



**SCHOOL ADVISORY MONTHLY MEETING MINUTES
WEDNESDAY, 2 May 2012 at 1600**

Attendees Present:

Administration: David Tran, Principal
Dr. Kristen Warner, Vice Principal

Chairperson:

Teachers:

School Liaison Officer

Parents:

DISCUSSION:

Old Business:

1. The master schedule for classes for the next school year 2012-2013 is 90% set for the block schedule. Block schedule training is scheduled by the District Instructional System Specialist on 17 May for teachers. Mr. Tran clarified the lunch schedule held during the seminar period.
2. The high school construction proceeds as planned this summer. The new high school gym will be built as scheduled. Renovation of the old green gym will take place and serve as a new gym for the Belgian school.

New Business:

1. The chairperson discussed the upcoming submission of the end of year School Advisory Committee (SAC) report. SAC members were asked to complete certain sections of the report and return them to him for compilation. SAC members are reminded to return your submissions to XXX by Wednesday, 9 May.
2. Mr. Tran discussed the accreditation report. SHAPE High School has met the seven performance standards required. One suggestion for improvement was to properly utilize data to meet set goals.
3. A request was made by a parent to attend a SAC meeting. Per the SAC by-laws, they are unable to do so however, SAC members are available to bring concerns/comments to the SAC committee for parents/community members. Also, comment forms are available in the office.

4. Mr. Tran stated that requests for extra duty compensation for fall sports went out to the teachers last week.
5. XXX asked if a more stream lined process for re-registration could be considered. Mr. Tran said that the school was considering spreading the registration over a two day period with notification as to what details would be needed before hand, such as immunization requirements.
6. XXX stated that AP signup/orientation would be available before the 2012-2013 school year begins. Teachers will have open hours several days before school begins if parents/students have questions about AP classes.
7. XXX requested that bathroom facilities be made available during the weekend for use by visiting sport teams. Mr. Tran will bring this issue to the Commanders Meeting.
UPDATE: Mr. Tran spoke with command and the post gym will create a key log to sign out the green gym bathroom keys. The bathroom must be return in the same condition it was received.
8. XXX asked that a review of sports balls be made in reference to the middle school lunch period. Currently, the students are not allowed to play with certain balls due to recent injuries. Dr. Warner stated that they would reevaluate the policy.
UPDATE: Students can bring Nerf products to include footballs.
9. XXX asked about the possibility of forming intramural sports teams to support the students that are cut from a sport team. Mr. Tran will approach MWR about this issue at the next Commanders Meeting.

The next SAC meeting will be Wednesday, 6 June at 1600 in Mr. Tran's office. Meeting adjourned at 1700.