

3rd Annual G-8 Women's Symposium

29 - 30 March 2012
Pentagon Conference Center
B1 & B6
0800 - 1500

Sponsored by
Mr. Donald Tison
Assistant Deputy Chief of Staff, G-8

Guest Speaker
Ms. Kathleen Miller
Assistant Deputy Chief of Staff, G-4

Guest Speaker
Dr. Amy E. Henninger
**Technical Advisor, US Army Center
for Army Analysis**

Training Presenters:
National Seminars Group

Coffee/Lunch
On Your Own
Facilities Local



Please RSVP:
Ms. Desiree Duckett
Desiree.Duckett@us.army.mil
703-545-1630
No Later Than 23 March 2012
Space is Limited

Both Tracks Run Concurrently Each Day Choose One	TRACK 1 Success Skills	TRACK 2 Professional Development
Registration/Sign-In 8:00a – 8:30a		
Welcome Speech 8:30a – 8:45a	<p style="text-align: center;">DAY 1: Dr. Mary Sally Matiella Assistant Secretary of the Army (Financial Management and Comptroller)</p> <p style="text-align: center;">DAY 2: Mr. Donald Tison Assistant Deputy Chief of Staff, G-8</p>	
Guest Speaker 8:45a – 9:15a	<p style="text-align: center;">DAY 1: Ms. Kathleen Miller Assistant Deputy Chief of Staff, G-4</p> <p style="text-align: center;">DAY 2: Dr. Amy Henninger Technical Advisor, US Army Center for Army Analysis</p>	
9:15a – 9:30a	Break	Break
SESSION A 9:30a – 10:15a	Turning Lemons Into Lemonade: How to Deal With Difficult People	How to Be Assertive Without Being Pushy
10:15a – 10:30a	Break	Break
SESSION B 10:30a – 11:15a	Stress No More! Tips and Exercises for Getting the Stress Out of Your Life	How Do Others See You? Keys to Projecting Confidence and Credibility
11:15a – 12:15p	Lunch (On Your Own)	Lunch (On Your Own)
SESSION C 12:15p – 1:00p	“How Work Is Enough to Get Ahead” and 9 Other Self-Sabotaging Beliefs that Could Be Hurting Your Career	Communication With Influence – Mastering the Powers of Persuasion
1:00p – 1:15p	Break	Break
SESSION D 1:15p – 2:00p	Get Organized! Keys to De-Junking Your Life	Essentials of Communicating With Tact and Finesse
2:00p – 2:15p	Break	Break
SESSION E 2:15p – 3:00p	Managing Multiple Responsibilities: What to Do When You’ve Got “Too Much to Do” but “Too Little Time”	Learning to Let Go of Things that Really Don’t Matter