

## FOIA - Improving Agency Disclosure of Information

In order to have all federal agencies improve their FOIA operations in both efficiency and customer services, an Executive Order concerning the Freedom of Information Act (FOIA) was signed by the President on December 14, 2005. This Order, the first Executive Order concerning FOIA, contains new planning and reporting requirements for all federal agencies, as well as establishing a designated Chief FOIA Officer for all federal agencies to oversee ongoing agency implementation and administration of FOIA. The first part of the guidance outlined in the following website is a compilation of particular areas of FOIA administration that agencies may find appropriate for consideration as part of their reviews under the Executive Order and in the development of agencies' improvement plans. The second part consists of a template for all agencies to use in preparing their plans and accompanying reports. The third part of the guidance is a supplemental guideline for all agencies to follow in preparing their FY 2006 and FT 2007 annual reports, where they will report their progress in implementing their plans and improving their FOIA activities in compliance with the Executive Order. The Chief FOIA Officer for the Marine Corps is Head, FOIA/PA Section (ARSF), Headquarters U.S. Marine Corps, 202-614-4008. The FOIA Officer for Quantico Marine Corps Base is the Adjutant, 703-784-2151. If you need further assistance, you may call the Office of Counsel at 784-3009. You may access the Executive Order 13,392 Implementation Guidance by the following website: [www.usdoj.gov/oip/foiapost/2006foiapost6.htm](http://www.usdoj.gov/oip/foiapost/2006foiapost6.htm).