DEPARTMENT OF THE ARMY



UNITED STATES ARMY GARRISON SCHWEINFURT UNIT 25850, BOX 10 APO AE 09033

IMSW-ZA DEC 1 2 2011

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum #01-12, Equal Employment Opportunity (EEO)

- 1. Reference. AR 690-12, EEO and Affirmative Action, march 1988, AR 690-600, EEO Discrimination Complaints, February 2004; DoD Directive EEO Programs, Title I and V of the Americans with disabilities Act, July 1992 as amended; Section 508 of the Rehabilitation Act (29 USC 794) as amended and the Rehabilitation Act of 1973.
- 2. Purpose. To set guidelines for the United States Army Garrison (USAG) Schweinfurt Equal Employment Opportunity Program.
- 3. Applicability. This policy applies to all civilian employees and military supervisors of civilian employees assigned to or under the operational control of USAG Schweinfurt to include job applicants and former civilian employees.
- 4. Policy. USAG Schweinfurt reaffirms its commitment to the principles of EEO. This policy prohibits discrimination based on race, color, religion, national origin, sex (including sexual harassment), age (40 years and over) disability (mental and/or physical) genetics, or reprisal for involvement in an EEO activity. All employees will abide by the letter, intent, and spirit of EEO laws and policies applicable to Federal employment in their daily actions, conduct and decisions.
- 5. Procedure. Ensure compliance with the referenced regulations in all actions.
- 6. EEO is a necessary element of basic merit system principles in all aspects of employment. We will recruit, hire, train, and promote all qualified individuals as we develop a workforce that reflects our nation's diversity while promoting excellence.
- 7. Proponent. The proponent for this policy is the Equal Employment Opportunity Office, IMSW-EEO, at DSN: 354-7067 or civilian 09721-96-7067.

MICHAEL D. RUNEY

LTC, FA

Commanding

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