

# Commander's Briefing

## Airman & Family Readiness Center

### Shaw AFB, South Carolina

Rogers W. Gardner II  
Chief, A&FRC



As of 07 Oct 2011

# Airman & Family Readiness Center Manpower

Civilians: 11 + 1 Vacant

Military: 2

Contractors: 3

Volunteers: 3

Debbie Atkins  
Casualty Rep

Rogers W. Gardner II  
•Chief, A&FRC  
•Chair, IDS  
•(Alt) CAIB Executive Director

John Kennedy  
School Liaison Officer

MSgt Sherman  
Readiness NCOIC

Arlyse McCamey  
EFMP Coordinator

MSgt Melton  
Readiness NCO

Carolyn Bridges  
Community Readiness  
Consultant

MFLC  
Military Family Life  
Consultant

Jerome Smith  
Community Readiness  
Technician

Deidra Baker  
Community Readiness  
Technician

Arlyne Rzepecki  
Community Readiness  
Technician

Erica Brown  
Community Readiness  
Technician

Joyce Cartner  
Community Readiness  
Consultant

Dorcus Haney  
Community Readiness  
Consultant

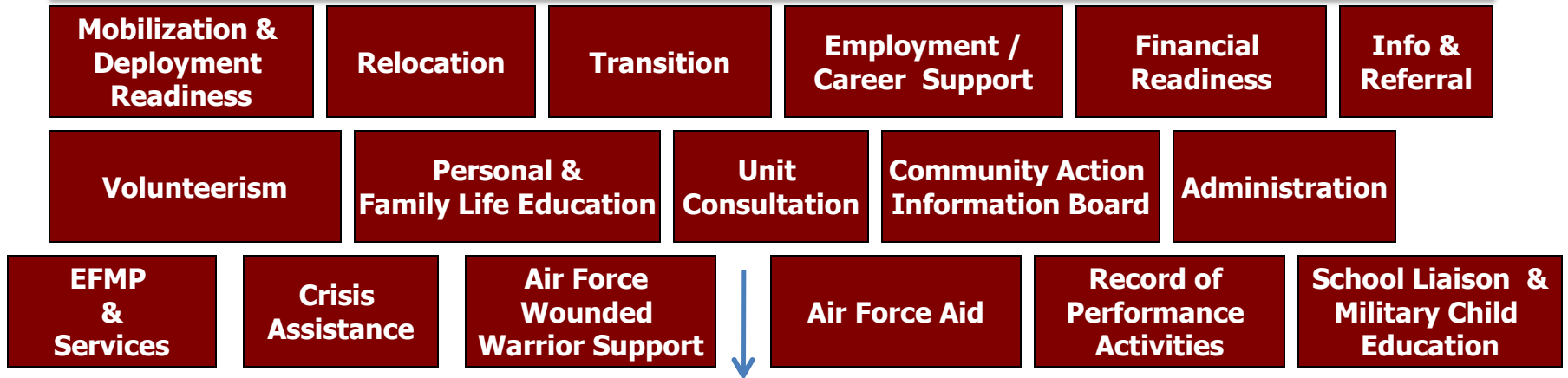
Brianna McDonough  
PFMP

Meri Bradley  
Discovery Resource Manager

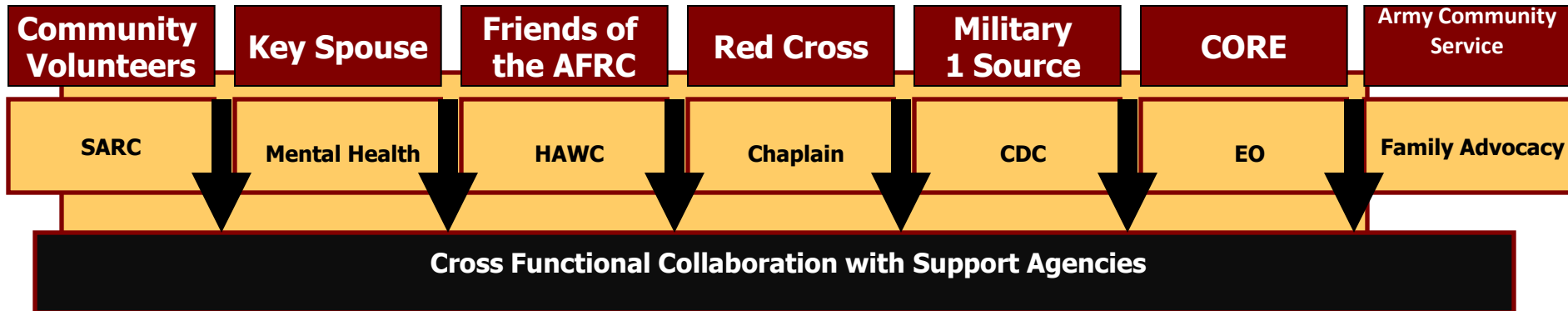
Discovery Resource Manager

<b>A&amp;FS Flight Chief</b>	<ul style="list-style-type: none"><li>• Martha Robinson</li></ul>
<b>Section Chief, A&amp;FRC</b>	<ul style="list-style-type: none"><li>• Rogers W. Gardner II</li></ul>
<b>NCOIC</b>	<ul style="list-style-type: none"><li>• MSgt John Sherman</li></ul>
<b>READINESS</b>	<ul style="list-style-type: none"><li>• MSgt Brian Melton</li></ul>
<b>Community Readiness Consultants</b>	<ul style="list-style-type: none"><li>• Dorcus Haney, Carolyn Bridges, and Joyce Cartner</li></ul>
<b>Community Readiness Technicians</b>	<ul style="list-style-type: none"><li>• Arlyne Rzepecki, Erica Brown, Tedisha Baker, Jerome Smith</li></ul>
<b>School Liaison Officer</b>	<ul style="list-style-type: none"><li>• John Kennedy</li></ul>
<b>Casualty/SBP</b>	<ul style="list-style-type: none"><li>• Debbie Atkins</li></ul>
<b>Exceptional Family Member Program Coordinator</b>	<ul style="list-style-type: none"><li>• Alyse McCamey</li></ul>
<b>Discovery Resource Center</b>	<ul style="list-style-type: none"><li>• Meri Bradley</li></ul>
<b>Military Family Life Consultant</b>	<ul style="list-style-type: none"><li>• Cheryl Smith</li></ul>
<b>Financial Management Program Coordinator</b>	<ul style="list-style-type: none"><li>• Brianne McDonough</li></ul>

# Airman & Family Readiness Center



## IDS & Support Agencies



# Airman & Family Readiness Center

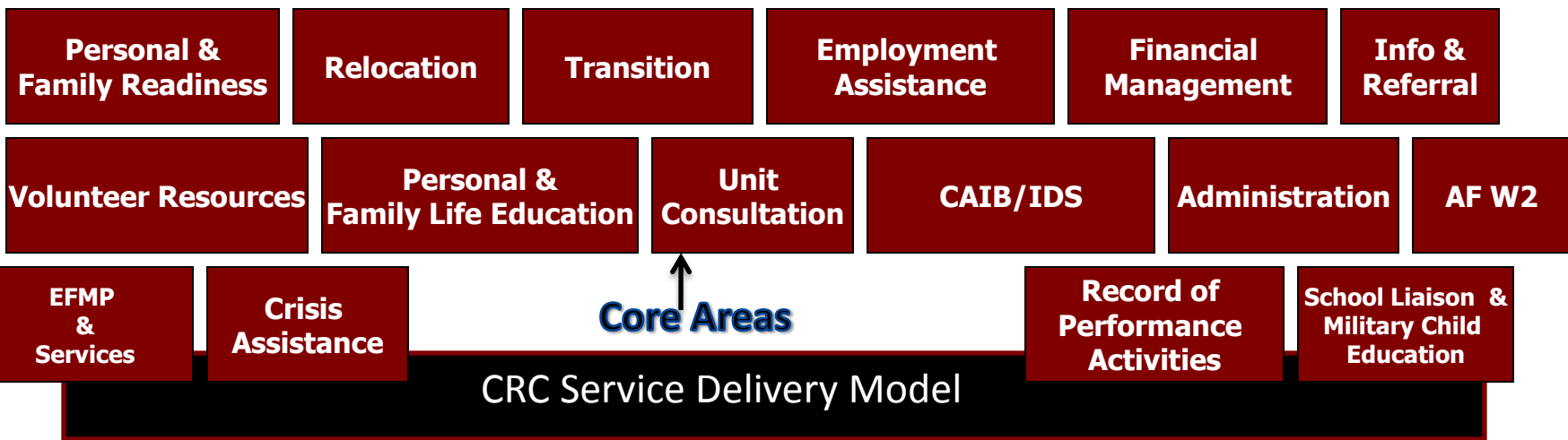
Ready Airman/Soldiers and Ready Families

Professionals Customer Focused

Mission & A&FRC Brand

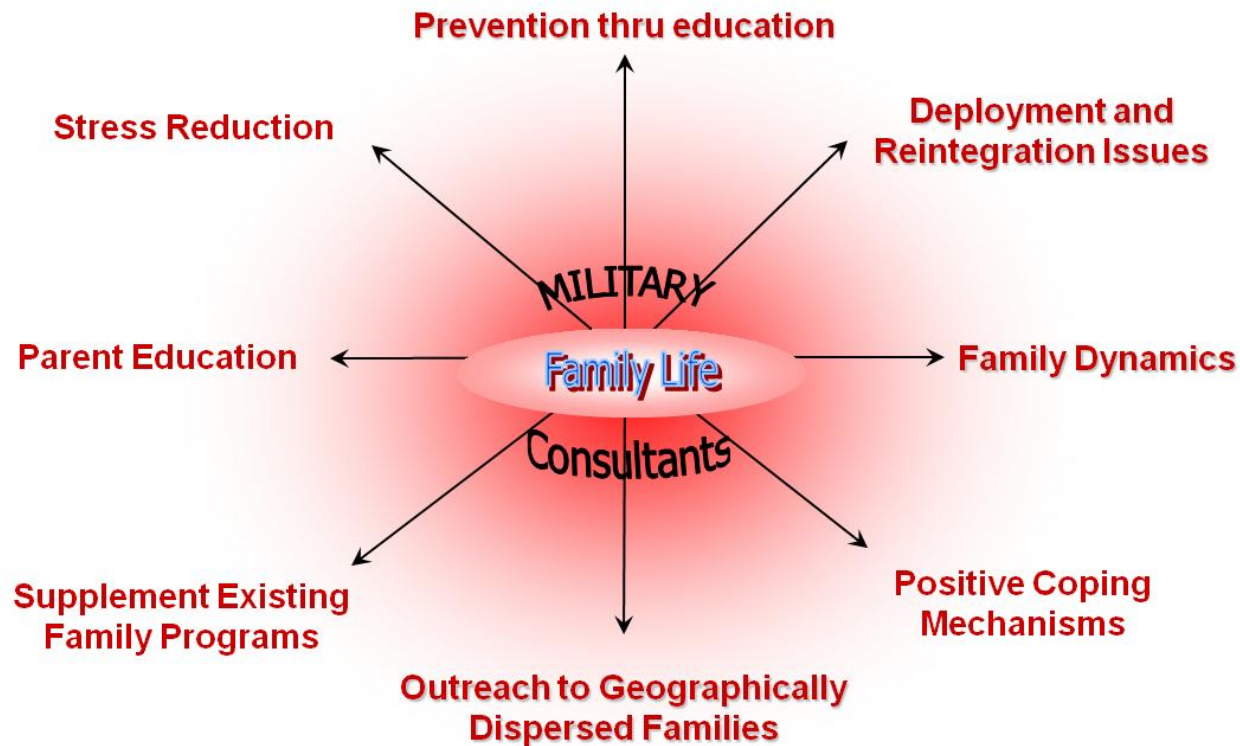
High Visibility Key Programs

Pre/Post-Deployment, Sustainment & Reintegration  
 Suicide Prevention, Transition for EFMP Families  
 Deployment Support for Children, Marriage Care  
 Warrior Cross Talks

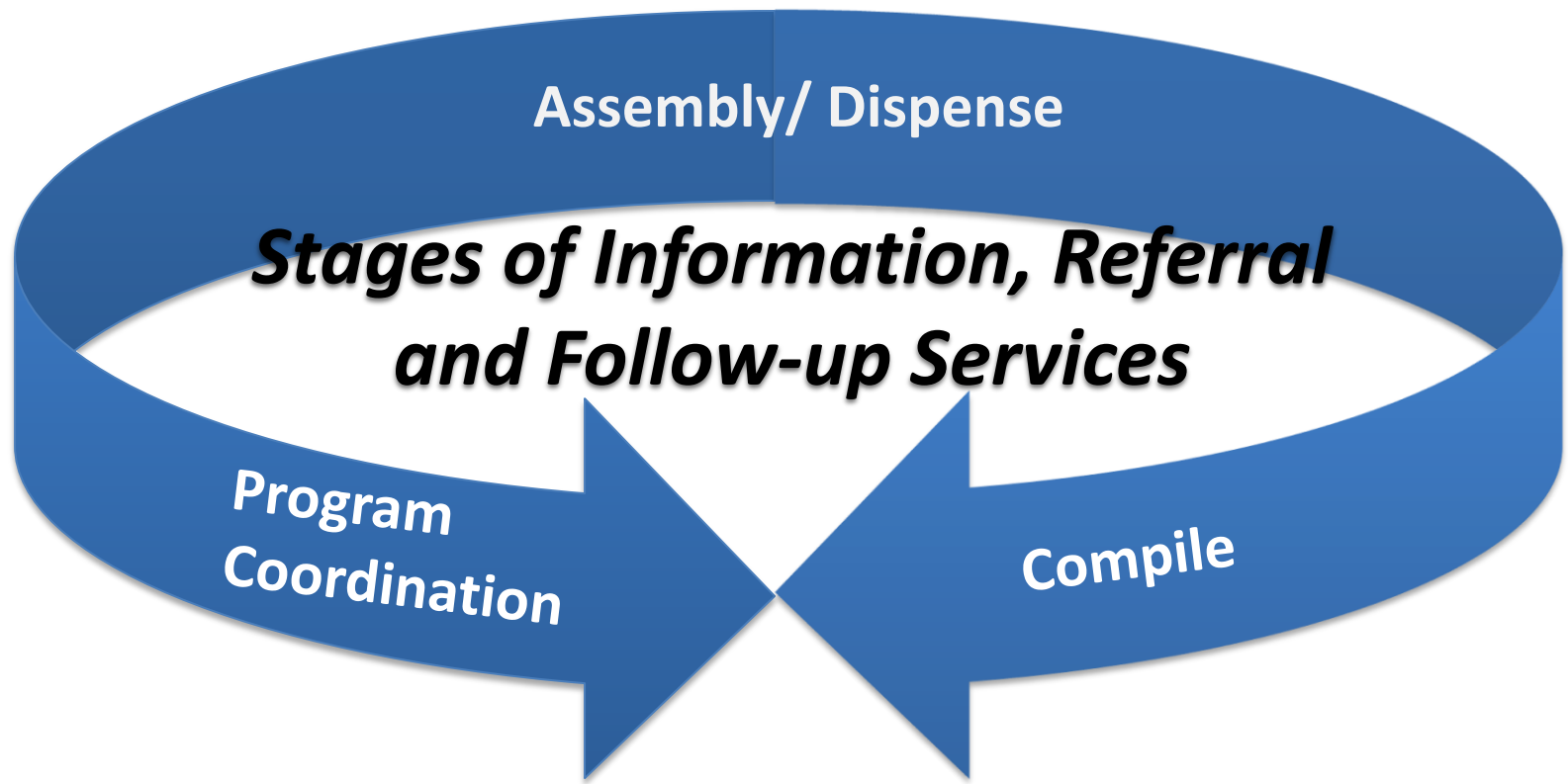


# MILITARY FAMILY LIFE CONSULTANT

## *Military & Family Life Consultants' Scope*



# Information and Referral



Assembly/ Dispense

***Stages of Information, Referral  
and Follow-up Services***

Program  
Coordination

Compile

# Supporting Agencies of I&R

## Compile

- I&R Coordinator

## Program

### Coordination

- A&FRC Staff
- IDS/CAIB

## Assembly and Dispense

- Marketing
- Off Base Agencies
- Spouses
- Shaw Populace



# Relocation

Community Connectivity

## *Stages of Relocation*

Pre-Departure

Post-Arrival Services

# Stages/Agencies of Relocation

## Pre-Departure

- Sponsorship
  - A&FRC
  - Unit/Sponsor/Member
- PCS Smooth Move
  - A&FRC
  - Initial Contact
    - Sponsor/Member
- Relocation Planning
  - Sponsor/Member
  - A&FRC
  - Military HomeFront
  - Military OneSource
- Lending Locker Services
  - A&FRC

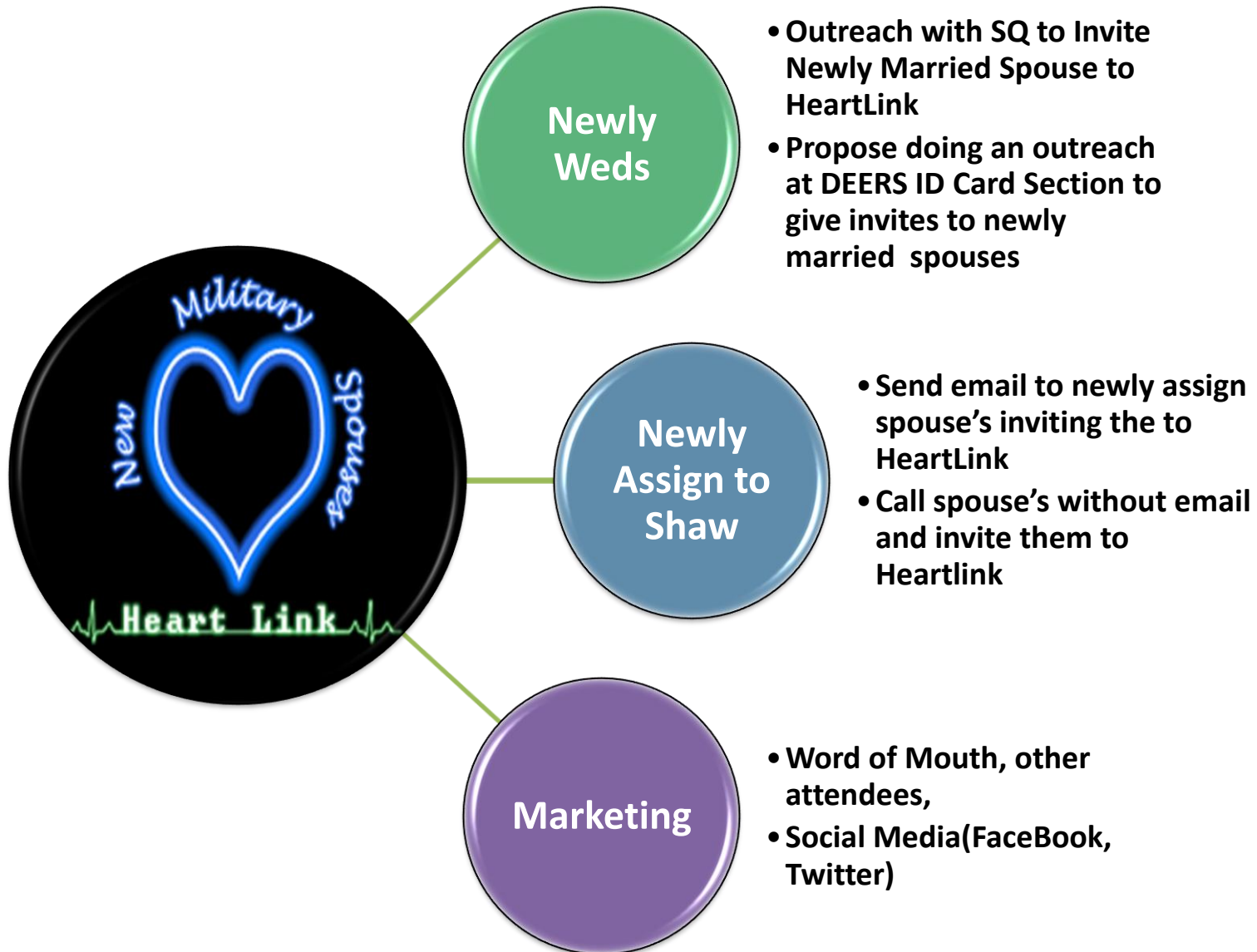
## Post-Departure

- Sponsorship
  - Sponsor/Member
- Emergency Contact
  - AFAS/Red Cross

## Arrival Assistance

- Sponsorship
  - Sponsor/Member
  - A&FRC
- Unit Briefs
  - Unit/Sponsor/Member
- Right Start
  - Local/Base Agencies
- Relocation Planning
  - Sponsor/Member
  - A&FRC
  - Military HomeFront
  - Military OneSource
- Lending Locker Services
  - A&FRC

# Stages of HeartLink



# Airman & Family Readiness Center

## Community Results:

- ❖ Brief and provide training to prepare separating/retiring military members for civilian life

## Program Results:

- ❖ Community organizations involvement: VA, DTAP Rep, Vocational Rehab Rep, Med Group for MEB, Employment Security Commission, employers, Guard and Reserve, Community Human Resource Managers, Colleges and Universities
- ❖ Base agencies: AFRC Staff, PFMP, Civilian Personnel, MPF Sep-Ret, MPF PDS, TRICARE

## Activities:

- ❖ 3 Day TAP Workshop
- ❖ Mandatory Presep Counseling
  - One-on-one
  - Group briefing
- ❖ DTAP
- ❖ VA Benefits
- ❖ Troops to Teachers
- ❖ Small Business Workshop
- ❖ Job Fairs

## Achievement:

- ❖ Knowledgeable and Trained military members
- ❖ Retirees and Separates are confident and prepared for civilian life
- ❖ Less anxiety to pursue successful civilian employment

# TRANSITION ASSISTANCE PROGRAM (TAP)

## Community Assets:

- ❖ AFRC Staff support-Individual Resume Assistance
- ❖ Leadership and DOL support
- ❖ VA Columbia and VA WS support
- ❖ Base community support
- ❖ Employment Security Commission support
- ❖ Local and worldwide employers information and support
- ❖ Printers, e-mail, copy machine, AFPC web
- ❖ Books, Resource Room Materials, Computers, www access for customers

## Follow-up:

- ❖ Analyze survey results
- ❖ Analyze verbal and written comments from participants
- ❖ Coordinate with Flight Chief and DOL first
- ❖ Coordinate with affected host agency(ies) to determine if change is warranted
- ❖ Take corrective action—only after coordinated and comment/complaint is/are measured and validated

## Monitor and Evaluate:

- ❖ Participant's comments—3 Day TAP Survey Results
- ❖ Command's comments and inputs
- ❖ Leadership's comments and inputs
- ❖ DOL's comments and inputs
- ❖ Flight Chief's comments and inputs
- ❖ Exit Questionnaires

## Success Indicators:

- ❖ Verbal confirmation from veterans
- ❖ Written confirmation from veterans
- ❖ Word of Mouth—and TAP participation
- ❖ Employer's confirmation
- ❖ Command approval

# Cycle of School Liaison Officer

## Information Conduit

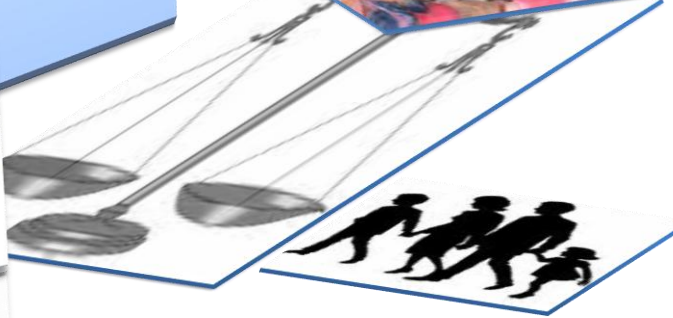
- Research SC educational options
- Research SC Academic Standards
- Understand school policies and procedures
- Identify educational resources
- Assess Military family Educational needs
- Develop program briefings
- Develop program materials
- Understand base battle rhythm
- Connect with MCEC
- Connect with other SLOs
- Understand Military Transition
- Understand Military Deployments
- Research Special Needs resources
- Work on negotiation techniques
- Establish deployment support groups in schools

## Educate Community

- Pre-Deployment briefings
- Pre-Separation briefings
- Right Start briefings
- Town Hall briefings
- Reintegration Briefings
- Community Info Fairs
- Handbook for Parents
- Brief at Commander's Calls
- Brief IDS/CAIB
- Deployment Fairs
- PTA/PTO Meetings
- School Career Fairs
- Utilize media outlets
- Educational Newsletters
- Program Tri-folds
- Email distribution listing
- Market Capabilities

## Rapport with Military/Local Community

- Meet with School District Superintendent
- Meet with School Principals
- Meet with Guidance Counselors
- Get military members involved in schools
- Connect with School Board of Trustees
- Participate in school activities
- Connect with community resource agencies
- Connect with First Sergeants
- Connect with Professional Organizations
- Connect with District Child Find Facilitators
- Connect with Youth Programs
- Meet with school faculty
- Meet with military families



# SUPPORTING AGENCIES

## Program Information

Military Child Education  
Coalition (MCEC)  
SC Dept of Education  
Military Family Life  
Consultants (MFLC)  
CAIB  
IDS  
Other SLOs  
Military Impacted Schools  
Association (MISA)  
National Military Family  
Association (NMFA)

## Educate Community

Airman and Family  
Readiness Center (AFRC)  
Operation Military Kids (OMK)  
IDS  
  
First Sergeants  
Professional Organizations  
CAIB

## Rapport with Military/Local Community

Sumter School District 2 Schools  
  
Sumter School District 17 Schools  
Private Schools  
  
First Sergeants  
Professional Organizations  
Both School Districts Board of Trustees



# Employment Life Cycle



## Cradle

- AFRC/Phone/Email Contact
- Job Bank Intake Information
- Add to Email Distribution List
- Provide Available Resources



## Life Span

- Job Notices
- Job Fairs
- Classes



## Grave

- Employment

# Supporting Agencies



- AFRC
- SC Employment Commission
- Sumter Human Resource Management Association
- Civilian Personnel
- Contracting
- NAF
- Staffing Agencies

- AFRC
- SC Employment Commission
- Sumter Human Resource Management Association
- Civilian Personnel
- Contracting
- NAF
- Staffing Agencies

- AFRC
- Marketable



# STAGES OF DEPLOYMENT

Pre-deployment	Sustainment	Post Deployment	Reintegration
Briefings Day Retreats Deployment Fairs Commanders Calls Deployed Dinners	Hearts Apart Socials Give Parents a Break Morale Calls Spouses Café <u>Warrior Cross Talk</u> Movie Coupons Video Email Ready for Reunion Car Care Vouchers Children & Deployment Discussion Forum	Briefing Post Deployment Day Retreat Returning Home Care	

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# SUPPORT AGENCIES

Pre-deployment	Sustainment	Post Deployment	Reintegration
Chaplain	Chaplain		Chaplain
Mental Health	MFLC		MFLC
Finance	MFLC		Mental Health
Legal			Public Health Lab
Red Cross			Finance
SLO			PFMP
MFLC			
SARC			
PFMP			
Force Protection Antiterrorism			

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# Stages of Financial Readiness

PREVENTION	EDUCATION	COUNSELING
FTAC	Home buying	Debt Management
FDSO	ID Theft	Retirement
E-4 & BELOW	Scams	Redux
Commander Calls	Car buying	Portfolio Reallocation
Pre-deployment	Budgeting	Transitioning
Reintegration	College	Help Navigating State-Related Benefits
Military Benefits, Pay, and Entitlements	Portfolio Building	Confidential Financial Consultations for Individuals and Family Members
Basic Money Management	Financial Planning	Credit Management and Budgeting

# Financial Readiness Supporting Agencies

- *Housing Office*
- *Education Center*
- *Finance*
- *MFLC*
- *TSP*
- *USAA Educational Foundation*
- *Wachovia*
- *Safe FCU*



# Warrior Cross Talk

**Airman & Family Readiness Center**

MFLC

Facilitator

MFLC

MFLC

Facilitator

MFLC

HC

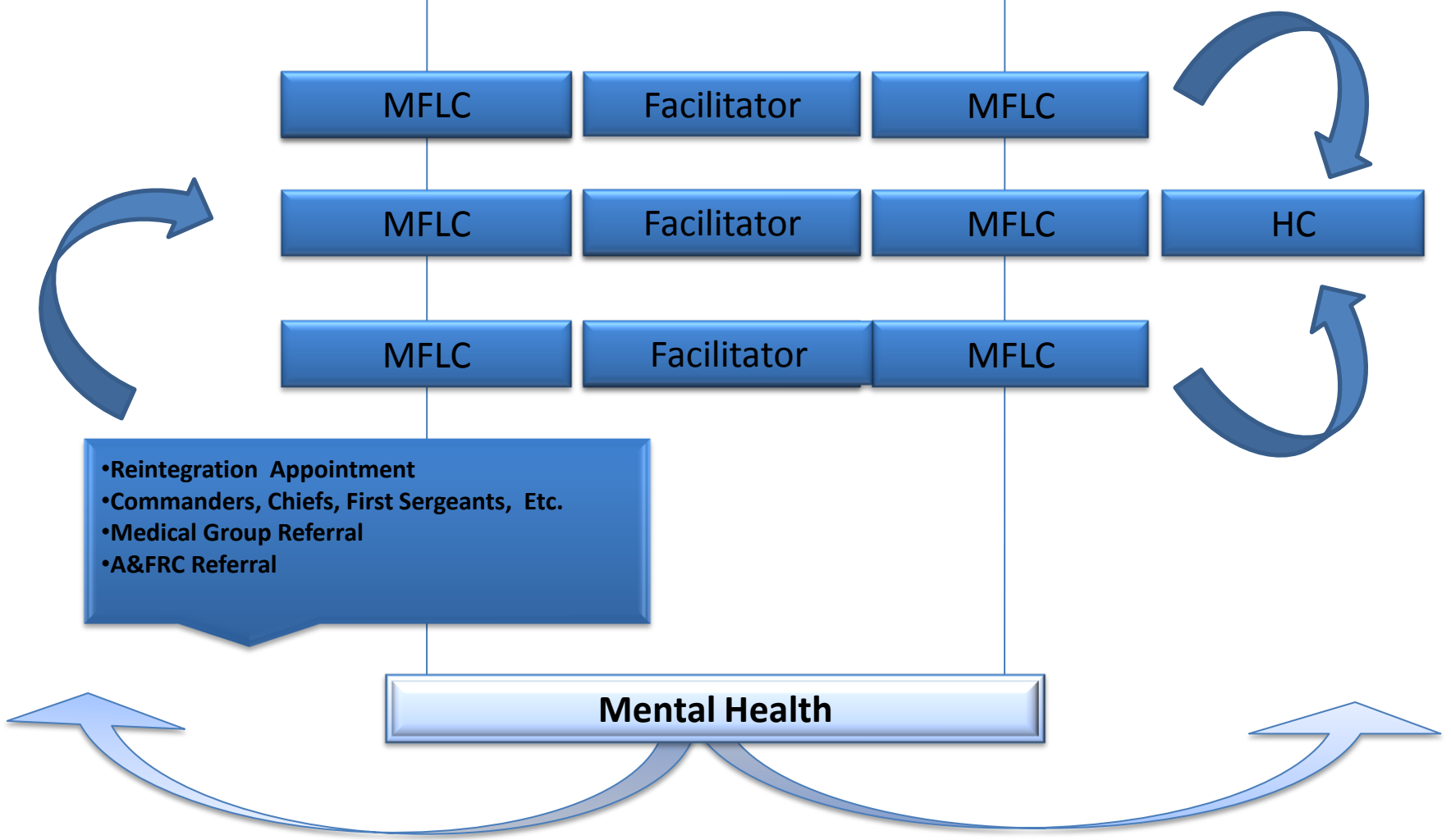
MFLC

Facilitator

MFLC

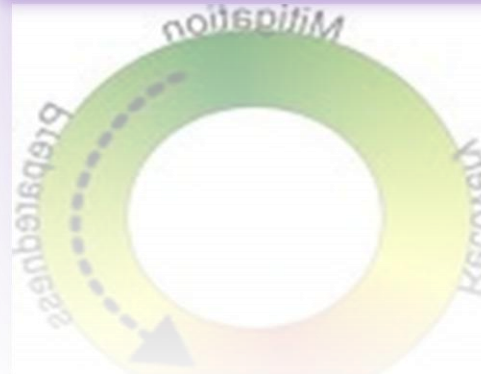
- Reintegration Appointment
- Commanders, Chiefs, First Sergeants, Etc.
- Medical Group Referral
- A&FRC Referral

**Mental Health**



# Emergency-Family Assistance Control Center

Shaw CEMP 10-2



The EFACC Plan is a part of and supports the Shaw Consolidated Emergency Management Plan 10-2

# Emergency-Family Assistance Control Center



When the commander stands up the EFACC by notifying the director, the rooms (in the A&FRC) are converted into what is needed."

Within the EFACC, space is converted to counseling rooms, child care is often provided, and a number of base helping agencies flock to the A&FRC to provide care and services for families.



The EFACC team is typically comprised of mental health, legal, public affairs, the A&FRC, Child Development Center, finance, lodging and the American Red Cross.





# Emergency-Family Assistance Control Center

The EFACC is available for families when the commander deems the service necessary. This includes any sort of natural or general disaster, an aircraft crash, or even a crisis in another location.



Shaw CEMP 10-2

# E-FACC

Disaster/Crisis

AFRC Transformation

Needs Assessment

All Clear

Commander  
Directed  
Activation

Mental Health

Legal

Public Affairs

Child  
Development  
Center

Finance

Lodging

American Red  
Cross

AFRC Staff

Immediate  
Needs are Met

Services  
Sustained  
24/7

Commander  
Directed  
Stand-down



Airman & Family Readiness Center

# Questions ?



Shaw CEMP 10-2