



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON SCHWEINFURT
UNIT 25850, Box 10
APO AE 09033

REPLY TO
ATTENTION OF

IMSW-ZA

15 JUN 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum #01-26, School Suspension/Community Service Program

1. Reference. Army In Europe Regulation 27-9, Misconduct by Civilians, 22 Nov 2011.
2. Purpose. To provide policy and guidance for youth discipline and school suspension.
3. Applicability. This policy applies to students currently enrolled in Schweinfurt Elementary / Middle School, and Schweinfurt High School.
4. Policy.
 - a. Parents are responsible for the behavior of their children.
 - b. The Garrison Commander is responsible for promoting the well being and safety of students.
 - c. Department of Defense Dependent Schools (DoDDS) officials are responsible for insuring a safe and functional learning environment for students and providing the School Liaison Officer (SLO) with detailed facts concerning the student's conduct which resulted in the out of school suspension.
 - d. The SLO will review the information provided by DoDDS officials and take appropriate action.
5. Procedures.
 - a. The intent of this policy is to handle student misconduct at the lowest possible level and to let students know how serious misconduct in the school is. Just as I do not tolerate misconduct in the community, I also will not tolerate misconduct at school. This policy will deter future poor behavior and suspensions by promoting community involvement through a work program and prohibiting students from getting a "free day" off from school.
 - b. DoDDS will forward a report of misconduct resulting in a suspension of a student for one or more days to the SLO. The SLO will handle the report of misconduct per AE Regulation 27-9.

c. Should a student receive a suspension for one or more days, the following will take place:

(1) The school will notify the parents of the school suspension, and refer the sponsor and student to the Civilian Misconduct Action Authority (CMAA). The SLO will provide all the pertinent information to the CMAA.

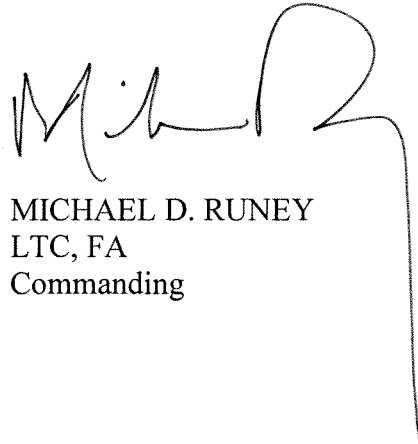
(2) The parents will report to the CMAA office at 0830 the first day of their child's suspension. The CMAA will give sponsor/offender an opportunity to consent to community service during the out of school suspension period. If a case warrants it, the CMAA may recommend counseling.

d. Requesting the offender to perform community service is the most common administrative sanction used. The parent must consent to their child participating in the community service work program. The CMAA will forward names of anyone who fails to consent to or participates unsatisfactorily in a community service work program to the Command and to the school of the participating student. If a parent/student fails to consent or performs unsatisfactorily during community service the following actions will occur:

(1) The CMAA may consider taking other appropriate action against the offender.

(2) The student will forfeit any opportunity that he/she might have in participating in the Summer Hire Program.

6. Proponent. The functional proponent is the SLO at 354-6057 or 09721-96-6057.



MICHAEL D. RUNEY
LTC, FA
Commanding

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