

# Internet Assisted Review (IAR) Version 2.24.0.1 Release Notes

## New Features

### Add Link to RFA/PA in List of Applications Screens

A link to the RFA/PA document on the National Institutes of Health (NIH) website has been added to the *List of Applications* screen for Reviewers, Scientific Review Officers (SRO) and Extramural Support Assistants (ESA). See the figure below.

The screenshot displays the eRA Commons interface. At the top, it says 'Electronic Research Administration eRA Commons Sponsored by National Institutes of Health Version 2.24.01'. The main heading is 'List of All Applications'. Meeting details include: Meeting Title: Biomedical Research Review Subcommittee; Meeting Identifier: 2009/10 AA-1 1; Meeting Phase: SS PREP - ASSIGNMENTS PURGED. Meeting Dates: 06/08/2009-06/09/2009; Critiques Due: 06/02/2009 11:59 PM. Below this are navigation links: List of Meetings, Control Center, List of Applications (selected), By Application, Simple List of Applications, Final Scores, Meeting Materials, All Scores (Excel). A table of applications is shown with columns: Review Order, Application Number (Act/IC Serial#, IC Serial#), PI Name (Parent Application PI, PI Name), ESI III, Title [Latest eAdditions Date], Reviewer, Role, Prelim. Score AVG, Submitted Date, and Action. The first row is highlighted and contains: 1, R21OD018182-01A1, RFA/PA: PA-06-181 (circled in red), Virginia, Amy, Y, Damage Due to Alcohol, ., Pri 1, 9, 08/31/2009 11:31 AM, [View].

Figure 1: List of All Applications Screen – RFA/PA Link

**NOTE:** The RFA/PA document will open in a new window. See the figure below.

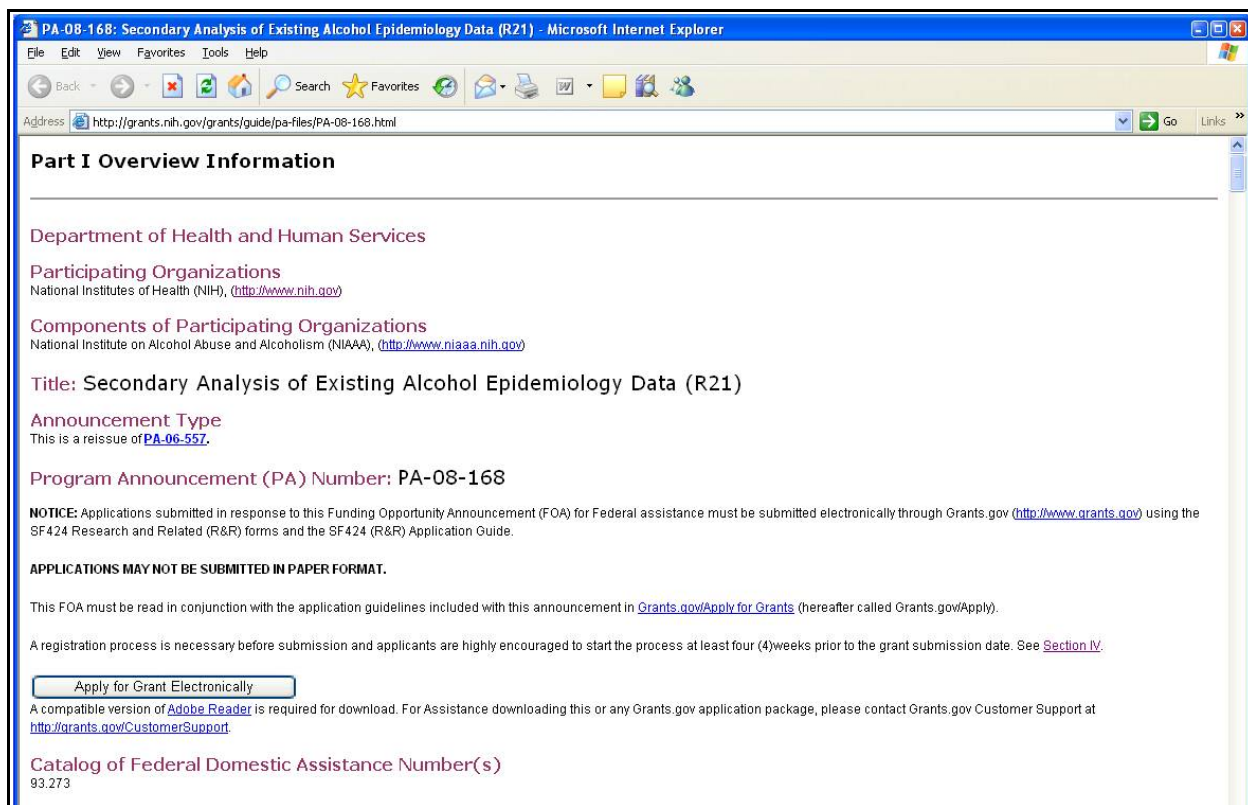


Figure 2: RFA/PA Screen

## **Change Preliminary to Preliminary Overall/Impact**

Preliminary scores are now referred to as Preliminary Overall/Impact scores. The following screens will reflect this change:

- All Scores (Excel)
- View All Scores
- Preliminary Scores Matrix

Reviewer's Preliminary Score will also be changed to Reviewer's Preliminary Overall/Impact Score on the Reviewer's Score Label in the header of the PDF version of the Critique as well. See the figure below.

**Preliminary IAR Critique**

Review Meeting: 10/1/2009 AA 1 1      Meeting Date: 6/8/2009

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Application: 1R21OD018182-01A1  
 Title: DNA Testing in Three Toed Sloths

Human Subjects Code: 30 Human subjects involved - Certified, no SRG concerns  
 Vertebrate Animals: 30 Vertebrate animals involved - no SRG concerns noted  
 Submitted Date/Time: 08/31/2009 05:09 PM

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PI Name: Fier, Aaron (contact)  
 New Investigator Code: Yes

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Assignment Role: Dis 1

Significance: 9  
 Investigator(s): 9  
 Innovation: 9  
 Approach: 9  
 Environment: 9  
 Reviewer's Preliminary Overall/Impact Score: 9

If you cannot access the hyperlinks below,  
 visit <http://grants.nih.gov/grants/peer/critiques/rpg.htm>.

Figure 3: Preliminary IAR Critique

## Control Center Updates

### Reviewers Name on Preliminary Summary Statement

In the IAR Phases and Options block in the *Control Center*, SROs and ESAs can set the **Include Reviewer Names in Pre-SS** option. This will display the names of the reviewers who submitted either their scores or critiques on Preliminary Summary Statements. Previously, names of reviewers who submitted only scores were not displayed.

IAR Phases and Options <a href="#">[Edit]</a>	
Yes/No Review Phase End	
SUBMIT Phase End	05/18/2009 11:59 PM
READ Phase End	06/01/2009 08:30 AM
EDIT Phase End	06/03/2009 08:30 AM
Assignment Purge Date	
Closure Date	
Allow Unassigned During SUBMIT	Yes
Allow Unassigned During EDIT	Yes
Allow Unassigned reviewers to submit scores without critiques	No
Allow Discussants to submit scores without critiques	No
<b>Include Reviewer Names in Pre-SS</b>	<b>Yes</b>
Include Discussant/Reader Critiques in Pre-SS	Yes
Show Subprojects in IAR	Yes
Create Preliminary Summary Statements	WHEN EDIT PHASE IS OVER
Allow eCOI Submission	No
Final Scoring Options <a href="#">[Edit]</a>	
Allow Final Score Submission	Yes
Score Subprojects	No
Show Criteria Scores in Reviewers Voter Sheets	Yes
Final Score Submission Duration	06/01/2009 08:30 AM to 06/02/2009 03:00 PM
Scores Release Date	07/27/2009 12:00 AM

Figure 4: Include Reviewer Names in Pre-SS Option

## Hide/Show Criterion Scores Section on Voter Sheets

On the Final Scoring Options block of the *Control Center*, a new option has been added to allow SROs to show the Criterion scores in reviewers' Voter Sheets. The default for this option is **YES**. If set to **YES**, criterion scores will be displayed on Voter Sheets at the time of final scoring, or the *Scoring Sheet* report. If SROs wish to hide the Criterion scores section for reviewers, this option can be set to **NO** by editing the Final Scoring Options and selecting **NO** for **Show Criteria Scores in Reviewers Voter Sheets**. See the figure below.

<b>IAR Phases and Options</b> <a href="#">[Edit]</a>	
Yes/No Review Phase End	
SUBMIT Phase End	08/02/2009 11:59 PM
READ Phase End	10/09/2009 05:00 PM
EDIT Phase End	11/20/2009 11:59 PM
Assignment Purge Date	08/31/2009 12:54 PM
Closure Date	02/21/2010 02:52 PM
Allow Unassigned During SUBMIT	Yes
Allow Unassigned During EDIT	Yes
Allow Unassigned reviewers to submit scores without critiques	Yes
Allow Discussants to submit scores without critiques	Yes
Include Reviewer Names in Pre-SS	Yes
Include Discussant/Reader Critiques in Pre-SS	Yes
Show Subprojects in IAR	Yes
Create Preliminary Summary Statements	WHEN SUBMIT PHASE IS OVER
Allow eCOI Submission	Yes
<b>Final Scoring Options</b> <a href="#">[Edit]</a>	
Allow Final Score Submission	Yes
Score Subprojects	No
Show Criteria Scores in Reviewers Voter Sheets	Yes
Final Score Submission Duration	06/08/2009 08:00 AM to 10/09/2009 05:00 PM
Scores Release Date	08/25/2009 12:00 AM

Figure 5: Show Criteria Scores in Reviewers Voter Sheets Option

### **New Alert on Submit Screen Regarding Password Protected Uploads**

An alert has been added to the *Submit Critique and Preliminary Score* screen for both old and new business processes to help alleviate problems encountered when users upload password protected documents.

The alert states, *Ensure that your critique file is not password protected before submitting.*

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**NOTE:** This is only an alert. At this time, no check will be done when a file is uploaded.

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### **Modify Location of Latest eAddition Date**

The *List of Applications* screen has been modified, and now lists The **Latest eAdditions Date** under the **Title** of the application. The **Latest eAdditions Date** was previously located under the **Application Number**. See the figure below.

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**NOTE:** The date is now hyperlinked to Grant folder section with eAdditions.

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Electronic Research Administration  
eRA Commons  
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Version 2.24.01

Welcome FIER\_SRO  
Institution: Not Affiliated  
Authority: SRA [Log-out](#)

Home Internet Assisted Review Links eRA Partners Help

**List of All Applications**

Meeting Title: Arthritis, Connective Tissue and Skin Study Section  
Meeting Identifier: 2009/10 ACTS  
Meeting Phase: SS PREP

Meeting Dates: 06/01/2009-06/02/2009  
Critiques Due: 05/18/2009 11:59 PM  
Eastern Standard Time / Eastern Daylight Time

List of Meetings Control Center List of Applications: [By Application](#) [By Reviewer](#) [Simple List of Applications](#) [Preliminary Score Matrix](#) [Final Scores](#) [Meeting Materials](#) [All Scores \(Excel\)](#)

View All Meeting Critiques: [By App.](#) [By PI](#) [Download Zip of All Pre-SS](#)

Review Order	Application Number Act/IC:Serial# IC:Serial#	PI Name [Parent Application PI] PI Name	ESI	III	Title [Latest eAdditions Date]	Reviewer	Role	Prelim. Score AVG	Submitted Date	Action
1	RC1 AR057008-01A1 RFA/PA: PA-07-070 <a href="#">View All Scores</a>	Virginia, Amy			Arthritis-act-10 [01/18/2009 06:12 PM]					<a href="#">View All Scores</a>

[Submit Critiques for Unassigned Reviewer](#)

Figure 6: List of All Applications Screen – Latest eAdditions Date

## Final Scores Sweep

SROs and ESAs can sweep blank final scores on the *Final Scores* screen to **ND**, **NR** or **DF** for selected applications. The SRO or ESA can select the application(s) to sweep by checking the check box to the left of the *Rev Order* column. Once the applications are selected, click one of the following sweep option links:

- Sweep Selected to ND
- Sweep Selected to DF
- Sweep Selected to NR

If some numeric scores have been entered for an application, the system will provide error check at the time of releasing scores.

Electronic Research Administration  
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Welcome FIER\_SRO  
Institution: Not Affiliated  
Authority: SRA [Log-out](#)

Home Internet Assisted Review Links eRA Partners Help

**Final Scores**

Meeting Title: Arthritis, Connective Tissue and Skin Study Section  
Meeting Identifier: 2009/10 ACTS  
Meeting Phase: SS PREP  
Final Score Entry: CLOSED

Meeting Dates: 06/01/2009-06/02/2009  
Critiques Due: 05/18/2009 11:59 PM  
Final Score Entry Duration: 06/01/2009 08:30 AM to 06/02/2009 03:00 PM  
Eastern Standard Time / Eastern Daylight Time

List of Meetings Control Center List of Applications: [By Application](#) [By Reviewer](#) [Simple List of Applications](#) [Preliminary Score Matrix](#) [Final Scores](#) [Meeting Materials](#) [All Scores \(Excel\)](#)

[Final Score Matrix](#) [Delete All Final Scores](#) [Sweep Selected to ND](#) [Sweep Selected to DF](#) [Sweep Selected to NR](#)

Sweep Select All	Rev Order	Application Number Act/IC:Serial# IC:Serial#	PI Name [Conflicts] [Parent Application PI] Activity/PI Name PI Name	# of Conflicts	# of Final Scores	Number of Assigned Reviewers	Assigned Reviewers Final Score Range [≠ Entered]	All Reviewers Final Score Range [≠ Entered]	Show Priority Score [Calculated]	Action
<input type="checkbox"/>		1 RC1 AR057008-01A1 <a href="#">View All Scores</a>	Virginia, Amy	0	2	0	-	4 - 4 [2]	***	<a href="#">Final Scores Details</a>   <a href="#">View All Critiques</a>
<input checked="" type="checkbox"/>		1 RC1 AR057008-01 <a href="#">View All Scores</a>	Marjano, Paul	0	1	0	-	4 - 4 [1]	***	<a href="#">Final Scores Details</a>   <a href="#">View All Critiques</a>
<input type="checkbox"/>		1 R01cc083401-01A1 <a href="#">View All Scores</a>	Florida, Chm	0	2	0	-	2 - 4 [2]	***	<a href="#">Final Scores Details</a>   <a href="#">View All Critiques</a>
<input checked="" type="checkbox"/>		2 R01cc064927-05A2 <a href="#">View All Scores</a>	Texas, Bill	0	0	0	-	-	***	<a href="#">Final Scores Details</a>   <a href="#">View All Critiques</a>

Figure 7: Final Scores Screen.

## Do Not Create Voter Sheets for Mail Reviewers

The system will no longer create *Voter Sheets* for Mail Reviewers.

## Purge CD Password

A meeting's CD Password will be purged from the system and no longer available six months after the meeting has been released.

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**NOTE:** This will occur when the Meeting Data is purged.

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## **Fixes**

### ***Do Not Allow Voter ID for More than One Reviewer***

An issue existed in IAR when two reviewers submitted a critique and/or scores at the same time. The system assigned the same Voter ID to both reviewers, preventing the SRO or ESA from entering or modifying scores in the Peer Review *Enter Scores* screen. IAR has been modified to prevent a Voter ID from being used for more than one reviewer.

### ***Modify Instructions on Submit Critique and Preliminary Score Screen***

For the new business process, the instructions on the *Submit Critique and Preliminary Score* screens have been updated with a minor change needed to alleviate some user confusion. The instruction, *Select score from the drop-down list*, has been modified to say:

*Select preliminary scores from the drop-down list.*