



RHUMB LINES

Straight Lines to Navigate By



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Navy Job Search Assistance

“A challenge for many Sailors has been in translating the valuable experience and skills they receive in the Navy into meaningful terms for a prospective civilian employer. Our transition assistance programs offer this service and many others to ensure that every Sailor leaving the Navy will be extremely desirable to a civilian employer based on their naval service.”

– Vice Adm. Bill French, Commander, Navy Installations Command

The Navy is fully committed to providing job search assistance to all Sailors departing the naval service whether after just one term or a 30-year career. Preparing for their next career early gives separating service members and their families the opportunity to take full advantage of the benefits available to assist their transition to civilian life.

Job Search Assistance for All Transitioning Sailors

- [Fleet and Family Support Centers](#)' Transition Assistance Program workshops offer one-on-one counseling in resume writing, interview skills and employment assistance at 80 locations worldwide.
- The [Office of Civilian Human Resources](#) (OCHR) provides Sailors and veterans with information on applying for jobs in the federal service and can assist in explaining the hiring process.
- The [Shipmates to Workmates](#) initiative assists Sailors seeking employment with Navy commands such as NAVSEA, NAVAIR, SPAWAR, NAVFAC, NAVSUP, CNIC and Military Sealift Command.
- [Troops to Teachers](#) is a U.S. Department of Education and Department of Defense (DoD) program that helps eligible Sailors begin new careers as public school teachers where their knowledge and experiences are needed.
- DoD conducts [Hiring Heroes Career Fairs](#) designed to assist veterans and spouses in their search for employment with federal agencies and private sector companies.

Job Search Assistance for Sailors Separated By The Enlisted Retention Board (ERB)

- ERB-separating Sailors are eligible for [job placement services](#), which provide coaching, resume writing and job interview preparation as an enhancement to existing transition assistance programs.
- Sailors assigned overseas or on deployment are provided a minimum of 60 days in CONUS prior to separation to ease their transition into the civilian sector.
- ERB-separating Sailors may request a time-in-service waiver to apply for funding toward commercial certification or licensure exams found through the [Navy's Credentialing Opportunities On-Line](#).

Job Search Assistance for Navy Families

- The [FFSC Family Employment Readiness Program](#) provides services to help military families overcome employment obstacles. Consultants are available to guide spouses on launching a job search, career planning, resume writing, interview techniques and more.
- The [Military Spouse Employment Partnership](#), a targeted recruitment and employment solution, creates employment connections that provide companies with direct access to military spouses seeking career opportunities and spouses with direct access to employers who are actively recruiting.

Key Messages

- The FFSC Transition Assistance Management Program (TAMP) provides transitioning Sailors and their families with the skills, tools and self-confidence to help them re-enter the civilian work force.
- The NPC website is the [one-stop shop for ERB transition assistance](#) resources and information.
- To access information on job search assistance available to all veterans, visit www.TurboTAP.org.

Facts & Figures

- Five thousand extra seats have been added to TAP classes offered at FFSCs worldwide to meet the increased demand.
- In FY11, more than 800,000 service members and their families received TAMP career support and transition services in partnership with the Department of Labor and Department of Veterans Affairs.
- Shipmates to Workmates career forums will be held in [San Diego, Washington, Hawaii and Jacksonville](#).