## **ON-PHONE DIRECTORY OPERATION FOR NORTEL TELEPHONES ON HENDERSON HALL.**

- 1. Press the "Applications" key.
- 2. Press the "Select" smart key.
- 3. Using the alpha-numeric keypad, type the first characters of a section you want to look up (SPECIAL CHARACTERS ARE UNDER THE "1" KEY. ONLY THE FIRST COUPLE OF CHARACTERS ARE NECESSARY TO FIND MOST SECTIONS).
- 4. Press the "Done" smart key.
- 5. The first listing for the section selected will be displayed. You may then scroll through the listings using the arrow keys.
- 6. After scrolling to the desired listing, place your call by pressing the "Dial" smart key.

FOLLOWING IS A LISTING OF THE SECTION DESIGNATORS USED IN THE KEY (SEARCH) FIELD:

BATTALION BUDGET CHAPLAIN COMBAT CAMERA CONAD DES TRAFFIC DMO EDUCATION H&S CO LEGAL ASSIST MCCS MCNCRC MFS MOTOR-T PROPERTY S1 S3 S4 S6 SAFETY SEMPER-FIT SUPPLY