



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON SCHWEINFURT
UNIT 25850, Box 10
APO AE 09033

15 JUN 2012

IMSW-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum #01-16, Early Return of Dependents (EROD)

1. References.

- a. Joint Federal Travel Regulation (JFTR), part J, Para U5900, dated 1 December 2011 (change 300)
- b. Army Regulation (AR) 55-46, Travel Overseas, dated 20 June 1994
- c. Army in Europe (AE) Supplement 1 to AR 55-46, dated 1 October 2009
- d. AE 27-9, Misconduct by Civilians, dated 22 November 2011

2. Purpose. To establish procedural guidance and standards for requesting EROD.

3. Applicability. This procedure is applicable to all personnel submitting requests to the Garrison Commander.

4. Policy. EROD:

a. Sponsor has Permanent Change of Station (PCS) Orders. EROD is not authorized. Advanced travel is authorized to the sponsor's next permanent duty station using the orders.

b. Sponsor does not have PCS orders. The unit commander must determine that the FM's problems cannot be resolved at overseas command. The use of resources, both on and off post, must be exhausted before the EROD can be approved. In accordance with (IAW) the JFTR, reasons for EROD are:

(1) Official Situations: When a command-sponsored FM becomes involved in an incident which:

(a) is embarrassing to the U.S. Government; or

(b) is prejudicial to order, morale, and discipline in the command; or

(c) the FM's safety can no longer be ensured because of adverse public feeling or because of force protection and anti-terrorism considerations.

(2) National Interest.

(3) Personal Situations.

(a) Medical treatment is not available at current duty station or readily available within theater.

(b) The death, serious illness, or incapacitation of a FM caring for a member's minor dependents requires that those minor dependents be transported to a place where proper care may be maintained.

(c) Educational facilities or housing for dependents is inadequate. Sponsor must have supporting statements from appropriate authorities proving the inadequacy of such educational facilities or housing was caused by conditions beyond the member's control and that knowledge of those conditions arose after FMs arrived in theater.

(d) The best interests of a SM, FM, and the government is served by the movement of one or more FMs because of compelling reasons, such as financial difficulties, marital difficulties, unforeseen Family problems, death or serious illness of close relatives, for reasons of a humanitarian or compassionate nature; or because of other situations which have an adverse effect on the SMs performance of duty.

(e) For all other cases, refer to AR 55-46, Chapter 5, Section 3, AE Supplement 1 to AR 55-46, Para 5-9 or the JFTR, Para U5900.

c. EROD "after the fact" may be submitted only when command sponsored FMs have departed and will not return. SM may request an EROD to have household goods (HHG) and/or Private owned Vehicle (POV) returned to CONUS. If not specified by the SM that the EROD is for the return of HHG and/or POV the orders will not reflect the entitlement.

5. Procedures. All requests for EROD will be:

a. Submitted on a Department of the Army (DA) Form 4187 accompanied by AE Form 55-46A, Commander's Soldiers and Family Assistance Checklist.

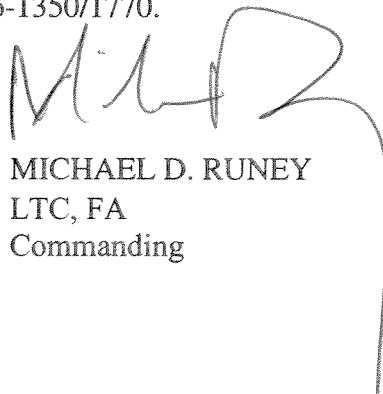
b. Forwarded with supporting documentation and recommendations from the SMs chain of command thru Military Actions Section, Military Personnel Division. The sponsor and spouse must include statements to the effect:

(1) "I understand approval of this EROD terminates command sponsorship and my FMs will not be allowed to return to the overseas command."

(2) "I understand I must clear housing within 15 days of my FMs' departure."

c. Requests not meeting these standards will be returned without action.

6. Proponent. The proponent for this policy memorandum is the Director of Human Resources, USAG Schweinfurt, DSN 353-1350/1770 or CIV 09721-96-1350/1770.



MICHAEL D. RUNEY
LTC, FA
Commanding

DISTRIBUTION:
A