

FORT KNOX STORM WATER POLLUTION PREVENTION WEEKLY CHECKLIST		FACILITY/SITE:				
		INSPECTOR:				
BUILDING:						
MONTH:	YEAR:	DATE	DATE	DATE	DATE	DATE
ANSWER WITH A YES, NO or NA (explain no answers).						
I.	AREA PERSONNEL CONTROL, TRAINING AND DOCUMENTATION	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Primary and secondary Environmental Officers (EOs) are designated for this facility.					
b.	EO appointment orders are posted.					
c.	The EO(s) have completed the Fort Knox Annual EO Certification Training.					
d.	Storm Water Pollution Prevention Training has been provided to the facility/site personnel in the last year by the EO.					
e.	EO(s) maintain(s) all storm water documents on site for a minimum of 5 years.					
II.	BATTERY STORAGE	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Batteries are recharged and refilled in a designated area including electric fork trucks.					
b.	Batteries are stored inside on containment.					
c.	Neutralizing soda is kept at battery maintenance and storage areas.					
d.	Adequate space is provided to minimize spills.					
III.	CHEMICAL STORAGE (You can only have a 30 day supply on hand.)	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Potential pollutant materials are stored in bermed and roofed areas.					
b.	Chemicals and lubricants are stored inside away from floor drains and exit doors or under cover to protect these from storm water.					
c.	Water hoses are not used to wash down potential areas with pollutant materials.					
d.	Sign prohibiting the use of water hoses is posted.					
e.	Adequate working space is provided to minimize spills.					
f.	Spill Contingency Plan is posted at each chemical storage location with MSDSs.					
IV.	DRIP PANS AND PADS (Self-help drip pad wringer service available at HMCC)	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Drip pans/pads are being used to contain vehicle leaks.					
b.	Drip pans/pads are checked to ensure there is no spillage on the ground.					
c.	Drip pans/pads are checked after a rainfall event and serviced (emptied or changed) as needed.					
V.	DRUM STORAGE (INSIDE AND OUTSIDE)	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	AST inspections are conducted for all drums, 55 gallons or larger (inside and outside).					
b.	Drums are properly labeled.					
c.	Drums containing flammable materials are properly grounded.					
d.	Drums are checked to ensure the drums are not leaking.					
e.	Drums are stored on containment pallets or in storage lockers.					
f.	Adequate space is provided to minimize spills.					
COMMENTS SECTION						

VI.	ABOVEGROUND STORAGE TANKS (ASTS) Includes fuel, used oil and used antifreeze, and generators with attached tanks.	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	ASTs are inspected monthly.					
b.	Automatic shutoff valves on fuel pumps are operating properly.					
c.	Containment berms and roofs are in good condition.					
d.	A spill kit is provided for each AST, including generators.					
VII.	GENERAL STORAGE	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Storage, loading, and unloading areas are protected from storm water.					
b.	Metal & wood parts are stored in areas not exposed to storm water.					
c.	Adequate space is provided to minimize spills.					
VIII.	OIL WATER SEPARATORS (OWS) and GRIT TRAPS	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	OWS(s) are inspected monthly.					
b.	OWS(s) are checked and are operating properly.					
c.	Grit Traps are inspected at least weekly.					
d.	Grit Traps are serviced at least monthly.					
IX.	STORM WATER PLAN	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Storm water pollution prevention plan is on site and current.					
b.	Site or facility personnel know where the storm water plan is stored.					
X.	STORM WATER DRAINAGE	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Unpaved areas are checked for erosion, and sediment is not washed into storm drains, ditches or outfalls.					
b.	Ditches, storm drains, and outfalls are free of debris, trash and weeds.					
XI.	WASH RACKS	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Wash racks are properly used and maintained.					
b.	Wash rack grit chambers are checked and not clogged.					
XII.	SPILL PREVENTION	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Emergency contact list is posted.					
b.	Spill contingency plan is on site and current.					
c.	Spill cleanup supplies are on-hand and restocked as needed.					
d.	Spills are properly reported, recorded, and cleaned up.					
XIII.	USED OIL & ANTIFREEZE STORAGE	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
a.	Used oil and used antifreeze are collected and stored in the proper containers.					
b.	Used oil and used antifreeze collection containers are clearly marked, checked, and regularly emptied to prevent overfilling.					
COMMENTS SECTION						

		WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5
XIV.	VEHICLE STORAGE					
a.	Vehicle fluids are changed only in authorized areas.					
XV.	SECONDARY CONTAINMENT RAINFALL DISCHARGE CHECKS AND EVALUATIONS.					
FOLLOW THESE STEPS		PLEASE RECORD THE AMOUNT OF WATER YOU RELEASE IN GALLONS ALONG WITH THE START AND STOP TIMES OF THE RELEASE.				
1. VISUALLY EVALUATE THE SHEEN (FLOATING DISCOLORATION ON THE SURFACE OF THE WATER) FOR SIZE AND QUANTITY. 2. IF THE SHEEN IS SMALL, CONSIDER USING ABSORBENTS. 3. IF YOU USE ABSORBENTS, THEN CONTAINERIZE THE ABSORBENTS. 4. IF NO ABSORBENTS ARE USED, THEN CONTAINERIZE THE OILY WATER. 5. IF NO SHEEN, COMPLETE THE RELEASE AND PROVIDE THE RELEASE INFORMATION. 6. CALL EMD AT 624-3629 TO REPORT THE RELEASE AND GUIDANCE ON DISPOSAL.						
		REL. START	REL. STOP	AMT. REL.		
	DATE: _____ Inspector: _____					
	No Sheen <input type="checkbox"/> Sheen <input type="checkbox"/> If sheen, please call EMD at 624-3629					
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