CNMS UEC Agenda, Monday, July 2, 2012
11:00 am Eastern Daylight Time

Participants (attendees in blue)
Chair – Martyn McLachlan (Imperial College, London)
Vice-Chair – Tony Hmelo (Vanderbilt University)
Secretary – Milan Buncick (AEgis Technologies Group)
At-Large Members –
   Nina Balke (ORNL/CNMS); Nazanin Bassiri-Gharb (Georgia Tech); Marco Buongiorno Nardelli (University of NorthTexas); Michael Hickner (Penn State); Ichiro Takeuchi (U. Maryland); Vivek Prabhu (NIST); Colin Wolden (Colorado School of Mines)
Past Chair, *ex officio* **member** – Mark Dadmun (University of Tennessee)
CNMS (non-members) – Tony Haynes, Sandy Lowe

- **News from CNMS**
  o Proposal Call wrap-up
    - 79 of 102 proposals awarded (77%); PIs notified of decisions 6/28-30
    - Extensions of 2011B projects: 85 eligible; 36 applications (42%); 31 approved in full, 5 approved in-part
  o Neutron Scattering User Program has requested that CNMS discontinue Neutron appendix
    - "severely underutilized," "difficult to rank vs other IPTS proposals"
    - History = four proposal calls, 10 proposals in first, followed by 4/2/2; approved 4/2/1/0
    - UEC does not object but recommends that CNMS and NS programs enhance outreach to ensure that all CNMS users and visitors are aware of ORNL capabilities in neutron scattering
  o User Meeting Announcement emailed June 27, see http://cnms.ornl.gov/workshops/2012/announcement.shtm

- **2012 User Meeting**
  o Plenary (2) and invited (6) speakers have been confirmed
  o Refine meeting schedule:
    - Thursday afternoon, 9/13- Poster session/reception start at 4pm, followed by Ridgedance, promote locally so that posters are presented and viewed
    - Friday, 9/14- keep as-is (draft attached)- 10 contributed speaker slots TBD
  o Schedule and process for reviewing contributed abstracts
    - Abstract deadline: Aug 1; Target notification date: Aug 15
    - Call for Abstracts included in Announcement; reminders to be sent to User Group 7/18, 7/25, 7/30
    - UEC members to vote for talks on scale of 1-3 for top twelve, 4 votes each level; voting deadline Thu 8/9
    - CNMS Group Leaders, Director, Principal Scientist also vote
    - Schedule Telecon 8/13 or 14 to review balance of speakers, assign talks/posters
    - Reserve 10-12 poster slots for CNMS staff research, highlighting capabilities; TBD by Group Leaders

- **Annual Committee meeting plans**
  o UEC meeting to be held at CNMS during lunch break on Sept 14
  o Agenda to be discussed in August telecon; identify invited guests
  o Prep for Town Hall meeting

- **August Telecon-** to be held at usual time Wed Aug 1, 11am ET (note this is deadline for Abstracts)

Next Conference Call: August 1 at 11:00 EDT

FRIDAY, September 14, 2012

7:45am	**Registration and continental breakfast- Posters available for viewing**			
8:30a	**Welcome and Announcements** (including DOE, ORNL welcomes) Introduce UEC members; announce Town Hall, UEC nominations			**Consider: No registration required for Plenary Session?**
8:50a	*Plenary talk*			
9:30a	*Plenary talk*			
10:10a	**Break**			
	Track A	**Track B**	**Track C (optional)**	
10:40a	Invited talk	Invited talk	Invited talk	
11:10a	Contributed	Contributed	Contributed	
11:25a	Contributed	Contributed	Contributed	
11:40a	**Lunch & Poster Session**			
1:00p	Invited talk	Invited talk	Invited talk	
1:30p	Contributed	Contributed	Contributed	
1:45p	Contributed	Contributed	Contributed	
2:00p	Contributed	Contributed	Contributed	
2:15p	Invited talk	Invited talk	Invited talk	
2:45p	**User Group Town Hall meeting** **Posters available for viewing**			
4:00p	**Adjourn**			

2 Plenary talks @ 40 minutes

6 Invited talks @ 30 minutes if two tracks

10 Contributed talks @ 15 minutes if two tracks

Track C option would add 3 Invited talks plus 5 Contributed talks

Poster Session starting at 4:00 on Thursday, light refreshments, open to ORNL, followed by Ridgedance

NOTE: Discussions about CNMS Capability talks during 4/4/12 GL meeting and 4/4/12 UEC Telecon concluded there was no need for staff Capability talks this year but posters on research results that highlight Capability developments would be desirable.

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