## **Installing URCS Phase III Movement Costing Program**

- 1. Establish a folder named "URCS" in "My Documents".
- 2. To download a file or files, right click on the file or files that you want to download.
- 3. Left click on "Save Target As".
- 4. Save file or files in the "URCS" folder.
- 5. To install the URCS program for the first time, download both the "URCS Phase III Movement Costing Program and URCS 2008 Update Data using the procedure described above and save them to the "URCS" folder.
- 6. Close the download windows
- 7. Unzip or extract files.
- 8. Double click on "Setup.Exe".
- 9. Follow the installation instructions on the screen.
- 10. If you already have the program installed, then download just the URCS Update Data using the procedure described above and save the file in the same folder with previous years data.