



National  
Aeronautics and  
Space  
Administration

# Application for Headquarters Parking Permit

**ADDITIONAL INSTRUCTIONS AND PRIVACY ACT STATEMENT ARE ON THE REVERSE.  
THIS FORM MUST BE TYPED.**

PREVIOUS PERMIT NUMBER	NEW PERMIT NUMBER
TOTAL POINTS	

TAN   
  CARPOOL   
  VANPOOL--Van height: \_\_\_\_\_   
  DISABLED   
  INDIVIDUAL   
  BICYCLE   
  OTHER MOTORIZED VEHICLE

*We, the undersigned applicants for a NASA parking permit, are aware of the provisions of HQPD 1541.2 for allocation of parking permits for carpools and certify that the persons whose signatures appear below are not using parking facilities at another location, will participate as regular riders or drivers in this proposed single riding group, and will immediately notify the Headquarters Facilities and Administrative Services, Suite 1C65, any subsequent change in this certification. I understand that I will lose my parking privileges for any violation of this certification or the provisions of HQPD 1541.2.*

PRINCIPAL DRIVER (Last Name, First, Middle)	BADGE NUMBER	E-MAIL ADDRESS		EMPLOYER/POSITION/TITLE	
DRIVER'S SIGNATURE	MAIL STOP	OFFICE PHONE	HOME ADDRESS (City, State, County, ZIP)		
	FEDERAL EMPLOYEE <input type="checkbox"/> YES <input type="checkbox"/> NO	YRS IN GOV'T SERVICE	GRADE	MAKE/MODEL OF VEHICLE	VEHICLE LICENSE NUMBER
APPLICANT 2 (Last Name, First, Middle)	BADGE NUMBER	E-MAIL ADDRESS		EMPLOYER/POSITION/TITLE (Do not use acronym.)	
APPLICANT'S SIGNATURE	MAIL STOP	OFFICE PHONE	HOME ADDRESS (City, State, County, ZIP)		
	FEDERAL EMPLOYEE <input type="checkbox"/> YES <input type="checkbox"/> NO	YRS IN GOV'T SERVICE	GRADE	MAKE/MODEL OF VEHICLE	VEHICLE LICENSE NUMBER
APPLICANT 3 (Last Name, First, Middle)	BADGE NUMBER	E-MAIL ADDRESS		EMPLOYER/POSITION/TITLE (Do not use acronym.)	
APPLICANT'S SIGNATURE	MAIL STOP	OFFICE PHONE	HOME ADDRESS (City, State, County, ZIP)		
	FEDERAL EMPLOYEE <input type="checkbox"/> YES <input type="checkbox"/> NO	YRS IN GOV'T SERVICE	GRADE	MAKE/MODEL OF VEHICLE	VEHICLE LICENSE NUMBER
APPLICANT 4 (Last Name, First, Middle)	BADGE NUMBER	E-MAIL ADDRESS		EMPLOYER (Do not use acronym.)	
APPLICANT'S SIGNATURE	MAIL STOP	OFFICE PHONE	HOME ADDRESS (City, State, County, ZIP)		
	FEDERAL EMPLOYEE <input type="checkbox"/> YES <input type="checkbox"/> NO	YRS IN GOV'T SERVICE	GRADE	MAKE/MODEL OF VEHICLE	VEHICLE LICENSE NUMBER
APPLICANT 5 (Last Name, First, Middle)	BADGE NUMBER	E-MAIL ADDRESS		EMPLOYER (Do not use acronym.)	
APPLICANT'S SIGNATURE	MAIL STOP	OFFICE PHONE	HOME ADDRESS (City, State, County, ZIP)		
	FEDERAL EMPLOYEE <input type="checkbox"/> YES <input type="checkbox"/> NO	YRS IN GOV'T SERVICE	GRADE	MAKE/MODEL OF VEHICLE	VEHICLE LICENSE NUMBER
APPLICANT 6 (Last Name, First, Middle)	BADGE NUMBER	E-MAIL ADDRESS		EMPLOYER (Do not use acronym.)	
APPLICANT'S SIGNATURE	MAIL STOP	OFFICE PHONE	HOME ADDRESS (City, State, County, ZIP)		
	FEDERAL EMPLOYEE <input type="checkbox"/> YES <input type="checkbox"/> NO	YRS IN GOV'T SERVICE	GRADE	MAKE/MODEL OF VEHICLE	VEHICLE LICENSE NUMBER

**COMPLETE THE FOLLOWING INFORMATION ONLY IF THE APPLICANT IS A CONTRACTOR OR NON-NASA EMPLOYEE**

APPLICANT 2	WORK ADDRESS	
	NAME OF APPLICANT'S SUPERVISOR OR PARKING COORDINATOR	SUPERVISOR OR COORDINATOR'S PHONE

APPLICANT 3	WORK ADDRESS	
	NAME OF APPLICANT'S SUPERVISOR OR PARKING COORDINATOR	SUPERVISOR OR COORDINATOR'S PHONE

APPLICANT 4	WORK ADDRESS	
	NAME OF APPLICANT'S SUPERVISOR OR PARKING COORDINATOR	SUPERVISOR OR COORDINATOR'S PHONE

APPLICANT 5	WORK ADDRESS	
	NAME OF APPLICANT'S SUPERVISOR OR PARKING COORDINATOR	SUPERVISOR OR COORDINATOR'S PHONE

APPLICANT 6	WORK ADDRESS	
	NAME OF APPLICANT'S SUPERVISOR OR PARKING COORDINATOR	SUPERVISOR OR COORDINATOR'S PHONE

CAUTION: FALSIFICATION OF INFORMATION OR SIGNATURES ON APPLICATION, FAILURE TO COMPLY WITH PARKING REGULATION, OR OTHER ACTS TO CIRCUMVENT NASA PARKING POLICY, MAY CONSTITUTE CRIMINAL FRAUD AND/OR RESULT IN REVOCATION OF PARKING PRIVILEGES OR OTHER DISCIPLINARY ACTION.

**PRIVACY ACT STATEMENT**

**AUTHORITY**—Pursuant to Public Law 93-579, Privacy Act of 1974, as amended (5 U.S.C. 552a), the National Aeronautics and Space Act of 1958, Pub. L. 85-568, as amended (42 U.S.C. Section 2451 et seq.), the Administrative Services Act of 1949 (40 U.S.C. Section 471), and 41 CFR 101-20.104 to 20.104-4, the above information is being solicited and collected for use in conjunction with the NASA Parking and Transit Subsidy System known as NASA 10PATS.

**PURPOSES AND USES**—The primary use of this information will be for the issuance of NASA Parking Permits and computer matching to the NASA Fare Subsidy database to ensure that applicants are not receiving concurrently both benefits. In addition, this information may be shared with other Federal agencies, state, local, or Congressional offices which have a need to know in connection with program oversight or when relevant to civil, criminal, administrative, or regulatory investigations or proceedings. Additional uses are set forth and published in 49 FR 39742 (Oct. 10, 1984) and the standard routine uses as listed in Appendix B.

**EFFECTS OF NONDISCLOSURE**—Furnishing this information is voluntary, but failure to do so may result in NASA's inability to determine who is eligible to participate and receive a parking permit.