



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
NORTHEAST REGION
HEADQUARTERS, U.S. ARMY GARRISON, FORT A.P. HILL
18436 4TH STREET
FORT A.P. HILL, VIRGINIA 22427-3114

REPLY TO
ATTENTION OF

IMNE-APH-MW

7 October 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Policy Statement on Extended Stays at Garrison Recreational Vehicle Park and Recreational Lodging – Policy Memorandum #13

1. Applicability. This policy applies to all military and civilian personnel assigned or attached or visiting Fort A.P. Hill.
2. Proponent. Directorate of Family and Morale, Welfare, and Recreation (DFMWR).
3. Reference. AR 215-1, Military Morale, Welfare, and Recreation Programs and Non-appropriated Fund Instrumentalities, 31 Jul 07.
4. Policy. To maximize recreational opportunities to eligible patrons, homesteading at Fort A.P. Hill recreational vehicle parks and recreational lodging is strictly prohibited. Additionally, since recreational opportunities exist year-round, Fort A.P. Hill defines its peak season as 1 Jan – 31 Dec of each calendar year.
 - a. **Champs Camp RV Park:** Recreational stays shall not exceed 60 consecutive days.
 - b. **Recreational Lodging:**
 - (1) Recreational stays shall not exceed 30 consecutive days.
 - (2) Official-duty stay requests will be considered by exception and will be submitted IAW paragraph 4. f. below.
 - c. Requests for renewal will be considered by exception and will be submitted IAW paragraph 4.f. below. If approved, renewal periods will be granted on the last day of the existing contract, will not exceed 30-days, and will not inhibit accommodation of existing reservations and/or waiting lists.
 - d. Personnel on extended stays must comply with local and State law relative to taxation, vehicle registry, and other residence issues.

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e. Outdoor recreation staff may reside onsite when required for security or program management reasons. Civilian employees and military personnel drawing quarters allowance will be charged rent comparable to similar housing in the civilian community.

f. All requests for exception will be submitted in writing through the Director, FMWR to the Garrison Commander for consideration based on mission requirements.

5. Point of contact for this policy statement is Ms. Margaret Fake, Recreation Chief, DFMWR, at (804) 633-8129.

JOHN W. HAEFNER
LTC, EN
Commanding

Distribution: A