



Niagara Falls ARB Honor Guard  
 E-Mail/Fax Request for Color Guard Support  
 Phone: (716) 236-3182  
 Fax: (716) 236-3578  
 E-Mail: 914aw.honorguard@afrc.af.mil



**DO NOT USE FOR FUNERAL HONORS**

Background: The Niagara Falls Honor Guard supports military funeral honors and color guard support for events throughout most of Western New York. Make requests for military funeral honors by calling 609-754-4117 and speaking to a mortuary affairs representative. To make requests for color guard support, complete this form and e-mail/fax to the above address/fax number. Requesters should be advised that we prioritize events using the following criteria: (1) all military funeral honors, (2) official military functions (prioritized by date of request), (3) all other requests for support (prioritized by date of request). Our decision to cancel support for events is based on manpower and workload. But in those rare circumstances where we simply cannot support, we will make every effort to give you as much advanced notice as possible. **E-Mail Instructions:** (1) Open this form and fill in all blocks as appropriate. (2) Save the form as you would any other document and create a unique name (i.e. Warner Retirement Ceremony, 914<sup>th</sup> Airlift Squadron Change of Command, Buffalo Bills Football Game, etc.). (3) Attach the new document to an e-mail message to [914aw.honorguard@afrc.af.mil](mailto:914aw.honorguard@afrc.af.mil). (4) Use the subject line "Request for Honor Guard Support" to flag your message. You will receive an e-mail response or phone call once your request has been opened. Requesters are advised to ensure accurate and detailed information on this form, as our support for your event will be based on this information disclosed herein. For Events outside of Niagara ARB, detailed address are critical along with an accurate description of the event location and desired ceremony. Thank you for your request and we look forward to supporting your organization.

<b>Name of Event</b> (A brief description such as "CMSgt Smith Retirement", "Buffalo Bill's Game")			<b>Date of Request</b> (DD MMM YY)		
<b>Point of Contact (POC) Name</b> (Include rank if Military)		<b>POC Phone</b> (Include Area Code)	<b>Alternative Phone</b> (Include Area Code)	<b>POC Organization</b>	
<b>Date of Event</b> (DD MMM YY)	<b>Start Time</b> (HH: MM)	<b>Street Address of Event</b> (Give nearest cross-street if not address available)		<b>City/Zip Code</b>	
<b>Support Requested:</b>					
<input type="checkbox"/> Present Colors-colors (U.S. & AF flags) are marched into the event for the playing on National Anthem. <input type="checkbox"/> Post Colors-colors are marched in and "posted" to flag stands for duration of event. <input type="checkbox"/> Parade-typically, we provide two riflemen, a U.S., and Air Force flag. Other options upon request. <input type="checkbox"/> Firing Party <input type="checkbox"/> POW / MIA Ceremony <input type="checkbox"/> Saber Cordon <input type="checkbox"/> Flag Folding Ceremony					
<b>Description of Events/Special Instructions or Requests</b> -(please be as specific as possible-include dignitaries and special requests for composition of color team members- i.e. all members from a particular squadron, or by name, etc.):					
<b>Directions to the Event from (Niagara Falls ARB, NY 14430)</b> -(please be as accurate as possible and include estimated drive time):					