

DEPARTMENT OF DEFENSE
DEPENDENTS SCHOOLS
OFFICE OF THE PRINCIPAL
NAPLES ELEMENTARY SCHOOL
PSC 808, BOX 39
FPO AE 09618

April 23, 2007

MEMORANDUM FOR PARENTS

SUBJECT: Requests for Classroom Placement

"The practice of honoring an individual parent request for a specific teacher is not condoned, as it could deny equal educational opportunity to some personnel and to some students." The only type of request accepted by this school is one that describes a particular type of learning environment based on a student's special needs. However, there can be no guarantee that the request will be honored as intended by the requester. However, each request will receive full consideration. This policy provides fair and equal treatment for all concerned.

Please address your classroom placement request to the principal. It is important that the description of the most effective classroom environment for your child is sufficiently detailed to provide the school with important information in making the best possible placement decision.

Placement requests that identify a teacher by name will be returned to the requestor. Such a request will not receive consideration. However, the requester can resubmit the petition for classroom consideration after removing any staff references.

Your understanding of our desire to best meet the needs of <u>all</u> students is appreciated.

Principal