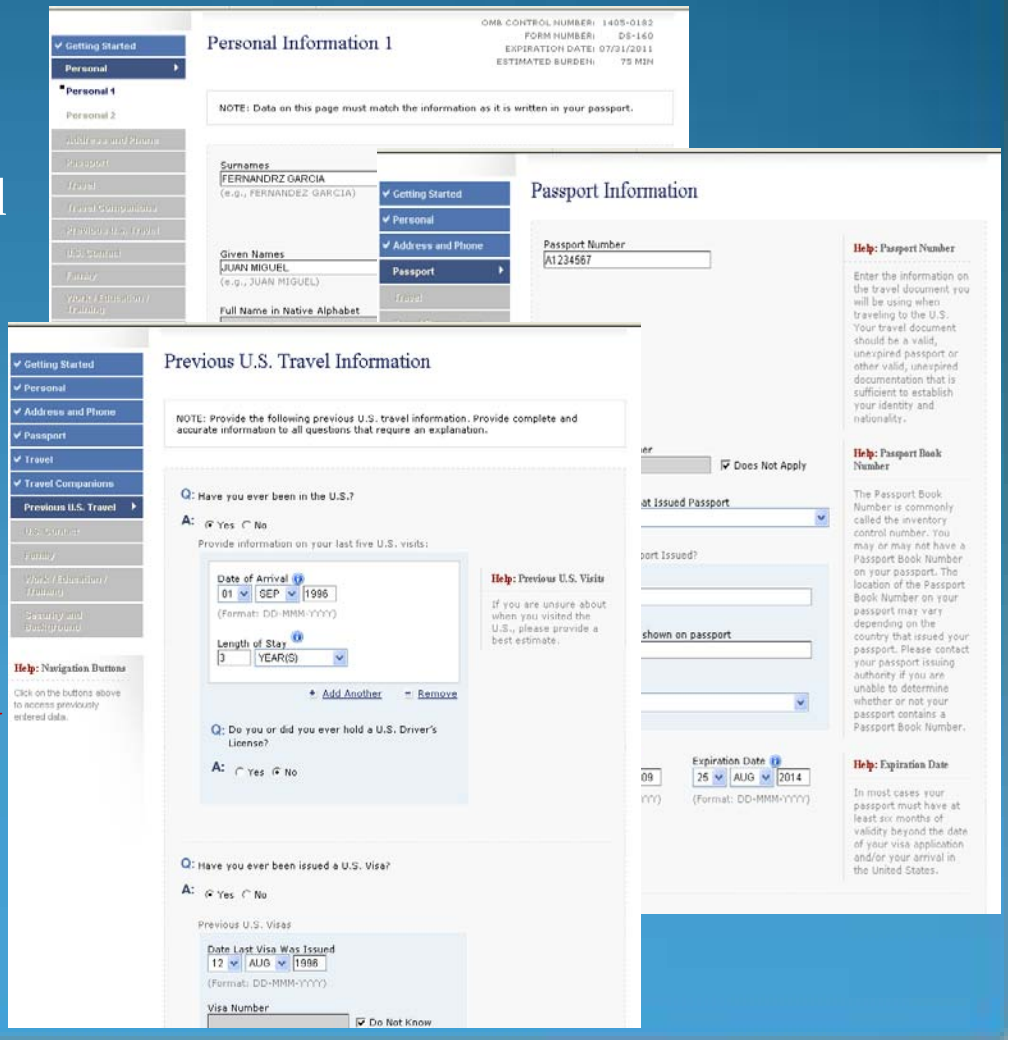
- Browse to your photo and press “Upload Selected Photo”
- If your photo meets the quality standards, you can press “Continue Using This Photo”
- If your photo does not pass, press “Continue Without A Photo”



Completing the DS-160

Step 4 – Fill In The Form

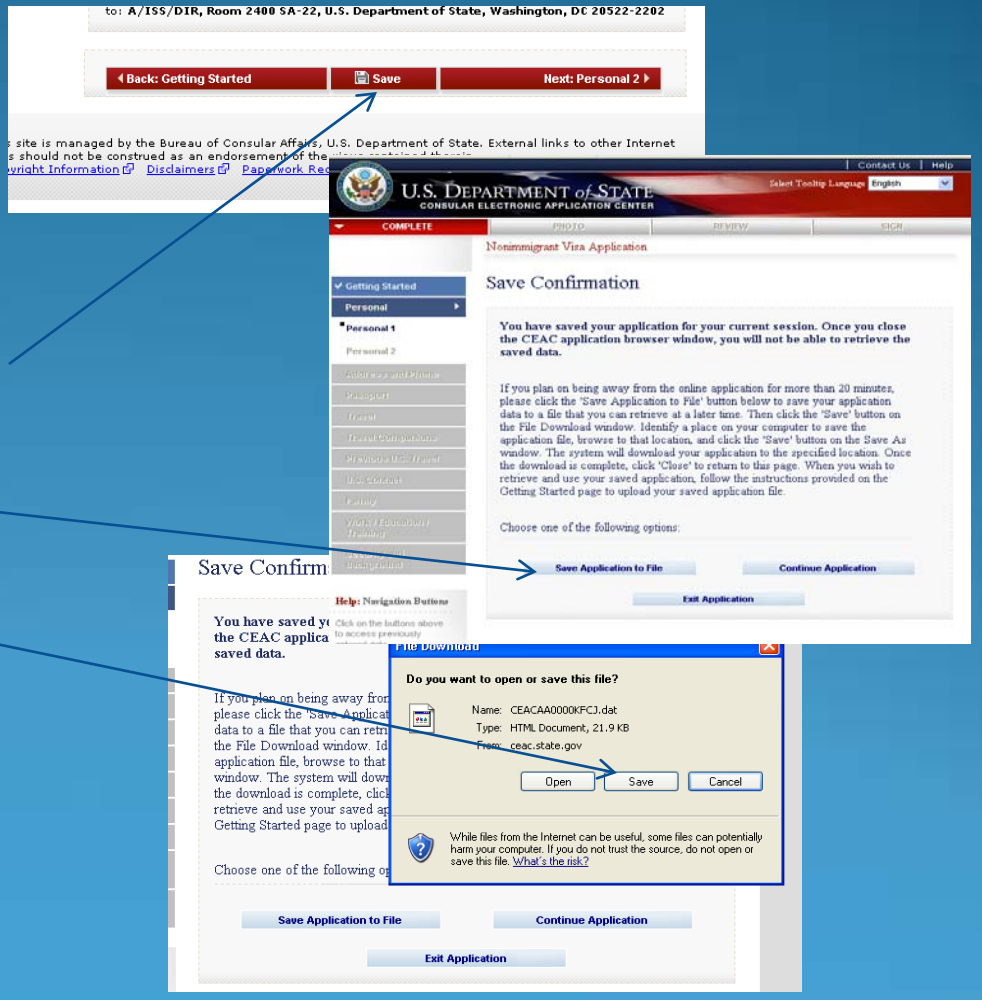
- Complete all questions carefully and accurately.
- If you insert wrong information or leave required items blank, your visa interview can not be conducted and you will be requested to return with a new completed application scheduling new appointment.



Completing the DS-160

Saving an Application

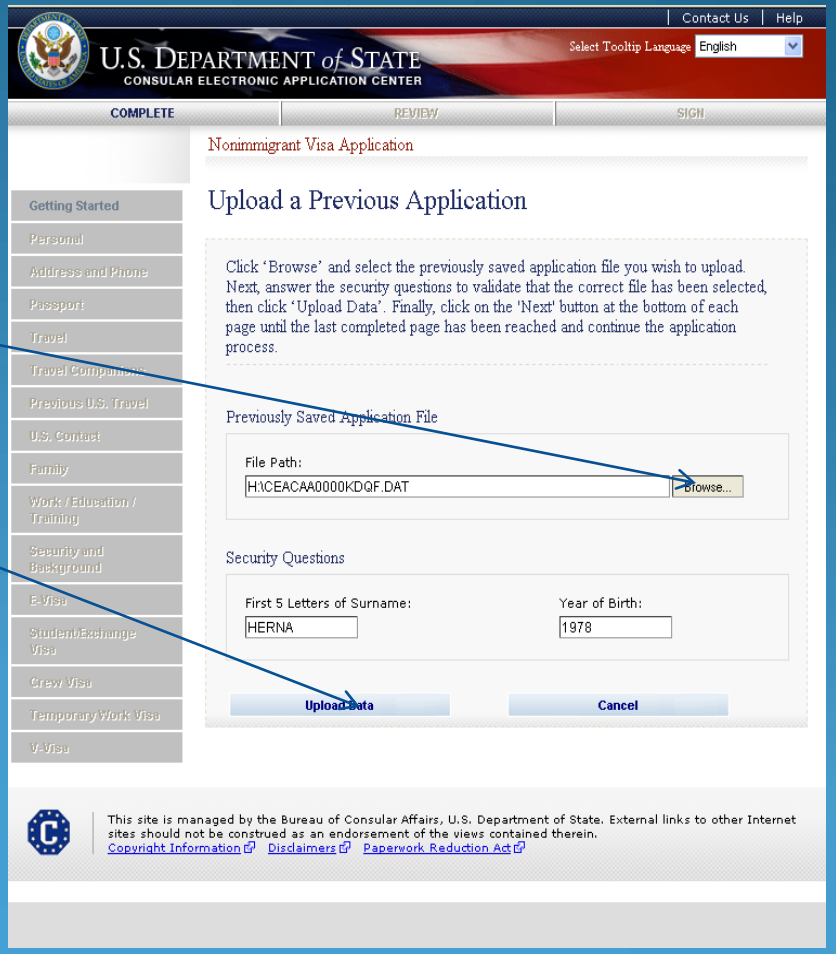
- If you can't finish in one sitting, you can save the application to your hard drive and continue later
- Press "Save" at the bottom of any data entry page
- Press "Save Application to File"
- Press "Save" and navigate to the place you want to save your application



Completing the DS-160

Retrieving a Saved Application

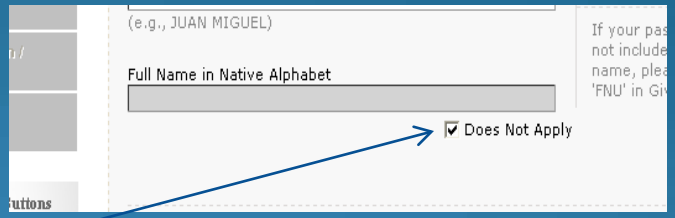
- Browse to a saved application file
- Press “Upload Data”

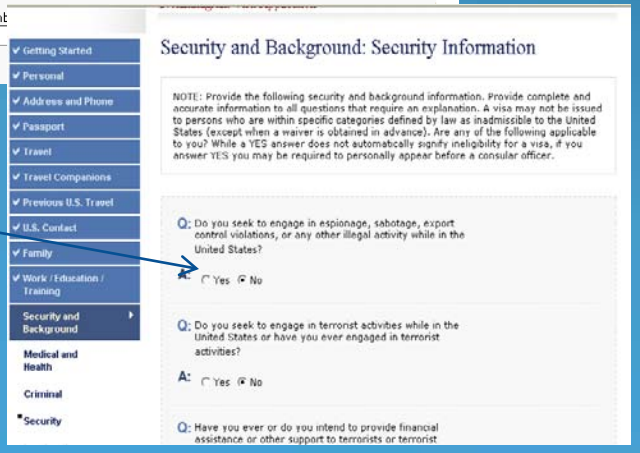


Completing the DS-160

Tips

- If a question doesn't apply to you, you must check the "Does Not Apply" box
- Answer fully and include as much detail as you can
- Be especially careful with the yes/no questions near the end – misrepresenting the facts can make you ineligible to receive a visa ever





Completing the DS-160

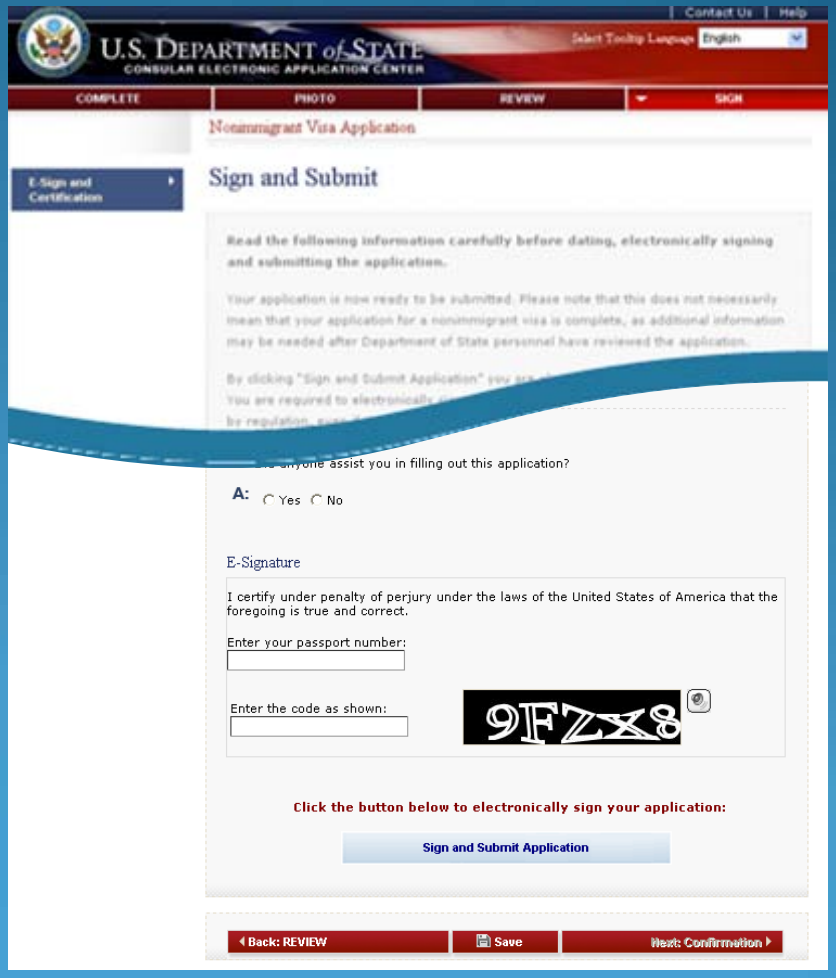
Step 5 – Reviewing Your Application

- You have an opportunity to review and edit all your answers before submitting your application
- Check carefully that everything is correct – it's impossible to make changes later

Completing the DS-160

Step 6 – Submitting Your Application

- Once you submit your application, you can't change it
- Pressing "Sign and Submit Application" constitutes your electronic signature, certifying that all the answers on the application are true



Completing the DS-160

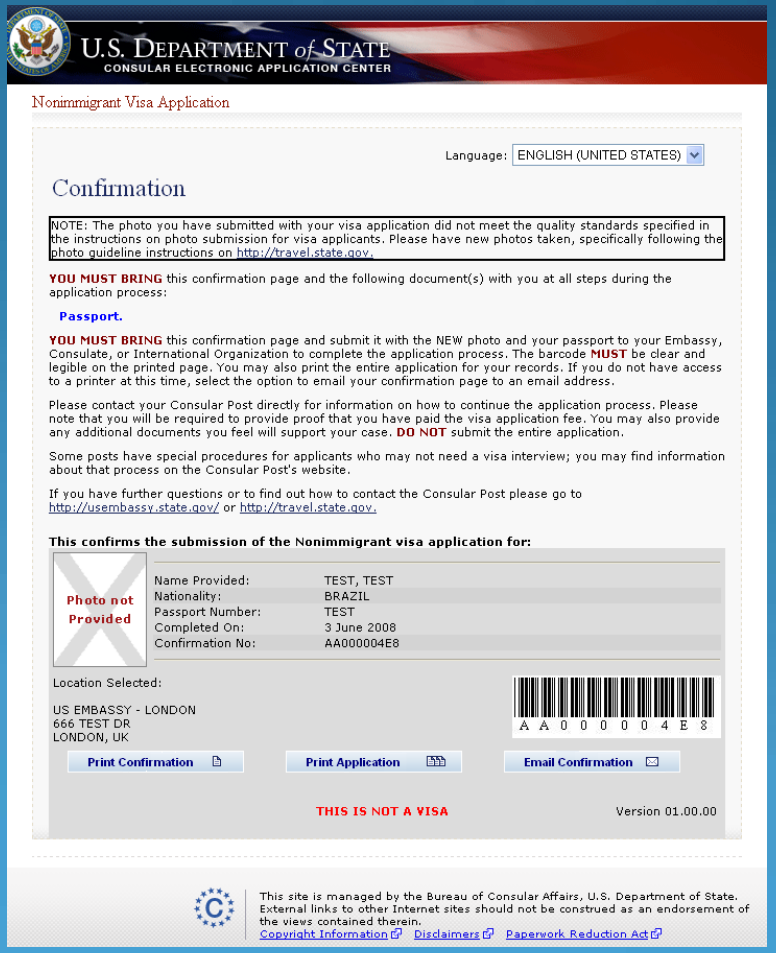
Step 7 – Printing Your Confirmation Page

- Print the confirmation page by LaserJet
- You only need to bring the printed confirmation sheet to the interview
- You can print the entire application for your own records if you wish
- You can e-mail the confirmation to someone else (e.g., if you are completing the application for another person)

Completing the DS-160

Step 7 – Printing Your Confirmation Letter (cont)

- This is what the confirmation page looks like if your photo was not uploaded
- You will need to bring a photo with you to the interview



U.S. DEPARTMENT of STATE
CONSULAR ELECTRONIC APPLICATION CENTER

Nonimmigrant Visa Application

Language: ENGLISH (UNITED STATES)

Confirmation

NOTE: The photo you have submitted with your visa application did not meet the quality standards specified in the instructions on photo submission for visa applicants. Please have new photos taken, specifically following the photo guideline instructions on http://travel.state.gov.

YOU MUST BRING this confirmation page and the following document(s) with you at all steps during the application process:

Passport.

YOU MUST BRING this confirmation page and submit it with the NEW photo and your passport to your Embassy, Consulate, or International Organization to complete the application process. The barcode **MUST** be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your confirmation page to an email address.

Please contact your Consular Post directly for information on how to continue the application process. Please note that you will be required to provide proof that you have paid the visa application fee. You may also provide any additional documents you feel will support your case. **DO NOT** submit the entire application.

Some posts have special procedures for applicants who may not need a visa interview; you may find information about that process on the Consular Post's website.

If you have further questions or to find out how to contact the Consular Post please go to http://usembassy.state.gov/ or http://travel.state.gov.

This confirms the submission of the Nonimmigrant visa application for:

Photo not Provided

Name Provided:	TEST, TEST
Nationality:	BRAZIL
Passport Number:	TEST
Completed On:	3 June 2008
Confirmation No:	AA000004E8

Location Selected:

US EMBASSY - LONDON
666 TEST DR
LONDON, UK

AA000004E8

Print Confirmation | Print Application | Email Confirmation

THIS IS NOT A VISA

Version 01.00.00

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Completing the DS-160

Step 7 – Printing Your Confirmation Letter (cont)

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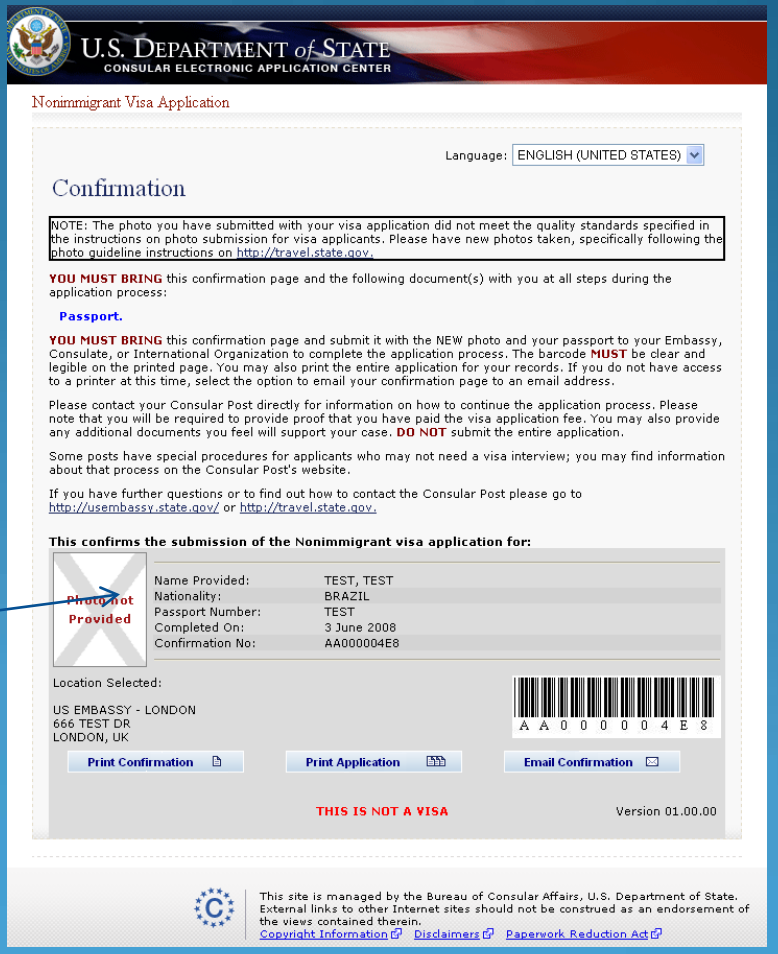

Reminder

The DS-160 replaces only the application forms. Other items are still required

- Students: I-20
- Exchange Visitors: DS-2019
- Diplomats and Officials: Diplomatic Note

And most applicants still need evidence of ties to their place of residence

Contacts

Consular Section:

Website:	http://mongolia.usembassy.gov/
E-Mail:	cons@usembassy.mn
Fax:	976-11-353788

Questions?

View Frequently Asked Questions about the form DS-160.