## DEPARTMENT OF THE ARMY



UNITED STATES ARMY GARRISON SCHWEINFURT Unit 25850, Box 10 APO AE 09033

IMEU-SWF-ZA AUG 0 2 2011

## MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter # 13-6, Equal Employment Opportunity Complaint Filing Procedures

- 1. PURPOSE: To establish procedures for filing EEO complaints of discrimination to seek redress.
- 2. WHO MAY FILE: Any employee, former employee, or applicant for employment who believes that he or she has been discriminated against because of race, color religion, gender, national origin, age, physical or mental disability, genetics, and/or reprisal in an employment matter, including EPA complaints, subject to the control of the Army. The procedures for filing complaints of discrimination are outlined in AR 690-600.
- 3. WHERE TO FILE: Complaints of discrimination may be filed with the following officials:

Equal Employment Opportunity Officer Building 206, Room 313, Ledward Barracks Unit 25850, Box 15 APO AE 09033

Department of the Army, Director, Equal Employment Opportunity/Civil Rights ATTN: Deputy for EEOCCR (SAMR-EO-CCR) 1901 South Bell Street, Room 109B Arlington, VA 22202-4508 Commander, USAG Schweinfurt Building 206, Ledward Barracks Unit 25850, Box 10 APO AE 09033

Secretary of the Army 101 Army Pentagon Washington, DC 20310-0101

4. This policy must be posted on all official bulletin boards.

MICHAEL D. RUNEY

LTC, FA Commanding

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